

APPROVED BOARD MINUTES SEPTEMBER 13, 2012

The Village Board meeting was called to order at 7:30 PM by Mayor Manicki, who led the pledge to the flag.

PRESENT: Mayor Manicki, Trustees Warmus, Smith, Mezydlo, Sitzman, Clerk/Treasurer Wachowiak, CEO Czechowski, Supt. Keith Sitzman, and Attorney Trapp

ABSCENT: Deputy Clerk/Treasurer Galbraith

MOTION by Trustee Smith, seconded by Trustee Warmus, to approve the minutes of the August 25, 2012. Carried

MOTION by Trustee Warmus, seconded by Trustee Mezydlo to approve for payment bills on abstract dated September 13, 2012. Carried

Payroll \$34,598.67

General Fund \$143,849.02

COMMUNICATIONS:

Letter from Sue Adamczak, Eagle Scout Committee regarding Ryan Lee has completed the requirements for the rank of Eagle Scout. Notification of the meeting for the Community Advisory Board on Wed, 9/12 at Wende Correctional Facility. Letter from NYSIF representative regarding meeting held with Superintendent Sitzman. Notice of next Association of Erie County Governments. Village Officials Association meeting. Letter from Attorney Trapp regarding te agreement between the village and the WNY Gas and Steam Engine Association. Letter from the County regarding changes in legislative boundaries for voting, the village has not been effected. Letter from Alden Community Church requesting sign to be put up in Fireman's Park from 10/19-10/28 advertising their Harvest Party. Letter from the Town regarding the proposed local law amendment to the Dog Law of the code of the Town of Alden. Notice of NYCOM's annual Public Works Schook held 10/22-10/24/12 in Canandaigua. Letter from the Erie County Industrial Development Agency regarding tax exempt status. Letter from Town Supervisor requesting a reduction in it's quarterly water and sewer bill from August 2012 and stating that they are planning on installing a new meter in the Town Park for irrigation. Letter from Attorney Trapp regarding collections for Ambulance. EC Water Authority annual town meeting being held on 9/20/12 at Salvatore's. Letter from Superintendent Sitzman requesting permission to trade in of our 2003 Bobcat (Model S250) Skid Steer Loader All Wheel Drive, Serial# 521314409. Minutes from the regular board meeting of the Town.

MOTION by Trustee Smith, seconded by Trustee Warmus to file as received all correspondence. Carried

RESOLUTIONS/APPOINTMENTS/REQUESTS/MOTIONS:

Motion September 13, 2012

Motion by Trustee Smith and seconded by Trustee Mezydlo to approve the trade in of the DPW's 2003 Bobcat (model S250) Skid Steer Loader all Wheel Drive, Serial #521314409 with 1820 hours and 80" bucket with the trade-in value of \$16,200. towards the purchase of one 2012 Bobcat (Model S650) Skid Steer Loader, Serial #A3NV19204.

Motion by Trustee Sitzman and seconded by Trustee Warmus to approve/disapprove the request of The Alden Hook and Ladder Fire Company, to send 6 members to the 2012 Fall Dive Conference from September 23 – 25 with the cost not to exceed a total of \$875. This price includes lodging, food and classes.

Motion by Trustee Smith and seconded by Trustee Mezydlo to approve/disapprove the request of The Alden Hook and Ladder Fire Company, to use vehicle #5 and #71 to attend the 2012 Fall Dive Conference from September 23-25, and the cost of fuel for the round trip. On the question Trustee Sitzman asked for a clarification on the vehicles used and Trustee Warmus asked for clarification as to where it is being held, Skeneatles.

Motion by Trustee Warmus and seconded by Trustee Mezydlo to Approve/disapprove a credit in the amount of \$600 from the town's May water bill, on acct.#51-0017570-0 to used toward the purchase of an irrigation meter. This is a one time adjustment. The town will be required to install a separate irrigation meter and back flow preventor to alleviate any future need for adjustments. On the question Trustee Sitzman asked if the Mayor has notified the Town in writing and he has not, but will do so.

Motion by Trustee Smith and seconded by Trustee Warmus to accept the audit of the Village of Alden and Court as supplied by Freed Maxick Battaglia for the fiscal year end 5/31/2012.

Motion by Trustee Mezydlo and seconded by Trustee Smith to authorize Mayor Manicki's signature to the 2012 Justice Court Assistance Grant application, in the amount not to exceed \$20,000.

Motion by Trustee Sitzman and seconded by Trustee Warmus to approve/disapprove the request of Alden Community Church to place 2 signs from October 19 – October 28, in Alden's Firemen's Park to advertiser their Harvest Party on October 27, 2012.

Motion by Trustee Smith and seconded by Trustee Warmus to approve/disapprove the sign permit for Pautler Chiropractic & Wellness, 13305 Broadway, as per submitted application.

Motion by Trustee Mezydlo and seconded by Trustee Smith to award the Elm Street Water Line Replacement Project to C&C Cent. Inc. in the amount of \$229,305.15, upon Village Attorney review.

Motion by Trustee Warmus and seconded by Trustee Smith, to authorize Conetoga-Rovers & Associates to perform Construction Administration and Resident Inspection services for the Elm St. Water line replacement project at the upset fee of \$12,500 and \$13,120 respectively.

