

## **APPROVED BOARD MINUTES SEPTEMBER 12, 2013**

The Village Board meeting was called to order at 7:30 PM by Mayor Manicki, who led the pledge to the flag.

**PRESENT:** Mayor Manicki, Trustees Retzlaff, Warmus and Mezydlo, Deputy Clerk Galbraith, CEO Czechowski, Attorney Trapp, Superintendent Sitzman, Shawn Eastland, Sue DeWitt, several residents and management of Alden Landings Mobile Home Park and Eugene Nuwer.

**Absent:** Clerk/Treasurer Wachowiak,

**MOTION** by Trustee Retzlaff, seconded by Trustee Warmus, to approve the minutes of the August 22, 2013 meeting. Carried.

**MOTION** by Trustee Warmus, seconded by Trustee Mezydlo, to approve for payment bills on abstract dated September 12, 2013, with the addition of voucher #20863 to the abstract. Carried

Payroll	\$40,576.43
Abstract	\$3,116,063.01

**MOTION** by Trustee Retzlaff, seconded by Trustee Mezydlo, to approve following monthly reports for August: CEO, Fire, DPW, DPW Addendum, Fire Fuel, Court and Planning Board for June and August. Carried.

Laura Landers, FreedMaxick and Battaglia, auditors of the village's financial statements as of May 31, 2013. Landers thanked the Clerk and her staff for their assistance during the audit that revealed the Village is in good fiscal standing.

### **COMMUNICATIONS**

Minutes from crossing guard meeting on Sept. 6, reminder about the Superintendent Advisory Committee meeting Sept. 19, request from Deb Stoldt to decorate the village in blue and gold, minutes from Chamber of Commerce Director's meeting 7/17, Unemployment notice from NYS Dept. of Labor, request from the Village of Alden Fire Dept. to attend dive school, Erie County Village Officials Assoc. meeting May 16 and August 15, Village Officials Assoc. meeting notice Sept. 19 and annual dues statement, notification of NYSIF Audit September 12, Associations of Erie County Governments meeting scheduled for September 26, Bond Counsel Services information from Trespasz and Marquardt, notice from the CEO concerning variance application, SEQR and Environmental Assessment Forms training at ECC, Portfolio statement from RBC Wealth Management, NYS Dept. of Public Service co Lifeline Discount Telephone Service Program information, Grants Action Newsletter, letter from Mark Poloncarz, Erie County Executive, with information on upcoming forums, property tax cap webinar Sept. 18, email from former Clerk Betty Kegler questioning if there is no longer an ice rink, what

is the recreation money going for?, bound copies of the Annual Financial Report update Documents from FreedMaxick, FOIL and tenant advocacy group information request from Destiny Batosik, Memorandum form Dave Metz, Chairman of the Planning Board concerning recommendations from the board, League of Women Voters newsletter, information packet from University of Buffalo, invitation from the Alden Historical Society to attend plaque dedication Sept. 7, Luncheon invitation from the Erie County Water Authority, Erie County Council Aware News and American City and County magazine.

**MOTION** by Trustee Mezydlo, seconded by Trustee Warmus, to file as received all correspondence. Carried.

**MOTION** by Trustee Retzlaff, seconded by Trustee Warmus, to leave the regular meeting to enter into the Public Hearing. Carried.

**Public Hearing for HOP, Martinusek, 924 Exchange St.**

A HOP has been applied for to operate an in home bakery at the residence. There would be no retail sale at the house, would sell to stores and Farmer's Market. The Planning Board has reviewed the applications and has given their approval. Code requirements are in compliance and no negative comments from neighbors.

**MOTION** by Trustee Retzlaff, seconded by Trustee Warmus, to leave the Public Hearing, and to re-enter into the regular meeting. Carried.

**RESOLUTIONS/APPOINTMENTS/REQUESTS/MOTIONS:**  
**Motions September 12, 2013**

MOTION by Trustee Warmus, and seconded by Trustee Retzlaff, to authorize Mayor Manicki's signature on the Industrial Appraisals agreement. Carried.

MOTION by Trustee Mezydlo, and seconded by Trustee Warmus, to approve the request of the Alden Hook and Ladder Fire Company, to send 6 members to the 2013 Fall Dive Conference from September 20 – 22, with a cost not to exceed \$1,000, which includes meals, lodging and training. This request also includes permission to take Rescue 7-1 and the rescue boat with reimbursement for the cost of any fuel associated with the trip.

*On the question: Trustee Warmus, why are they taking the boat? Mayor Manicki, they do training on the lake, so the boat is used as part of their equipment.* Carried.

MOTION by Trustee Mezydlo, and seconded by Trustee Retzlaff, to accept the audit of the Village of Alden and Court as supplied by FreedMaxick Battaglia for the fiscal year end 5/31/2013. Carried.

MOTION by Trustee Warmus, and seconded by Trustee Mezydlo, to authorize Mayor Manicki's signature to the 2013 Justice Court Assistance Grant application, in the amount not to exceed \$30,000. Carried.

MOTION by Trustee Mezydlo, and seconded by Trustee Retzlaff, to approve the issuance of a Home Occupation Permit for SugarBaked, 924 Exchange Street, as per submitted application. Carried.

MOTION by Trustee Warmus, and seconded by Trustee Mezydlo, to approve the sign permit for ACTS, 1470 Church Street, as per submitted application. Carried.

