

The Regular Meeting of the Alden Town Board was held at 3311 Wende Road, Alden, NY on Monday, June 21, 2022 at 7:00 P.M. Supervisor Sitzman called the Meeting to Order and Councilwoman Waiss led in the Pledge of Allegiance. The Roll Call was taken by the Town Clerk.

PRESENT: Brett Sitzman, Town Supervisor
Gina Waiss, Councilwoman
Colleen Pautler, Councilwoman

RECORDING SECRETARY: Alecia Barrett, Town Clerk

OTHERS PRESENT: Bill Rogers, Highway Superintendent
Chris Snyder, CEO
Mike Metzger, Town Engineer
Sarah Miller, Deputy Town Supervisor
Residents

Councilwoman Pautler Moved and Councilwoman Waiss seconded the Motion to approve the Minutes and Synopsis of the Regular Meeting of June 6, 2022.

CARRIED

Ayes 3 Sitzman, Waiss & Pautler
Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, SECOND BY COUNCILWOMAN WAISS, WHO MOVED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND PAID TO WIT; VOUCHERS #441 - 492 **ALL BILLS REVIEWED BY THE TOWN BOARD.**

<u>ACCOUNT</u>	<u>AMOUNT</u>		
	ABSTRACT #1	ABSTRACT #2	TOTAL
GENERAL FUND "A"	\$44,025.91		\$44,025.91
HIGHWAY FUND "DA/DB"	\$213,438.51		\$213,438.51
PART-TOWN FUND "B"	\$15,048.87		\$15,048.87
CONSOLIDATED WATER "WR"			
SPECIAL FIRE PROTECTION "SF"	\$31,550.00		\$31,550.00
SEWER DIST#1 FUND "SI"			
WATER DIST. NEWSTEAD "WO"			
SEWER DIST. #2 FUND "SA"	\$247.02		\$247.02
TRUST & AGENCY "T"	\$5,187.46		\$5,187.46
SPECIAL REFUSE FUND "SR"	\$35,849.92		\$35,849.92
STREET LIGHTING FUND "SL"	\$3,938.99		\$3,938.99
PERIWINKLE LTG. DIST."SL1"	\$74.98		\$74.98
WATER DIST. NO. 1 "WA"			
TOTAL	\$349,361.66		\$349,361.66

THE FOREGOING RESOLUTION WAS PUT TO A ROLL CALL VOTE ON JUNE 21, 2022 AND

ADOPTED

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

BUSINESS FROM THE FLOOR

COMMUNICATIONS

Colleen Pautler, Councilwoman

- 1. Add to Work Session; Coalitions request for National Night Out, Spooktacular and requirements for inflatables

Gina Waiss, Councilwoman

- 1. Expressed to Mr. Turton that the Town is interested in an unpaid intern to help in the Supervisor’s Office. He will send information of any candidate that would be a good match.

NEW BUSINESS

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

WHEREAS, the Alden Town Board on November 16, 2021 adopted its 2022 budget,

WHEREAS, the Town of Alden needs to transfer money to allow for payment of the items outlined below; and;

WHEREAS, these budget transfers will not render the Town of Alden insolvent;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

The Alden Town Board hereby authorizes the following transfers:

From (Budget Code)	Amount	To (Budget Code)	General Explanation
A.1990.0400	\$1,741.03	A.1420.0402	Hodgson&Russ LLP – Legal Fees
A.1990.0400	\$5,055.23	A.1420.0402	Hodgson&Russ LLP – Legal Fees
A.1990.0400	\$5,000.00	A.7140.0411	Ewell Free Library
A.1990.0400	\$5,870.50	A.8389.0400	Water District #5 Engineering Services
A.1990.0400	\$536.00	A.8389.0400	Water District #5 Engineering Services
A.1990.0400	\$45.00	A.8389.0400	Water District #5 Engineering Services
A.1990.0400	\$1,045.00	A.8389.0401	Cayuga Creek Waterline Engineering Fees
	\$19,292.76		TOTAL

The Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on June 21, 2022, which resulted as follows:

CARRIED.

