



COUNTY OF ERIE
MICHAEL P. KEARNS
ERIE COUNTY CLERK

To ensure you have all appropriate information needed to process the application, the following information below MUST be included **in conjunction** with your completed application **and** photos. If anything is determined to be missing, we will mail everything back to you; nothing will be retained in this department.

- **Copy** of NYS Driver's license / NYS Non-Driver's ID.
- **Copy** of Social Security Card or W-2.
- **Copy** of Handgun Safety Course / DD214 / Weapons Qualification Certification (law enforcement). Law enforcement officers must also include copies of their official ID.
- 2 completed Original NYS PPB3 applications with additional arrest page(s) if necessary.
- 1 completed PPA-4R form (additional page for "Unrestricted" reasoning).
- **Copies** of Certificates of Disposition for **ALL** arrests (if applicable) – from Court, not Police Agency.
- Non-US citizens: Copies of Citizenship documentation.
- Naturalized Citizens: Copy of Naturalization Certificate or U.S. Passport.
- Digital Fingerprinting Receipt (or copy).
- **Check or money order for \$20 (Pistol Permit Processing fee) made out to Erie County Clerk.**

Please forward all pertinent paperwork noted above to:
Erie County Clerk's Office
Attn: Pistol Permit Dept
92 Franklin Street,
Buffalo, NY 14202

Should you have any questions, please contact our Pistol Permit Department at (716) 858-4767.

Sincerely,

Michael P. Kearns
Erie County Clerk