

DEPUTY CHIEF MEDICAL EXAMINER

GENERAL STATEMENT OF DUTIES: Under the administrative direction of the Chief Medical Examiner, supervises and directs all activities of the technical and professional personnel within the Erie County Medical Examiner's office. Performs related duties as required.

DISTINGUISHING FEATURES OF THE CLASS: Responsible for assisting with the review of all forensic work to ensure quality and consistency of reports. Assumes the principle duties of the Chief Medical Examiner during absences. Responsible for assisting in the supervision of residents or fellows in a forensic pathology, anatomical pathology or anatomical/clinical pathology training program. Responsible for assisting in administrating a comprehensive medical-legal death investigation system. Performs a variety of administrative duties. Additionally, must be able to establish and maintain an effective working relationship with associates, professional groups, the public as well as having the ability to testify in court proceedings. With the Chief Medical Examiner, serves as a link to law enforcement, the District Attorney's Office, various state, regional and local health care agencies, the public and the media. This is an important professional position requiring an exceptional degree of competence, tact and professional ethics. Strives towards the accomplishment of the office becoming a regionalized center of excellence.

TYPICAL WORK ACTIVITIES:

Ability to develop and present accurate medical reports on case findings, perform in a stressful environment while maintaining a professional manner and present cognitive scientific opinion and testimony;  
Provide family conferences when requested;  
Investigates all facts concerned with unexpected, unexplained, suspicious or violent deaths within the County;  
Renders expert medical testimony before grand juries, and civil, criminal, and compensation courts;  
Plans, directs and participates in various research projects in the field of forensic pathology and keeps current in the field;  
Assigns and supervises the activities of the professional and technical staff;  
Assists staff on more difficult port-mortem examinations and diagnosis;  
Directs and participates in the direction of subordinate staff;  
Participates of the training of attendant professional and technical staff and performs related functions;  
Participates in quality assurance meetings, both internally and in conjunction with outside agencies;  
And other duties as assigned.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Comprehensive knowledge of the principles, practices, procedures and terminology of general pathological medicine; comprehensive knowledge of the principles, practices, procedures and terminology in the specialized field of forensic pathology; thorough knowledge of the techniques of administration of a comprehensive forensic laboratory; ability to direct and participate in specialized research in the field of forensic pathology; ability to perform complicated autopsies and post-mortem examinations; ability to give expert medical court testimony; ability to maintain complete records and prepare comprehensive and detailed reports; ability to supervise professional and technical personnel; ability to maintain a high degree of professional ethics, sound medical judgment, initiative, tact, resourcefulness, industry, dependability, common sense, empathy and good health.

Continued.....

MINIMUM QUALIFICATIONS:

Graduation from a recognized school of medicine, and a license to practice medicine in New York State, plus:

- A) Certification by the American Board of Pathology in Anatomic Pathology, Clinical Pathology and Forensic Pathology or Anatomic Pathology and Forensic Pathology; and
- B) One (1) year of supervised training in Forensic Pathology in an institution approved by the Council on Medical Education of the American Medical Association; and
- C) Five (5) years of experience as a qualified pathologist in the specialized field of Forensic Pathology, of which at least two (2) years include supervisory and/or top management experience.

NOTE: Verifiable part-time and/or volunteer experience will be pro-rated toward meeting full-time experience requirements.