MOTION by Trustee Retzlaff, and seconded by Trustee Mezydlo, to approve the sign permit for Parkside Cupcakes, 1470 Church Street, as per submitted application. Carried.

MOTION by Trustee Mezydlo, and seconded by Trustee Warmus, to hold Halloween in the Village on Thursday, October 31, 2013 from 6-8 pm. Carried.

MOTION by Trustee Warmus, and seconded by Trustee Mezydlo, to appoint Angelo Daluisio to fill the unexpired term of Trustee Bruce Sitzman.

Roll Call Vote: Trustee Retzlaff – aye

Trustee Warmus – aye

Trustee Mezydlo – aye

Mayor Manicki – aye. Carried.

MOTION by Trustee Mezydlo, and seconded by Trustee Retzlaff, to appoint Michael Green to fill the unexpired term of Mark Zimmerman on the Village Planning Board. Term to expire 3/31/2019. Carried.

MOTION by Trustee Warmus, and seconded by Trustee Retzlaff, to approve the Mobile Park Home License for Alden Landings, 13391 Broadway, Alden. Carried.

MOTION by Trustee Mezydlo, and seconded by Trustee Warmus, to grant the request by Deb Stoldt to decorate the village in blue and gold to support the Alden JV and Varsity football teams. They take responsibility to remove all decorations by November 15. Carried.

MOTION by Trustee Retzlaff, and seconded by Trustee Mezydlo, to authorize Mayor Manicki to sign the 2013-2014 Service Award Program Service Fee Agreement with Penflex, Inc. Carried.

MOTION by Trustee Retzlaff, and seconded by Trustee Mezydlo, to authorize Superintendent Sitzman and up to 4 employees to attend the NYCOM Conference on October 20 -23. Carried.

MOTION by Trustee Mezydlo, and seconded by Trustee Warmus to declare the Fire Department weight machine as surplus. Carried.

## RESOLUTION

Whereas, the strength, determination, and prosperity of the Village of Alden can be seen through the lives and efforts of the Village leaders, and

Whereas, Bruce Sitzman tirelessly and zealously served the residents of the Village of Alden in many capacities covering a span of nearly fifty years, and

Whereas, few individuals could match his love for the Village of Alden and his desire and commitment that it remain viable and as important today as it has been for nearly 150 years, and

Whereas, the Village of Alden and the residents have lost not only a steadfast supporter, but also, a good and trusted friend, and

Whereas, the memories of his life and work will remain forever in the hearts and minds of his family and friends,

Now, Be It Resolved that the Board of Trustees of the Village of Alden, to honor the contributions of Bruce Sitzman, and to recognize all that he has given to the people of Alden, hereby declare September 12, 2013 as Bruce Sitzman day in the Village of Alden.

MOTION by Trustee Warmus, and seconded by Trustee Retzlaff, to accept the resolution as read.

Roll call vote: Trustee Retzlaff-aye  
Trustee Warmus-aye  
Trustee Mezydlo-aye  
Mayor Manicki-aye. Carried.

#### **BUSINESS FROM FLOOR:**

Destiny Bartosik, 1430 Seabrook was present at the meeting with drainage concerns. Now that the Alden Landings received its Mobile Home Park License, what provisions are there to complete work not yet finalized? According to Mayor Manicki, by completing the drainage, all the violations for licensing have been completed.

Bartosik, stones in front for drainage, why are there none in back? Linda O, manager for the park owners explained that this is Engineer Metzger's design, and he did not recommend stones in the back. Supt. Sitzman explained that the village will be keeping an eye on the situation.

Bartosik wanted to know about the standing water in the driveways and road. Mayor Manicki explained that the park tried to get easements unsuccessfully, so the retention ponds are the next best alternative.

Bartosik wanted to know about the standing water between trailers, and open sewers. Linda O, explained that they hired a new contractor to explore elevation problems.

#### **REPORTS FROM COMMITTEES/DEPARTMENTS:**

**Deputy Clerk Galbraith** – explained Clerk Wachowiak was not present due to the passing of her mother in law. Please keep the Wachowiak family in your thoughts and prayers.

**Superintendent Sitzman** – bulk trash pick up is on Monday, September 30. Requested an executive session to discuss personnel.

**Trustee Mezydlo** – held a safety meeting with the crossing guards, a few things he needs to discuss with the board, would like to advertise for another alternative crossing guard.

**Attorney Trapp** – in contact with Time Warner Cable for Franchise Agreement, no reply yet, but will continue communications. Signed the Bond paperwork from Attorney Strong, will prepare the Easement, and will walk the property with Supt. Sitzman.

**Mayor Manicki** –will need to advertise for Crossing Guard Alternates, and an opening on the Planning Board, since Angelo will now take his seat as the newest Village Trustee

**UNFINISHED AND TABLED BUSINESS:**

- Policy Manual Update- working on it.

**MOTION** by Trustee Retzlaff, seconded by Trustee Warmus, to adjourn into Executive Session at 8:03 pm. Carried.

**MOTION** to adjourn from executive session by Trustee Retzlaff, seconded by Trustee Warmus at 8:22 pm.

**MOTION** to adjourn by Trustee Retzlaff, seconded by Trustee Mezydlo at 8:23 pm...

Respectfully submitted,

Sue Galbraith,  
Deputy Village Clerk/Treasurer