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SITZMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, the Alden Town Board is considering an application by Gary Schlabach for the subdivision of two (2) lots. The entire parcel currently consists of approximately 5.2 acres at

11822 Cary Road, in the Town of Alden, further identified as SBL 118.00-5-8.2. The first proposed lot ("Parcel A") would be an approximately 2.54 acre vacant parcel and the second proposed lot ("Parcel B") would be the approximately 2.82 acre parcel with the existing house (the "Proposed Action");

WHEREAS, the Town Board has determined that the Proposed Action is an Unlisted Action under SEQRA but that a coordinated review should be conducted;

WHEREAS, the Town Board believes that the Town of Alden is: the agency primarily responsible for undertaking decisions as to subdivision; the agency with the broadest governmental powers for investigating the impact of the Proposed Action; has the greatest capacity for providing the most thorough environmental assessment of the Proposed Action; and is the most local agent with permitting authority;

WHEREAS, the Town Building Inspector has provided notice to the Erie County Division of Planning for this Proposed Action, as required under Section 239-m of the General Municipal Law.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board has determined that the Proposed Action is an Unlisted Action under SEQRA.
2. The Town Board has determined that it should be the Lead Agency for all environmental review of the Proposed Action.
3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on June 21, 2022, which resulted as follows:

CARRIED.

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING MOTION WAS OFFERED BY COUNCILWOMAN WAISS, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR SITZMAN, TO WIT;

Motion to approve the request of Alden Men's Softball to use Robert O. Smith Park (Diamonds 1, 2 and 3) for tournaments on August 6, 2022 and August 27, 2022 both from 8.00 am until 7.00 pm.

Alden Men's Softball is responsible for complying with all Town, County, State and Federal Rules and Regulations regarding the CoVid-19 Pandemic.

Alden Men's Softball has submitted proof of insurance.

All players must sign Waivers, to be filed with the Town Clerk, prior to participating in any games.

On the question: Councilwoman Waiss: It's Mark Kerl tournament not men's softball

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on June 21, 2022, which resulted as follows:

CARRIED.

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING MOTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

Motion to approve the request of the St. John's Church to use the Band Shell at the church grounds for their annual lawn fete, from July 15 through 17, 2022.

St. John's must provide proof of insurance, naming the Town of Alden as an additional Insured to the Town Clerk.

St. John's is responsible for complying with all County, State and Federal Rules and Regulations regarding the CoVid-19 Pandemic.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on June 21, 2022, which resulted as follows:

CARRIED.

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SITZMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, the Alden Town Board is considering an application by Cathy Neyman for the subdivision of three (3) lots. The entire parcel currently consists of approximately 3.5 acres at 3235 Wende Road, in the Town of Alden, further identified as SBL 96.00-3-47. The first proposed lot ("Parcel A") would be an approximately 150' x 264' vacant parcel; the second proposed lot ("Parcel B") would be an approximately 150' x 264' vacant parcel and the third proposed lot ("Parcel C") would be the remaining approximately 1.7 acre parcel with the house and outbuildings (the "Proposed Action");

WHEREAS, the Proposed Action is an unlisted action within the requirements of the New York State Environmental Quality Review Act;

WHEREAS, the Town Building Inspector provided notice to the Erie County Division of Planning on April 21, 2022, for this Proposed Action, as required under Section 239-m of the General Municipal Law and "no recommendation" was received;

WHEREAS, the New York State Environmental Quality Review Act requires the Town to determine the Lead Agency status and the Lead Agency making a SEQRA determination;

WHEREAS, the Alden Town Board did assume Lead Agency Status on May 16, 2022;

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law the Town Board has prepared the Short Form Environmental Assessment Form, which is now on file with the Town Board and the Town's SEQRA Intake Officer; and

WHEREAS, during review of this Proposed Action, the Town of Alden assessed areas of environmental concern, and determined that no significant negative impacts would occur. In reaching this decision, the Town carefully considered all “Criteria” for Determination of Significance listed in the SEQRA Regulations.

