

The Regular Meeting of the Alden Town Board was held at 3311 Wende Road, Alden, NY on Monday, September 6, 2022 at 7:00 P.M. Supervisor Sitzman called the Meeting to Order and Councilwoman Waiss led in the Pledge of Allegiance. The Roll Call was taken by the Town Clerk.

PRESENT: Brett Sitzman, Town Supervisor
Gina Waiss, Councilwoman
Colleen Pautler, Councilwoman

RECORDING SECRETARY: Alecia Barrett, Town Clerk

OTHERS PRESENT: Sarah Miller, Deputy Town Supervisor
Mike Metzger, Town Engineer
Residents

Councilwoman Pautler Moved and Councilwoman Waiss seconded the Motion to approve the Minutes and Synopsis of the Regular Meeting of August 15, 2022.

CARRIED

Ayes 3 Sitzman, Waiss & Pautler
Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, SECOND BY COUNCILWOMAN WAISS, WHO MOVED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND PAID TO WIT; VOUCHERS #718 - 760 **ALL BILLS REVIEWED BY THE TOWN BOARD.**

<u>ACCOUNT</u>	<u>AMOUNT</u>		
	ABSTRACT #1	ABSTRACT #2	TOTAL
GENERAL FUND "A"	\$26,422.28	\$17,289.9	\$43,711.67
HIGHWAY FUND "DA/DB"	\$102,532.07	\$8,739.44	\$102,532.07
PART-TOWN FUND "B"	\$3,057.44	\$1,800.00	\$4,857.44
CONSOLIDATED WATER "WR" SPECIAL FIRE PROTECTION "SF"	\$5,796.88		\$5,796.88
SEWER DIST#1 FUND "SI"			
WATER DIST. EXCHANGE "WX"			
SEWER DIST. #2 FUND "SA"	\$409.04	\$240.91	\$649.95
TRUST & AGENCY "T"	\$12,306.56	\$3,299.04	\$15,605.60
SPECIAL REFUSE FUND "SR"	\$40,181.28	\$210.35	\$40,391.63
STREET LIGHTING FUND "SL"	\$4,270.37		\$4,270.37
PERIWINKLE LTG. DIST."SL1"	\$89.89		\$89.89
ZOELLER RD WATER DIST "WZ"			
TOTAL	\$195,065.81	\$31,579.13	\$226,644.94

THE FOREGOING RESOLUTION WAS PUT TO A ROLL CALL VOTE ON SEPTEMBER 6, 2022 AND

ADOPTED

Ayes 3 Sitzman, Waiss & Pautler
Nays 0

BUSINESS FROM THE FLOOR

Laura Loehr, Henskee Rd. – Where are we with the budget process?
Supervisor Sitzman gave a summary of the process.

COMMUNICATIONS

Brett Sitzman, Town Supervisor

- 1. Received packet from Village of Alden
- 2. Monthly report from Code Enforcement Office
- 3. Memo from Village Code Enforcement Officer
- 4. Letter from HCR regarding CDBG Grant

Alecia Barrett, Town Clerk

- 1. Request from Alden garden Club to use Community Center
- 2. Letter from NYS DOT regarding previously requested traffic study

Jennifer Strong, Town Attorney

- 1. Finalized Fire Alarm contracts and phone system contract

7:05 Public Hearing – Local Law #1 of 2022 “Override of Tax Cap”

Councilwoman Pautler motioned to leave the regular meeting and enter into the Public Hearing, seconded by Councilwoman Waiss, with no objections.

Town Clerk Barrett read the notice of public hearing.

Supervisor Sitzman opened the floor for public comment.

Larry Zobrest, Town Highway Worker. – The Advertiser printed an article stating the Highway negotiations are the reason for exceeding the tax cap; who gave that statement and why? Negotiations are ongoing and in early stages. Why is the Highway being singled out as the reason for the increase.

