

APPROVED BOARD MINUTES JUNE 27, 2013

The Village Board meeting was called to order at 8:00 AM by Mayor Manicki, who led the pledge to the flag.

PRESENT: Mayor Manicki, Trustees Retzlaff, and Mezydlo, Attorney Trapp, CEO Czechowski, Clerk/Treasurer Wachowiak, Deputy Clerk/Treasurer Galbraith, Superintendent Sitzman,

Absent: Trustees Warmus and Sitzman

MOTION by Trustee Retzlaff, seconded by Trustee Mezydlo, to approve the minutes of the June 13, 2013 meeting. Carried.

MOTION by Trustee Mezydlo, seconded by Trustee Retzlaff, to approve for payment bills on abstract dated June 27, 2013. Carried

Payroll	\$39,596.04
Abstract	\$162,998.44

MOTION by Trustee Retzlaff, seconded by Trustee Mezydlo, to approve following monthly report; ZBA meeting 6/18, May and June Planning Board. Carried.

COMMUNICATIONS

Letters from Alden Hook & Ladder Fire Company requesting written permission to the NYS Liquor Authority for a permit for the Marilla Car Show, and approval of EMS Membership for Natalie Czup, email concerning NYSERDA Solar Grant Program- Supt. Sitzman to review, 2014 Explorer Chief's vehicle proposal from DeLacy Ford, CEO Czechowski's overview of the pending Mobile Home Park License renewal, correspondence from Time Warner Cable co updates, sign permit request from the Marilla Car Show in Alden event, Town of Alden Board meeting June 17, DPW notice garbage for the 4th of July will be on July 3rd, Erie County Water Authority 2012 Annual Report, notice of round table meeting with the Erie County 59th District representatives on July 18, RBC Global Semi-Annual Report, Erie County Executive notification of municipality's 2013 allocation for recreation and service that will be forwarded to the Town of Alden, CEO packet containing the Alden Community Church site plan, invitation to the Alden Presbyterian Church 200th Anniversary Celebration weekend, Uniform Notice of Claim Act representative designation, NYS Public Entities Workers Compensation Coverage Proposal and a request from the Alden High School requesting permission to hold the Homecoming Parade.

MOTION by Trustee Mezydlo, seconded by Trustee Retzlaff, to file as received all correspondence. Carried.

Public Hearing – Mobile Home Park License Renewal

MOTION BY Trustee Mezydlo, and seconded by Trustee Retzlaff, to enter into a Public Hearing 8:20 am, to discuss the renewal of the Mobile Home Park License for:

Alden Landings, LLC
13391 Broadway
Alden Village Estates Associates, LLC
13535 Broadway

No public comment.

MOTION by Trustee Retzlaff, and seconded by Trustee Mezydlo, to close the Public Hearing at 8:21 am. Carried.

Public Hearing – Home Occupancy Permits

MOTION by Trustee Retzlaff and seconded by Trustee Mezydlo, to open the Public Hearing 8:22 am, to hear comment on the renewal of the following Home Occupancy Permits:

<u>NAME</u>	<u>ADDRESS</u>	<u>OWNER</u>
The Cutting Image	1730 Meadow Dr.	Renee Hoffman
The Ultimate Design	12908 Main St.	Jacqueline Kranick
Claddagh Real Estate	1354 Sullivan Road	David Retzlaff

Jacques Godin, Vice President of Manufacturing of Gamma North Corporation was on hand to inquire about the HOP, neighboring his business.

CEO Czechowski explained it was a review of three HOP permit renewals and explained the premise of Claddagh Real Estate, the property in question. Mr. Godin had no problem with the renewal.

MOTION by Trustee Mezydlo, and seconded by Trustee Retzlaff, to close the Public Hearing at 8:24 am. Carried.

RESOLUTIONS/APPOINTMENTS/REQUESTS/MOTIONS:

Motion June 27, 2013

MOTION by Trustee Mezydlo, and seconded by Trustee Retzlaff, to grant the Alden High Schools request to hold their annual Homecoming Parade on Thursday October 3, 2013 at 6:15 pm. The route is as follows: Park St. to Baxter, to Irving, to Emerson and returning back to the school on Park St. Carried.

MOTION by Trustee Retzlaff, and seconded by Trustee Mezydlo. to approve the Marilla Car Show in Alden, to erect 2 signs in Firemen’s Memorial Bandstand Park from June 26 – July 6 and from July 23 - July 29, to advertise their car show. Carried.

On the question: this is a one time exception to the policy. Signs must be applied for and approved prior to their placement, and they cannot be put up more than 10 days before the event.

MOTION by Trustee Retzlaff, and seconded by Trustee Mezydlo, to authorize Mayor Manicki's signature to the Waiver of State Aid Eligibility/State Aid Reimbursement to be used for recreation in the amount of \$292.07, and service \$261.86 to the Town of Alden. Carried.

