

**Approved BOARD MINUTES March 24, 2016**

The Village Board meeting was called to order at 7:30 pm by Deputy Mayor Mezydlo, who led the pledge to the flag.

**PRESENT:** Deputy Mayor Mezydlo, Trustees Retzlaff, Daluisio and Warmus, Clerk/Treasurer Wachowiak, Deputy Clerk Galbraith, CEO Czechowski Superintendent Sitzman, Attorney Trapp, Mark Casell, Jim, Joe and Lisa Miller, Eugene Nuwer, Dick Kegler and Sue DeWitt, Alden Advertiser.

**Absent:** Mayor Manicki

**MOTION** by Trustee Retzlaff, seconded by Trustee Daluisio, to approve the minutes of the March 10, 2016 meeting. Carried.

**MOTION** by Trustee Retzlaff, seconded by Trustee Daluisio, to approve for payment bills on abstract dated March 24, 2016. Carried

Payroll	\$42,303.75
Abstract	\$67,054.11

**COMMUNICATIONS**

Check for payment of the re-levied 2015-2016 taxes from the county in the amount of \$16,156.10, check from Time Warner franchise fees in the amount of \$35,623.55, Fire/Ems payroll for March 5-18, minutes from the Town of Alden, insurance cert. for St. Aidan's plant sale, memo from Erie County concerning final 2016 action plan, information from National Fuel co. excavation guidelines, newsletter – Grant Action news, Requests from the following: Alden Substance Abuse Coalition, Erie County Board of Elections, Niagara Falls Memorial Medical Center and Alden Christian Theater Society.

**MOTION** by Trustee Warmus, seconded by Trustee Retzlaff, to file as received all correspondence. Carried.

**RESOLUTIONS/APPOINTMENTS/REQUESTS/MOTIONS:**

Resolutions/Appointments/Requests/Motions for March 24

**MOTION** by Trustee Warmus and seconded by Trustee Retzlaff, to approve the request from Alden Substance Abuse Coalition's National Night Out on August 2<sup>nd</sup> for the following: use of Firemen's Memorial Bandstand Park on August 2<sup>nd</sup>, close Church St. to traffic from 4-9 pm, access to electric from 4-9 pm, banner on bandstand from July 24-August 3<sup>rd</sup> and on the digital sign and no parking on the Broadway side of triangle with permission for food trucks to park on Broadway. Carried.

**MOTION** by Trustee Daluisio and seconded by Trustee Warmus, to approve the Erie County Board of Elections use of the Village Hall from 5:30 am – 10:00 pm for the following dates:

Tuesday, April 19, 2016 – Presidential Primary Election

Tuesday, June 28 – Federal Primary Election

Tuesday, September 13 – Primary election

Tuesday, November 8 – General election. Carried.

MOTION by Trustee Daluisio and seconded by Trustee Retzlaff, to declare the following as surplus: from the CEO's office – 2 desks, 3 cork boards and one chair, from the court – one chair. Carried.

*On the question – Trustee Daluisio asked if the items would be auctioned off and Superintendent Sitzman said yes.*

MOTION by Trustee Warmus and seconded by Trustee Daluisio, to approve Judge Wood's recommendation to appoint Jeff Patterson as the Court Officer, at \$40 per session effective immediately. Carried.

MOTION by Trustee Retzlaff and seconded by Trustee Warmus, to authorize Mayor Manicki to sign the renewal application for the Floss Insurance Agency for the Alden Fire Dept. for the 2016-2017 fiscal year. Carried.

MOTION by Trustee Retzlaff and seconded by Trustee Daluisio, to authorize Mayor Manicki to sign the renewal application for the Emerling Insurance Company for the village's liability insurance coverage for the 2016-2017 fiscal year. Carried.

MOTION by Trustee Retzlaff, and seconded by Trustee Daluisio, to approve the Village Clerk's request that all unpaid delinquent water and sewer accounts to be re-levied to the 2016-2017 village taxes. Carried.

MOTION by Trustee Retzlaff and seconded by Trustee Daluisio, to approve the Fire/EMS calls from March 5-18, 2016. Carried.