Brett Sitzman, Town Supervisor – Stated that not everything in the Advertiser is printed correctly when reported. Apologized if they felt singled out but that was not anyone’s intent. Highway negotiations is one part of the budget process, in the statement given to the reporter for the Advertiser, Highway negotiations were one of several areas that were mentioned.

Councilwoman Pautler motioned to leave Public Hearing and enter back into the Regular meeting, seconded by Councilwoman Waiss, with no objections.

NEW BUSINESS

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

WHEREAS, On July 19th, 2022 The Town of Alden received its second payment of Coronavirus State and Local Recovery Funds from the Federal Government totaling \$753,741.32.

WHEREAS, The Town of Alden has \$753,741.32 Coronavirus State and Local Recovery Funds available to allocate to the provision of government services,

WHEREAS, The Towns General Fund requires/ requested additional funding of \$62,970.32 for contractual and equipment expenditures to provide government services as follows:

-Working Fire Alarm System - \$21,229.85

-Town Hall Front Door Security System \$-2405.00

-New Accounting Software- \$27,380.00

-Online Taxes Services- \$2500.00

-New Town Hall Road Sign -\$2500.00

- Phone System- \$ \$6,955.47

NOW, THEREFORE, be it

RESOLVED, that effective September 6th, 2022 The Town Board authorizes the use of Coronavirus State and Local Fiscal Recovery Funds of \$62,970.32 for the purpose of providing government services

BE IT FURTHER RESOLVED that the Town Board authorizes the General Fund Budget Amendment of \$ 56,014.85 from A.0000.0410.1000 to A.1220.0201 in the amount of \$27,380.00, A.1410.0201 in the amount of 2500.00 and A.1620.0444 in the amount of \$33, 090.32.

On the question – Councilwoman Pautler: are these lines correct?

Deputy Supervisor Miller: yes

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on September 6, 2022, which resulted as follows:

CARRIED.

Ayes 3 Sitzman, Weiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SITZMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, the Town of Alden has received grant monies for the construction of a four-season shelter at the Alden Town Park; the estimated cost of which is over \$35,000.00;

WHEREAS, the Procurement Policy & Procedure Guidelines of the Town of Alden require that all estimated public works projects over \$35,000.00 shall be formally bid pursuant to General Municipal Law section 103; and

WHEREAS, the Town Board after full and careful review and consideration finds that the construction of a four-season shelter is in the public interest.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board hereby authorizes the Alden Town Clerk to advertise for bids as outlined in the attached Notice to Bidders;
2. The Town Board hereby authorizes the Town Clerk to publish Notice in the Alden Advertiser. Said Notice must be published more than five (5) days prior to September 29, 2022, and must state the time when and place where the sealed bids will be publicly opened and read by the Town Clerk;
3. A pre-bid meeting will be held on September 21, 2022 at 10:00 a.m. for all interested parties;

4. The Town Board hereby authorizes the Town Clerk to receive sealed bids, until 11:00 AM Prevailing time on Thursday September 29, 2022. All bids must contain the Non -collusive Bidding Certification; and
5. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on September 6, 2022, which resulted as follows:

CARRIED.

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING MOTION WAS TABLED;

Motion to introduce Proposed Local Law # 2 of 2022 Small Wireless Technology in the Public Right of Way and to refer the same to the Planning Board for review and recommendation.

TABLED.

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING MOTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

Motion to introduce Proposed Local Law # 3 of 2022 Design Standards for Metal Buildings and to refer the same to the Planning Board for review and recommendation.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on September 6, 2022, which resulted as follows:

CARRIED.

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SITZMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, the Town of Alden engaged Metzger Civil Engineering, PLLC to complete an engineering report for the Town's Cayuga Creek water distribution system identifying the current system shortcomings, the proposed infrastructure improvements necessary to improve performance, and the projected costs for residents of the district: and

WHEREAS, affordability for Town residents and property owners is a significant concern in advancement of the proposed project: and

WHEREAS, the Town is eligible for Water Infrastructure Improvement Act (WIIA) funding and must now submit a competitive application to obtain WIIA funding.

