

Western New York Pediatric & Adolescent Coalition

DATE: December 8, 2011 TIME: 8:30 – 10:30am

LOCATION: Blue Cross Blue Shield

PARTICIPATING MEMBERS: Sandra Diagostino, Sharon Dwyer, Nancy Heidinger, Saron Ephraim, Regina Williams, Chris Hayes, Scott Eden, Meghan Abramo , Lisa Anderson, Kyle Hennicke, Debra Hilfstein, Pat Mann, Eileen Ryan, Sarah Cercone, Coletter Kogut, Denise Rizzo, Nancy Schoellkopf, Cheryl Craft, Karen Menza, Linda Stockmeyer.

On Phone: Arlene Jacobson

ASSIGNED SCRIBE: Saron Ephraim

AGENDA ITEMS:

1. Introductions
2. Meeting minutes from November were reviewed add Nancy S.
3. Meeting Minutes accepted by Nancy and Meghan seconds
4. Review Action items: **New AI's in BOLD print!**

#	Topic	Discussion	Member	Status
1	Flu campaign	<ul style="list-style-type: none"> • 12/5/12 Sandy at McKinley Mall with INC-Vaccine outreach and education and adm. 6 flu vaccines. • 12/7 Sandy and Karen were at Galleria Mall with VNA and Cheryl Craft (Chelsea Oliver Foundation) • -Vaccine outreach and education and adm. 16 flu vaccines (6 by VNA). • 12/8 Sandy will be at Boulevard Mall - Vaccine outreach and education with Cheryl Craft. We will be set up in a kiosk by Penney's. • Cheryl Craft will disseminate brochures and flu literature. She is also has bracelets available to purchase. Proceeds will go to promoting awareness and to provide funding for scholarships for graduating class at Chelsea's former high school. • Radio ads have been running to promote flu vaccination. Some of our Flu billboards are still up 	Sandy & Members	Ongoing
2	Vaccine Safety Coalition Update	<ul style="list-style-type: none"> • Nothing to report back from Vaccine Safety Coalition • They are doing a conference the month before ours in April 2012. 	Sandy/members	Ongoing
3	Facebook Page	<ul style="list-style-type: none"> • Niagara County did November updates (Bev) • Scott has taken over for the month of 	Sandy/members	Ongoing

		December		
4	May 2012 Conference Update	<ul style="list-style-type: none"> • Exhibits letters went out to industry late November. • Save the date flyer was sent out to coalition members for final review. • Dr. Camron has agreed to speak at the conference on Lead, preferably an AM slot. • David Smith from Medical Society of EC is planning to have information about our conference on their information page and sent out to their membership. • Dec 14, 2011 there will be a 2012 Conference subcommittee meeting at 9 am at the Erie County DOH on ECMC's campus. (will also be filling out the IRS tax paperwork) 	Sandy/Meghan/members	Ongoing
5	Legislative Update	<ul style="list-style-type: none"> • New York State sent out a memo regarding high schools including immunization records along with transcripts to colleges. • Dr. Blog sent a memo clarifying: These immunization records are not subject to HIPPA. The NYS Education Dept. considers them part of the educational record covered by FERPA (Family Educational Rights and Privacy Act). • HPV for males and state sent VFC letters on who is covered for the vaccine and what age groups 	Sandy	Ongoing
6	Financial Update	<ul style="list-style-type: none"> • Current balance: \$9494.70 • Changes to our WNYPCAC bank account have been made (M&T Bank) to update our address information, remove Greg Honsberger and Pat Hammond from the accounts and Karen Menza added to the account. • In the process of organizing our IRS paperwork and setting up an account for reporting. • Sandy spent several hours on the phone with the IRS regarding completion of necessary paperwork. • Need to file necessary paperwork ASAP and hope to complete this process by the end of December 2011. • We are required yearly to file an electronic 990N for our organization. • We have all our paperwork for the state 	Sandy & Karen	Ongoing

		tax exemption		
7	Website Domain	<ul style="list-style-type: none"> • We had to renew our website. Our account was debited \$23.01 for a 3 year period. • Network Solutions were our old company. We are now with godaddy. 	Sandy	
8	NYSDOH Immunization Update	<ul style="list-style-type: none"> • Flu is still quiet, mostly sporadic cases. It is only December so the majority of cases will probably be seen in January and February when flu peaks. • Finger Lake Coalition would like to have a 2012 Spring conference either the day before or the day after our conference. Planning is underway and topics will be similar to ours except they were unable to secure a CDC speaker. We anticipate it will draw some people East away from the Buffalo Conference. • Are there any new groups we can reach out to promote wider audience attendance for our May Conference? Suggestions included: Hospitals, Day Care providers, etc. Kyle Hennicke will disseminate information regarding the 2012 conference on their day care website. 	Deb, Sandy, Scott	Ongoing
9	New Business	<ul style="list-style-type: none"> • The seat for treasurer is open and needs to be filled ASAP. • Cheryl Craft has expressed interest to run for treasurer • We will send out an email to the membership to see if there is anyone else interested in running for treasurer. If not, we will appoint Cheryl Craft as treasurer. • We had tabled discussions on changing the day our coalition meets to alleviate traveling to 2 coalition meetings a month. • What was proposed today is to have our pediatric coalition meetings on the same day as the adult meeting, back to back. There can be a general time in-between to address issues common to both coalitions. Adult Coalition 8:30 – 9:15, general meeting 9:15-10 and peds meeting 10:00 – 10:45. • The 1/12/12 meeting has been cancelled - Sandy is away and Bev has other commitments that day. However, Bev will email the Adult Coalition, and if there 	Sandy, Scott, Lisa, Deb, members	Ongoing

		<p>is no objection we will begin with the back to back meetings 1/4/12. The location will be at Independent Health, 375 Essjay, Williamsville, NY.</p> <ul style="list-style-type: none"> • We will continue to maintain two separate coalitions We will need to talk to Bev and then we can make a decision by Jan (Sandy) 		
10	Lead Update	<ul style="list-style-type: none"> • Nothing new for Lead only that Dr. Camron has agreed to speak at the conference • Lead cases continue to come in 	Nancy H./Sarah	Ongoing
11	Manufacture Update	<ul style="list-style-type: none"> • Merk no update • GSK flu still available for this season, now pre-booking for next year • Sanofi- flu doses still available for this season. Will not begin pre-booking until Jan 3rd for next season. • Pfizer- no updates • MedImmune- flu still available for this season, pre-booking in January for next season. 	Pharm Reps	Ongoing
		<p>Meeting adjourned. Next meeting: TBA</p>	Sandy	