

ERIE COUNTY  
**BACK TO BUSINESS**  
GRANT PROGRAM

A **\$20 million relief fund** offering direct financial assistance to **qualifying Erie County-based small businesses impacted by the COVID-19 crisis.**

## ELIGIBILITY

To be considered eligible to apply, companies must meet the following criteria:

### BUSINESS TYPE

For-profit businesses (Sole Proprietorships, LLCs, LLPs, C-Corps, and S-Corps)

### YEAR ESTABLISHED

Formally established and in continuous operation since at least Oct. 1, 2019

### LOCATION

Based in Erie County, NY; company Owner/CEO and 90% of staff must be located in the region

### REVENUE

Generated less than \$7.5M in revenue over the course of 2019

### EMPLOYEES

50 or fewer W-2 based FTEs (Consultants and 1099s do not count towards this total)

### NEED

Must be able to provide evidence of a significant loss of revenue, or a reduced level of production, sales, employment, or service due to COVID

## APPLICATION CHECKLIST

What you need before you apply:

**PROOF OF BUSINESS**

Incorporation, Partnership, Business License, or official registration with a state agency proving the existence of your business for at least one year.

**PROOF OF BUSINESS ADDRESS**

Business utility bills, business rental lease agreement, mortgage statement, a current business license, Articles of Incorporation, or a business tax return.

**EMPLOYEE IDENTIFICATION NUMBER (EIN)**

Your Federal Tax Identification Number is used to identify a business entity. You can determine your eligibility and apply for an EIN at the IRS website.

**W-9 FOR GRANT RECIPIENT**

You can obtain a Form W-9 on the IRS website. Incomplete or inaccurate forms may result in grant denial.

**2018 OR 2019 TAX RETURN**

Form 1120, 1120A, or 1040C. To obtain your tax returns contact the IRS.

**DRIVERS LICENSE**

Any government issued identification is acceptable.

**PLANNED EXPENDITURES**

Detailed plan of how you will use grant funds on eligible expenses.



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## USE OF FUNDS

Grant recipients will be permitted to utilize funds to cover **expenses incurred between March 1, 2020, and December 30, 2020** that have not already been reimbursed through other CARES Act funds including the Paycheck Protection Program (PPP). **The distributed grant money must be spent on any combination of the following expenses:**

- Rent, lease, or mortgage payments
- Utility payments
- Payroll costs
- Supplier payments
- Personal protective equipment and sanitation supplies
- Physical building adaptation, including interior and exterior updates, and equipment
- Technology and digital resources including tools and services as well as purchases for remote access
- Website development/enhancements
- Marketing/advertising
- Replacement of perishable inventory lost due to COVID
- Regulatory compliance fees (permits and licensing, insurance, workers' comp, etc.)
- Marketing expenses
- Capital improvements
- Technology and facility upgrades
- New hires

## HOW TO APPLY

**APPLICATION DEADLINE**  
**MONDAY,**  
**NOVEMBER 2**

We strongly encourage small business owners to **apply ASAP to gain access to aid** before funds are depleted.



**HAVE EVERYTHING?**

Apply now at [BackToBizGrants.org](https://BackToBizGrants.org)



**QUESTIONS?**

Find FAQs & additional resources at [BackToBizGrants.org](https://BackToBizGrants.org)



**STILL HAVING TROUBLE?**

Email [BackToBizGrants@ureeka.biz](mailto:BackToBizGrants@ureeka.biz)

See the full grant program terms and apply at

[BackToBizGrants.org](https://BackToBizGrants.org)



**43NORTH**