MOTION by Trustee Mezydlo, and seconded by Trustee Retzlaff, to approve the Alden Hook & Ladder Fire Company's request to apply for their annual temporary beer and wine permit licenses for the year 2013, which includes the Alden Car Show, in the Town Park July 28, 2013 noon – 6 pm. Carried.

MOTION by Trustee Retzlaff, and seconded by Trustee Mezydlo, approving the designation and appointment of the Village Clerk, to whom the Secretary of State must mail notice of claim as described in the Uniform Notice of Claim Act. Carried.

MOTION by Trustee Retzlaff, and seconded by Trustee Mezydlo, to approve the renewal of Home Occupation Permits for the following:

<u>NAME</u>	<u>ADDRESS</u>	<u>OWNER</u>
The Cutting Image	1730 Meadow Dr.	Renee Hoffman
The Ultimate Design	12908 Main St.	Jacqueline Kranick
Claddagh Real Estate	1354 Sullivan Road	David Retzlaff Carried.

MOTION by Trustee Mezydlo, and seconded by Trustee Retzlaff, to approve the formal site plan for Alden Community Church, 1400 Sullivan Road, for an addition as per submitted plans. Carried.

On the question: the addition is on the west side closest to Gamma North, and has been approved by the Village Planning and Zoning Boards.

MOTION by Trustee Mezydlo, and seconded by Trustee Retzlaff, to approve Natalie Czup into membership for EMS only, as approved by Alden Hook & Ladder Fire Company membership. Carried.

MOTION by Trustee Retzlaff, seconded Trustee Mezydlo, to accept the resignation of Bryan Mertz from the position of DPW Laborer. Carried.

MOTION by Trustee Mezydlo, seconded Trustee Retzlaff, to approve Mayor Manicki's appointment of Stephen Blood as DPW Laborer, upon completion of acceptable background checks and physical as recommended by Superintendent Sitzman. Carried.

MOTION by Trustee Retzlaff, seconded Trustee Mezydlo, to approve hiring Scott Rozier and Josh Zelak as seasonal laborers for the Department of Public Works. Carried.

Marilla Car Show in Alden - Town Attorney Strong forwarded some concerns still needing to be addressed surrounding the upcoming show on July 28, 2013. According to Village Attorney Trapp, the village is all set. There will be no golf carts, the names of the police officers are not known yet, and the food vendors will all be in the Town Park.

BUSINESS FROM FLOOR:

REPORTS FROM COMMITTEES/DEPARTMENTS:

Superintendent Sitzman –discussed tree trimming by NYSEG, due to trees being in a certain proximity to wires. NYSEG does not have the man power, Supt. Sitzman looking for company to train the DPW employees. NYSEG also behind on street light replacements, village should demand credit for the days the lights are out. Sitzman looking into grant training opportunities. County has no money to pave their streets, including Crittenden, which is an issue every year. Sitzman had updated equipment list for NYSIF, including the new building, suggest we call Industrial Appraisals every 5-10 years. Clerk Wachowiak, to call for an estimate. Several pieces of equipment have been put on the online auction site, and the rest should be posted by Monday, July 1, 2013. The Village has been awarded the refuse contract with the school, and is placing a dumpster at the Primary School.

Attorney Trapp – NYS Attorney General responded to questions concerning crossing guard limitations. In his nondescript answer, it was determined that the crossing guards can direct traffic if the buses have children in them. If the buses are empty, the flow of traffic should not be interrupted. Varying opinions have been raised concerning the 1963 deed from the town to the village that was never filed. The Town Engineer Mike Metzger would like to see the property in question reduced in size to accommodate a proposed bike path, it would require state approval if changed.

Trustee Retzlaff - requesting an executive session to discuss personnel.

Mayor Manicki – would like to set up a meeting with Supt. Sitzman and RJR Engineering from Springville. Questioned the \$1600. repair bill on the DPW garage door, multiple remotes caused confusion, and the bottom 2 panels of the door were damaged. Chief Chase will proceed with DeLacy concerning the new chief's vehicle. School lot on Crittenden is unruly and should be addressed. Town is looking into erecting an illuminated sign in front of the Community Center for \$25,000. Contacted Alden State Bank President Richard Koelbl concerning low interest rates the Village is receiving. Working with the Town Supervisor on the tractor trailer situation on West Main St.

UNFINISHED AND TABLED BUSINESS:

- Policy Manual Update- planning a meeting soon

MOTION by Trustee Mezydlo, seconded by Trustee Retzlaff, to adjourn the board meeting and enter into executive session to discuss personnel at 8:49 am. Carried.

MOTION by Trustee Retzlaff, seconded by Trustee Mezydlo, to adjourn the executive session and enter into the board meeting at 9:06 am. Carried.

MOTION by Trustee Mezydlo, seconded by Trustee Retzlaff, to adjourn the board meeting at 9:07 am. Carried.

Respectfully submitted,

Sue Galbraith,
Deputy Village Clerk/Treasurer