MOTION by Trustee Warmus and seconded by Trustee Daluisio, to approve an extension to the previously approved formal site plan for Birch Creek Run Patio Home Development, 13030 Main Street, with all previously approved conditions to remain in effect. Said extension of approval will expire on April 28, 2016. Carried.

MOTION by Trustee Daluisio and seconded by Trustee Retzlaff, to approve a sign permit for Advanced Care Physical Therapy of WNY, 12845 Broadway, as per submitted application. Carried.

MOTION by Trustee Warmus and seconded by Trustee Retzlaff, to approve a sign permit for Miller & Son Collision, 13374 Broadway, as per submitted application. Carried.

MOTION by Trustee Daluisio and seconded by Trustee Warmus, to approve Niagara Falls Memorial Medical Center's request to hold free periodic seminars for Alden residents and surrounding communities in the community room. The first one on Friday May 13, 6 pm. Carried.

MOTION by Trustee Retzlaff and seconded by Trustee Daluisio, to authorize Mayor Manicki to sign the 2015 Sponsor Authorization Form for Firefighter's Record of Points, as submitted by Mark Pruitt, Chairman of LOSAP Program. Carried.

MOTION by Trustee Warmus and seconded by Trustee Retzlaff, to approve ACTS request to erect a sign in Firemen's Memorial Bandstand Park from April 29- May 8, to advertise their play Arsenic & Old Lace. The request also includes posting on the digital sign. Carried.

MOTION by Trustee Daluisio and seconded by Trustee Warmus, to approve ACTS request to erect a sign in Firemen's Memorial Bandstand Park from August 1 - 11, to advertise their play Alice in Wonderland. The request also includes posting on the digital sign. Carried.

MOTION by Trustee Retzlaff and seconded by Trustee Daluisio, to appoint Dan Czelusta to the position of Senior Water/ Wastewater Operator effective March 1, 2016. Carried.

MOTION by Trustee Warmus and seconded by Trustee Retzlaff, to appoint Tim Pfitzinger to the position of MEO - Water/ Wastewater effective March 1, 2016. Carried.

MOTION by Trustee Warmus and seconded by Trustee Retzlaff to authorize mayor Manicki to execute the agreement with GHD Engineering Services, Inc. to provide engineering services for phase I of the Wastewater Improvement Project for the sum of \$282,800 after review and approval by the Village Attorney. Carried.

MOTION by Trustee Warmus and seconded by Trustee Retzlaff, to approve the formal site plan for Alden Medical Group (addition to Advanced Care PT of WNY) as modified, 12845 Broadway, with the following conditions:

- 1) Southern and western drainage conveyance issues must be further examined and resolved to the satisfaction of the Village of Alden before the issuance of any Building Permit.
- 2) Exterior wall packs are to be shielded to keep lighting directed onto the subject property. A one year review period will be in effect from the date of the issuance of a Certificate of occupancy for the project to ensure there is no impact on neighboring properties.
- 3) The plans must be modified to show parking in compliance with applicable codes, and verified before the issuance of any Building Permit.
- 4) The new handicap ramp must be shown on the plans, ensuring that it is code-compliant before the issuance of any Building Permit.
- 5) Revised site plans and documentation, showing the newest changes as well as other items listed above, must be submitted, reviewed and accepted before the issuance of any Building Permit. Carried.

#### **BUSINESS FROM FLOOR-**

#### **REPORTS FROM COMMITTEES/DEPARTMENTS:**

**Superintendent Sitzman** – weather permitting, will start yard waste pick up week of April 4.

**Attorney Trapp** – will be working with the CEO regarding easements, downspouts, etc.

**Trustee Retzlaff** – submitted his formal resignation from the board as of June 30, 2016.

**UNFINISHED AND TABLED BUSINESS:**

None

**ADJOURNMENT**

Motion by Trustee Retzlaff, seconded by Trustee Warmus, to adjourn. 7:47 pm. Carried.

I respectfully submit,

Sue Galbraith,  
Deputy Village Clerk