

MEETING NO. 7
REGULAR NO. 7

REGULAR TOWN BOARD MEETING
TOWN OF ALDEN

April 7, 2020
7:00 P.M.

The Regular Meeting of the Alden Town Board was held via tele-conference on Tuesday, March 17, 2020 at 7:00 P.M. Supervisor Adamski called the Meeting to Order and Councilwoman Pautler led in the Pledge of Allegiance. The Roll Call was taken by the Town Clerk.

PRESENT: Dean Adamski, Supervisor
Colleen Pautler, Councilwoman
Gina Waiss, Councilwoman

RECORDING SECRETARY: Alecia Barrett, Town Clerk

OTHERS PRESENT: Jennifer Strong, Town Attorney
Mike Metzger, Town Engineer
Colleen Rogers, Deputy Town Supervisor
Bill Rogers, Highway Superintendent

Councilwoman Pautler Moved and Supervisor Adamski seconded the Motion to approve the Minutes and Synopsis of the Regular Meeting of March 17, 2020.

CARRIED

Ayes 3 Adamski, Pautler & Waiss
Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, SECOND BY COUNCILWOMAN WAISS, WHO MOVED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND PAID TO WIT; VOUCHERS #265 - 288 **ALL BILLS REVIEWED BY THE TOWN BOARD.**

<u>ACCOUNT</u>	<u>AMOUNT</u>		
	<u>ABSTRACT #1</u>	<u>ABSTRACT #2</u>	<u>TOTAL</u>
GENERAL FUND "A"	\$14,249.48	\$19,438.62	\$33,688.10
HIGHWAY FUND "DA/DB"	\$9,592.53	\$977.87	\$10,570.40
PART-TOWN FUND "B"	\$5,060.26		\$5,060.26
SEWER DIST. #2 FUND "SA"	\$121.47	\$639.49	\$760.96
TRUST & AGENCY "T"	\$16,991.04	\$8,024.71	\$25,015.75
SPECIAL REFUSE FUND "SR"	\$73,088.06		\$73,088.06
STREET LIGHTING FUND "SL"	\$3,274.09		\$3,274.09
PERIWINKLE LTG. DIST."SL1"	\$38.81		\$38.81
ZOELLER RD WATER DIST "WZ"			
CAPITAL PROJECTS "HC"		\$671.39	671.39
TOTAL	\$126,274.94	\$29,752.08	\$156,027.02

THE FOREGOING RESOLUTION WAS PUT TO A ROLL CALL VOTE ON APRIL 7, 2020 AND

ADOPTED

Ayes 3 Adamski, Pautler & Weiss
Nays 0

BUSINESS FROM THE FLOOR

COMMUNICATIONS

Town Clerk Barrett

1. April Planning Board meeting has been canceled

Councilwoman Weiss

1. Thanked Bill Rogers for help with getting signs regarding Social Distancing for the Town Park

Town Attorney Strong

1. Received fully signed Meals On Wheels contract with full insurance, so their check can be issued

Supervisor Adamski

1. Letter from Justice LaDuca requesting the part-time Court staff be included in the furlough of all non-essential employees
2. Notice of Public Hearing from Town of Lancaster
3. Sales tax revenue check for \$282k and an estimated loss of sales tax of 70% due to closures caused by COVID-19 pandemic
4. Letter from NYS Comptroller regarding loss of revenue due to COVID-19 pandemic
5. Monthly permit report from Building Inspector's Office
6. Recommendations from insurance company

NEW BUSINESS

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR ADAMSKI, TO WIT;

WHEREAS, the Highway Superintendent has informed the Town Board that a new fence is needed behind the Highway Garage, specifically 186 linear feet of 6 foot high vinyl fencing; the estimated cost of which is more than \$10,000.00;

WHEREAS, the Procurement Policy & Procedure Guidelines ("Guidelines") of the Town of Alden and the General Municipal Law state that the Town must obtain written quotes from at least three (3) vendors;

WHEREAS, three quotes were requested and received as follows:

the highest bidder is Wood Smith Fence Corporation at \$31,100.00;

the second highest bidder is Picket Fence at \$17,850.00 and

the lowest bidder is Excel Fence at \$13,887.00.

WHEREAS, Excel Fence is the lowest responsible bidder; and

WHEREAS, The Town Board after full and careful review finds that it is in the public interest to authorize the new fence.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the hiring of Excel Fence to install a new vinyl fence at the Highway Garage as per the attached specification, at a total cost of \$13,887.00;

2. Excel Fence must pay NYS Prevailing wages to any non-owner employees and must comply with all labor law requirements and postings prior to starting any work and must provide proof of liability insurance to the Town prior to starting any work; and
3. The Highway Superintendent is authorized to sign any and all necessary documents to effectuate this purchase and installation; and
4. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on April 7, 2020, as follows:

CARRIED.

Ayes 3 Adamski, Pautler & Weiss
Nays 0

Supervisor Adamski made Motion, seconded by Councilwoman Pautler to cancel tonight’s public hearing, to be re-scheduled for a future date to be determined once the COVID-19 pandemic is over, the public hearing for Local Law #1 of 2020.

The foregoing Motion was duly put to a roll call vote at a regular meeting on April 7, 2020, as follows:

CARRIED.

Ayes 3 Adamski, Pautler & Weiss
Nays 0

REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL

Bill Rogers, Highway Superintendent – Over the last 2 days several dead or dying trees were removed from the Town Park. Trying to continue with regularly scheduled brush pick-ups, however, residents are making it difficult at times by approaching workers and not practicing social distancing. Supervisor Adamski advised that if residents do not follow social distancing guidelines that Highway employees are advised to walk away.

Mike Metzger, Town Engineer – has affidavits from contractor on Exchange & Zoeller. Would like the Board to review a letter requesting the contractor prepare a final estimate that acknowledges the 2 change orders, which are credits.
Received a letter from the contractor for SD2 stating they will complete the final grading. There was an open item for the generator. The contractor has offered to extend his warranty on the generator in lieu of certain testing.

Colleen Rogers, Deputy Supervisor – received draft audit report from Malecki team. Copies will be distributed with recommendations on things to address.
Attended a FEMA web conference for grant money; we have to keep track of money spent with regard to COVID-19 so it can be submitted to FEMA for reimbursement (over the \$3k threshold)
Spoke with Dan Moultrup who is concerned about the Recreation Program going forward and keeping the kiddie pool opened. Also what will happen with movies in the park & concerts in the park?
Would like to see, in addition to the signs already put up, signs with a shorter message about social distancing; for example: “Be smart stay 6 feet apart”

UNFINISHED AND TABLED BUSINESS

Resolution for NYS Retirement Systems

NOTICE OF MEETINGS

NEXT WORK SESSION:	April 14, 2020	@7:00 PM
REGULAR BOARD MEETING	April 21, 2020	@7:00 PM

MEMORIAL REMEMBRANCE -

ADJOURNMENT

At 7:20 P.M. Supervisor Adamski adjourned the Meeting.

Alecia Barrett
Town Clerk