Motion by Trustee Warmus and seconded by Trustee Smith, to approve Trustee Sitzman's request to attend NYCOM Public Works School October 22-24, 2012 in Canandaigua, NY. (Budgeted Item)

Motion by Trustee Sitzman and seconded by Trustee Mezydlo, to approve Supt. Sitzman and four (4) DPW staff to attend NYCOM Public Works School October 22-24, 2012 in Canandaigua, NY. (Budgeted Item)

Motion by Trustee Mezydlo and seconded by Trustee Warmus to accept and file minutes of the planning board.

Motion by Trustee Smith and seconded by Trustee Mezydlo, to accept, with regret, the resignation of DPW member Richard Retzlaff. At this time the board thanked Rich for his many years of service to the Village and wished him luck in his future endeavors.

Motion by Trustee Smith and seconded by Trustee Warmus to declare surplus, one (1) Dell computer, mouse, monitor and keyboard.

Motion and seconded by Trustee Warmus and seconded by Trustee Smith to accept and file the letter that LLC Inc. sent to their residents regarding the acquisition of the 4 easements.

BUSINESS FROM FLOOR:

Laura Landers from Freed Maxick was here to do a presentation on the Village's annual financial statement for the fiscal year ending 5/31/12. She reported that the Village is in good financial shape and revealed each fund's good standing.

Linda Okonzak manager of Alden Landings was present to represent the mobile home park and address the board with an update on the progress of the park's attempt to get easements from 4 property owners west of the park. Letters have been mailed to those 4 residents and they are awaiting a response. She also gave the board a copy of the letters that were mailed. Mitch Martin from Senator Patrick Gallivan's office was here

representing Senator Gallivan and explained that if the board had any concerns or if the Senator could be in assistance in any way, that he should be contacted.

REPORTS FROM COMMITTEES/DEPARTMENTS:

Trustee Sitzman-Commended the DPW workers on their handling of the recent water issue and correcting it as quickly as they did..

Trustee Mezydlo- N/A

Trustee Warmus-His office has an engineering plan in place titled CAPA and he explained that it is a great format to address disasters. Offered his assistance and would be happy to schedule a separate work session to review this policy. Suggested that all DPW workers wear some type of Identification Badge while out working. Keith to check with the school as they did some at prior times.

Superintendent Sitzman – Explained how the water incident came about and what was done to correct it. The DPW worked very closely with the Erie County Health Dept. Keith explained that there was never any danger to the residents of the Village and that we were simply following the ECHD guidelines. He does not recall this ever being an issue in the Village before and it was a good learning experience. We learned from it and will continue to expand on how to handle situations that may arise in the future. The DPW is working on possibly paving or laying cement around the perimeter of well #1 as this was the only area affected during this incident. The residents were informed via channels 2, 4 and 7 and also with the reverse 911 system through the village of Lancaster. He has obtained the direction to register for the reverse 911 system which is now on our website and posted at the municipal building for those who do not have landlines or have unlisted phone numbers. Some of those individuals did not receive the phone calls and that is the reason as to why. When the issue was cleared, another reverse 911 call was placed to the effect. He will be on vacation from 9/29-10/8/12. The Elm St. Water line project has been awarded and hopefully the work will begin in October and last approximately 3-4 weeks. The water improvement pumps he has been waiting for have come in today and hopefully that project will stay on track to be completed by December of 2012. Superintendent Sitzman also asked Mitch Martin to thank Senator Gallivan for his help in getting our easements filed with Albany in such a timely manner.

Clerk/Treasurer Wachowiak –Some of the residents who did not receive the reverse 911 call had called the office and we kept a list of those. As soon as the Boil Water notice was lifted, each and every resident along with businesses were contacted directly to inform them.

Mayor Manicki Commended the DPW, Keith, Sue Lorenzi and Clerk Wachowiak for handling the water situation and keeping everything in control. Suggested we put a “phone tree” type of system into effect for incidents such as the water problem so that all Village employees will be informed and updated as the progress of correcting it. Had a meeting at the Wende Correctional Facility which was quite interesting. Discussions were held on what they could possibly do help us and vice versa.

Attorney Trapp Easements are now filed with the County. PILOT agreement with CBO (GAMMA) is completed. Each entity receives more money with the new agreement. Occustar contract will be renewed for 1 year, leaving all verbage the same. Does the board wish to renew the Sullivan Road contract at the current verbage. Bankruptcy notices we have recently received do not look like they pertain to us. Those can be filed.

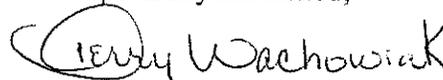
CEO Czechowski –Doesn't understand why the school is going through with a SEQR for the parking at the school and was surprised that the board had not been contacted regarding it. Mayor to call School Superintendent.

UNFINISHED AND TABLED BUSINESS:

- Policy Manual Update-Mayor and Trustee Sitzman to meet Tues, 9/18/12 at 3pm to review
- Surplus equipment to auction - ongoing

MOTION by Trustee Smith, seconded by Trustee Warmus, to adjourn the board meeting at 8:40 PM. Carried

Respectfully submitted,



Terry Wachowiak
Village Clerk/Treasurer