

## **APPROVED BOARD MINUTES NOVEMBER 10, 2011**

The Village Board meeting was called to order at 7:30 PM by Mayor Kegler, Administrator Wachowiak led the pledge to the flag.

**PRESENT:** Mayor Kegler, Trustees Warmus, Manicki, Mezydlo, Sitzman, Attorney Trapp, Clerk Kegler, Supt. Keith Sitzman, Administrator Wachowiak, CEO Czechowski, Judge Woods, Shawn Eastland, Sue & Mike DeWitt.

**MOTION** by Trustee Warmus, seconded by Trustee Manicki, to approve the minutes of the regular board meeting October 27, 2011. Carried

**MOTION** by Trustee Mezydlo, seconded by Trustee Manicki, to approve for payment, bills on abstract dated November 10, 2011. Carried

Prepaid	\$263.72
Prepaid	\$178.00
Prepaid	\$940.00
General	\$33,799.50

**MOTION** by Trustee Manicki, seconded by Trustee Sitzman, to approve the following monthly reports for October: Fire Co., Public Works, Addendum to Public Works, Justice Court, Building Dept., Treasurer's Report, delinquent village taxes for 2011-2012. Carried

### **COMMUNICATIONS:**

Request from Chamber of Commerce for Christmas in the Park December 3, 2011; NYS GFOA seminar December 1, 2011; Niagara River Watershed Workshop November 16, 2011; Empire Energy Forum meeting November 15&16; RBC Wealth Management statement; Chamber Board of Directors minutes; NYCOM newsletter; Association of Erie County Governments & Village Officials Association holiday meeting November 17.

**MOTION** by Trustee Mezydlo, seconded by Trustee Sitzman, to file as received all correspondence. Carried

### **RESOLUTIONS/APPOINTMENTS/REQUESTS/MOTIONS:**

**MOTION** by Trustee Warmus, seconded by Trustee Manicki, to approve the Floating Holiday to be used for November 25, 2011 for all village offices. Carried

**MOTION** by Trustee Manicki, seconded by Trustee Mezydlo, to approve the temporary sign permit for Crosby's 13288 Broadway, as per submitted application. Carried

**MOTION** by Trustee Manicki, seconded by Trustee Sitzman, to relevy to the County of Erie for collection, delinquent 2011-2012 village taxes in the amount of \$23,401.27. Carried

**MOTION** by Trustee Sitzman, seconded by Trustee Mezydlo, to approve the Chamber of Commerce's request to hold Christmas in the Park December 3, 2011 with the following: install the snowflake decorations, install the 10 Christmas trees before December 2, power to trees, removal of trees after January 7, 2012, block traffic on Church St at noon December 3, 2011.

Trustee Mezydlo asked Supt. Sitzman if weather permitting the cross walk signs could be placed at Church St. and Irving St for the day. Carried

**BUSINESS FROM FLOOR:**

None

**REPORTS FROM COMMITTEES/DEPARTMENTS:**

**Supt. Sitzman**-bids for the water system improvements project have been opened by CRA Infrastructure & Engineering, Inc. on November 3. They came in higher than anticipated. Board to hold a work session on November 14, at 3PM to review the bids with CRA. He attended the NEST meeting and they were told the county has a vendor that pays them for collection of electronics which generates additional revenue. Keith to look into it as we have to pay our vendor for pickup of electronics. Also the drop off that the county held for outdated prescription drugs was successful as 8900 of drugs lbs were collected.

**Administrator Wachowiak**- Laura Landers of Freed Maxick & Battaglia will be at the board meeting on December 22, to review the financial statement. She will meet with the board at work session first.

**CEO Czechowski**- there will be a work session on Tuesday at 7PM with the owner of Alden Landings, to discuss the deplorable condition of the park before their annual license can be issued.

**Attorney Trapp**-will be meeting with Trustee Manicki and Sitzman to start reviewing the personnel policy.

**Trustee Sitzman**-congratulated the varsity football team for their successful year as sectional champions for the second year in a row. Requested an executive session to discuss personnel. Bruce would like to have an open meeting regarding the 2% tax cap and it's effect on the upcoming budget. It was decided that all of this could be addressed at the public hearing for the Local Law authorizing the board to override the property tax cap if necessary.

**Mayor Kegler**-asked Supt. Sitzman if he could see if there is any training available for our mechanic to attend so that he can be updated on all of the new changes that have been made to the new model trucks that we have in our fleet and the new fire trucks that we are purchasing. Keith will check. Mayor also asked if the Christmas decorations could be put up earlier this year as the crew usually is rushed to have them up for Christmas in the Park. Supt. said that they usually plan on hanging them right after Thanksgiving.

**UNFINISHED AND TABLED BUSINESS:**

- **Codes**-time permitting they will be reviewed November 15 at work session
- **Policy Manual Update**-nothing
- **Speed Zone-Crittenden Road**-nothing
- **Public Hearing Local Law property tax cap**- mid January

Clerk Kegler reminded everyone that the next board meeting will be Tuesday November 22, 2011 due to Thanksgiving.

**MOTION** by Trustee Manicki, seconded by Trustee Warmus, to adjourn from regular meeting at 7:56 PM into executive session to discuss personnel. Carried

Personnel was discussed

**MOTION** by Trustee Sitzman, seconded by Trustee Manicki, to adjourn from executive session at 8:18 PM and return to regular session. Carried

**MOTION** by Trustee Sitzman, seconded by Trustee Manicki, to adjourn the regular meeting at 8:19 PM. Carried

I respectfully submit,

Elizabeth A. Kegler  
Village Clerk