

PLEASE POST

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COUNTY OF ERIE
NOTICE OF VACANCY

DEPARTMENT: HEALTH

LOCATION: EMERGENCY MEDICAL SERVICES
500 COMMERCE DRIVE

SHIFT: 9:00 AM – 5:00 PM

TITLE OF POSITION: REGIONAL COORDINATOR – PUBLIC HEALTH
PREPAREDNESS GRANT(PROVISIONAL)

POSITION NUMBER: # 7827

JOB GROUP & SALARY SCALE: 13 - \$61,745- \$80,629

MINIMUM OUALIFICATIONS:

Graduation from a regionally accredited or New York State registered four (4) year college or university with a Bachelor's in Science or related field and three (3) years of experience in a management position, one (1) year of which involved creating and managing budgets, contracts and grant administration, development and monitoring in emergency preparedness planning.

NOTE 1: A Master's Degree in Science with Public Health Administration can replace one (1) year of experience.

SPECIAL REQUIREMENTS:

. Must possess and maintain a valid New York State Driver License and have a car available for use. Must completed the following National Incident Management Systems (NIMS) training courses within six (6) months of appointment:

- o An Introduction to the Incident Command System (IS 100)
- o An Introduction to the National Incident Management System (IS 700)
- o National Response Framework, An Introduction (IS 800)

Must complete the following National Incident Management System (NIMS) training courses within one (1) year of appointment:

- o NIMS Basic Incident Command System for Initial Response (IS 200)
- o Intermediate Incident Command System for Expanding Incidents (IS 300)

NOTE 2: Verifiable part-time and/or volunteer experience will be pro-rated toward meeting full time experience requirement.

THIS NOTICE WILL BE POSTED FOR THE PERIOD: JANUARY 12, 2022
THROUGH AND INCLUDING: JANUARY 19, 2022

PLEASE REPLY IN WRITING (W/RESUME & TRANSCRIPT) TO MELISSA CALHOUN, EMS-HEALTH, 500 COMMERCE DRIVE, AMHERST NY 14228 OR EMAIL:
MELISSA.CALHOUN@ERIE.GOV