WHEREAS, the Town Previously applied for a WIIA Grant and was not funded;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Town Board authorizes Municipal Solutions, Inc. to prepare an application for Water Infrastructure Improvement Act grant funds from the NYS Environmental Facilities Corporation (EFC).

2. The Town Board authorizes Supervisor Brett A. Sitzman and Alecia Barrett in her role as Town Clerk to execute the application for Water Infrastructure Improvement Act grant funds from the NYS Environmental Facilities Corporation (EFC).
3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on September 6, 2022, which resulted as follows:

CARRIED.

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN WAISS, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR SITZMAN, TO WIT;

WHEREAS, the Alden Town Board on November 03, 2014 adopted its 2015 Budget; mber 16th, 2021 adopted its 2022 budget,
 WHEREAS, the Town of Alden needs to transfer money to allow for payment of item as outlined below; and;

WHEREAS , these budget transfers will not render the Town of Alden insolvent;
 NOW THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:
 The Alden Town Board hereby authorizes the following transfers:

From (Budget Code)	Amount	To (Budget Code)	General Explanation
A.3120.0104	\$4,842.80	A.1420.0402	Hodgson & Russ LLP - Legal Fees
A.3120.0104	\$105.00	A.7110.0437	Comm. Center Permit
A.3120.0104	\$496.00	A.8389.0401	Cayuga Creek Waterline
A.3120.0104	\$342.20	A.8389.0400	Water District #5 Engineering Services
A.3120.0104	\$1,187.50	A.8389.0401	Cayuga Creek Waterline Engin. Services
A.6772.0411	\$2,042.14	A.6772.0444	Senior Van Repairs
A.7140.0106	\$2,616.79	A.7140.0104	Summer Rec Payroll Overages
Total:	\$11,632.43		

The Resolution shall take effect immediately.

The question of the adoption of the foregoing order was duly put to a vote on roll call, at a regular meeting on September 6, 2022, which resulted as follows:

CARRIED.

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

SUPERVISOR SITZMAN POLLED TO ADD MOTION TO HIRE PART TIME CLERK, COUNCILWOMAN WAISS OBJECTED AND REQUESTED AN EXECUTIVE SESSION FOR HUMAN RESOURCES ISSUE AND TOWN CLERK; SUPERVISOR SITZMAN SECONDED; ALL IN FAVOR AT 7:24

AT 7:42 COUNCILWOMAN PAUTLER MOVED TO ENTER BACK INTO REGULAR MEETING WITH NO ACTION TAKEN; SECONDED BY COUNCILWOMAN WAISS

POLLED AND ADDED WITH NO OBJECTION

THE FOLLOWING MOTION WAS OFFERED BY SUPERVISOR SITZMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

Motion to hire Brittney Moselle as Part Time Clerk in Supervisor's Office, not to exceed 19.5 hours per week, at a rate of \$16.00 per hour, subject to successful completion of all pre-employment checks. Benefits per Employee Handbook.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on August 15, 2022, which resulted as follows:

CARRIED.

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL

Councilwoman Pautler – Add to Work Session ASAC Spooktacular and Christmas in the Park

Councilwoman Waiss – Add to Work Session new recreation programs

Mike Metzger, Town Engineer – Four Season shelter bid plans & specs will be available

ANNOUNCEMENTS FROM SUPERVISOR

NOTICE OF MEETINGS

WORK SESSION:

September 12, 2022

@7:00 PM

REGULAR BOARD MEETING

September 19, 2022

@7:00 PM

MEMORIAL REMEMBRANCE - Pamela Schiersing and James creighton

ADJOURNMENT

At 7:46 P.M. Supervisor Sitzman adjourned the Meeting.

Alecia Barrett
Town Clerk