

DEPUTY COMMISSIONER – SEWERAGE MANAGEMENT

Y-012
Exempt
JG XVIII

DISTINGUISHING FEATURES OF THE CLASS: This is an administrative and professional engineering position involving responsibility for directing and administering the activities of the Division of Sewer Management. Work is performed under the general direction of the Commissioner of Environment & Planning with wide latitude for independent judgment. Supervision is exercised over the work of subordinates in engineering and operation/maintenance.

TYPICAL WORK ACTIVITIES:

Acts as Director of the Erie County Sewer, Drainage and Refuse Agency;
Plans and directs the assembling of data relating to the sewage collection, conveyance, treatment and disposal problems of the county and its political subdivisions and the elimination or alleviation of such problems;
Confers with Agencies on status of projects and makes recommendations;
Analyses and evaluates information for the establishment, development, coordination and utilization of existing sewer and drainage facilities to service other municipalities in the county;
Prepares maps, plans and cost estimates on sewer and drainage facilities, compiles economic data in support thereof, and coordinates survey results, in connection with comprehensive sewer and drainage plans;
Prepares reports on studies and works with local municipalities in the formation of county sewer and drainage districts and in connection therewith cooperates with local, state, and federal agencies on program hearings and surveys;
Prepares or supervises the preparation of plans and specifications for construction work undertaken by any County sewer or drainage district, supervises and inspects such work;
Plans and directs studies, investigations, and assembles data for the purpose of drainage, submits results and recommendations to Commissioner or to a village, town or city in the county requesting the same.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of principles, procedures and terminology of sewer and drainage engineering as related to public utilities;
Thorough knowledge of the County Law in connection with sewer and drainage facilities;
Ability to plan and supervise the work of others;
Ability to present reports orally and in writing;
Administrative ability;
Sound professional judgment;
Initiative and resourcefulness.

MINIMUM QUALIFICATIONS:

- A.) Graduation from a recognized college or university with a Bachelor's degree in Sanitary, Chemical or Civil Engineering and six (6) years of satisfactory experience in the design, construction and operation of sewerage systems.
- B.) A satisfactory equivalent combination of training and experience as indicated in (a) above.

Special Requirements: A license to practice professional engineering in the State of New York.