WHEREAS, the Town of Alden Planning Board on May 10, 2022 reviewed the Proposed Action and recommended to the Town Board the approval of the Proposed Action.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board, as Lead Agency, has determined that the Proposed Action is an Unlisted Action under SEQRA;
2. The Town of Alden, as Lead Agency hereby concludes that the project will not adversely affect the natural resources of the State and/or the health, safety and welfare of the public and is consistent with social and economic consideration;
3. That the following parcel, more particularly described as:

Parcel A (attached) and Parcel B (attached)

are given subdivision approval; and

4. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on June 21, 2022, which resulted as follows:

CARRIED.

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING MOTION WAS OFFERED BY COUNCILWOMAN WAISS, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR SITZMAN, TO WIT;

The following returning employees ; Nicolena Fazio; Kayla Becker; Victoria Kwandrans; Kendall Shadle; Kassie Krone; and Charles Freeman all at \$14.28 per hour as part time (not to exceed 19 hours per week) summer recreation attendants; and

The following new employees: Kelsey Camp; Elliana Bartrum; Hannah Bishop; Haley Lerner ; Sophia Daddario and Katie Wilson all at \$14.00 per hour as part time (not to exceed 19 hours per week) summer recreation attendants; and

The following returning employees Caroline Wrest and Kirsten Lerner both at \$16.32 per hour; and Steve Insinna at \$20.40 per hour as part time (not to exceed 19 hours per week) summer recreation supervisors; and

The following new employees: Emily Jablonski ; Amelia Kelly ; Grace Pastuszynski ; Kara Stachura all at \$16.00 per hour as part time (not to exceed 19 hours per week) summer recreation supervisors; and

The following new employees: Mackenzie Fronczak ; Riley Streit; and Leo Wasch all at \$14.00 per hours as summer (not to exceed 39 hours per week) lifeguards;

All subject to successful completion of all pre-employment check.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on June 21, 2022, which resulted as follows:

CARRIED.

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING REOLUTION WAS OFFERED BY COUNCILWOAMN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

WHEREAS, the Town Supervisor has realized the need to install a working fire alarm system in the Town Hall , the estimated cost of which is over \$20,000.00;

WHEREAS, the Procurement Policy & Procedure Guidelines of the Town of Alden require that all estimated purchases over \$20,000.00 shall be formally bid pursuant to General Municipal Law section 103; and

WHEREAS, the Town Board after full and careful review and consideration of the Supervisor's request finds said request to receive bids for a new fire alarm system for the Town Hall in the public interest.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board hereby authorizes the Alden Town Clerk to advertise for bids as outlined in the attached Specifications;
2. The Town Board hereby authorizes the Town Clerk to publish Notice in the Alden Advertiser. Said Notice must be published more than five (5) days prior to Wednesday July 13, 2022, and must state the time when and place where the sealed bids will be publicly opened and read by the Town Clerk and may be faxed or emailed to local suppliers;
3. The Town Board hereby authorizes the Town Clerk to receive sealed bids, until 11:00 AM Prevailing time on Wednesday, July 13, 2022. All bids must contain the Non -collusive Bidding Certification; and
4. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on June 21, 2022, which resulted as follows:

CARRIED.

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL

Gina Waiss, Councilwoman – Recreation program begins next week and we have 300 individuals registered

Mike Metzger, Town Engineer – Four Seasons Shelter project; more information was requested for CDBG grant. Working with Nathan Taylor.

Cayuga Creek Water District design is being worked on.

Working on bid specs for fire alarm system

ANNOUNCEMENTS FROM SUPERVISOR

NOTICE OF MEETINGS

**WORK SESSION:
REGULAR BOARD MEETING**

**June 27, 2022
July 5, 2022**

**@7:00 PM
@7:00 PM**

MEMORIAL REMEMBRANCE - Sheila Metzger

ADJOURNMENT

At 7:17 P.M. Supervisor Sitzman adjourned the Meeting.

Alecia Barrett
Town Clerk