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COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

May 8, 2012

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

**RE: Department of Public Works
Erie Community College
45 Oak Street - Roof Replacement**

Dear Honorable Members:

This resolution is seeking your Honorable Body's authorization for the County Executive to enter into an Agreement Amendment with the architectural firm of Advanced Architecture and Planning for Architectural/Engineering Services to provide the design and construction documents for a roof replacement project located at Erie Community College's City Campus 45 Oak Street building.

The existing roof system is over thirty years old and is leaking; this is causing damage to the building interior space and systems. Replacement of the roof will maintain a safe and proper working environment for the building occupants and preserve the building for a longer useful life.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Mark C. Poloncarz".

Mark. C. Poloncarz, Esq.
Erie County Executive

MCP/bb
Enclosure

cc: John C. Loffredo, Department of Public Works

9E-17

COMPTROLLER'S
RECEIVED

12 APR 11 AM 9:03

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Erie Community College
45 Oak Street
Roof Replacement
Date: April 11, 2012

SUMMARY

This resolution is requesting authorization for the County Executive to enter into an Agreement Amendment with the architectural firm of Advanced Architecture and Planning for providing Architectural/Engineering Services to provide the design and construction documents for a roof replacement project located at Erie Community College – City Campus - 45 Oak Street.

FISCAL IMPLICATIONS

Funds for the project are currently from the approved and adopted 2011 County Budget. The SAP project account is delineated as such:

E.11003	2011 Erie Community College- Roofs Collegewide (Countywide)	\$25,000.00
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REASON FOR RECOMMENDATION

The roof system has exceeded its useful life and to avoid further costs associated with temporary “stop-gap” measures just to keep the building weather tight, a full roof replacement is warranted.

BACKGROUND INFORMATION

Erie Community College – City Campus - at 45 Oak Street, is in need of a roof replacement in order to keep the facility in weather tight condition. The existing 30 plus year roof system requires continual maintenance to troubleshoot and stop roof leaks and if the roof is not replaced this condition will continue to cause further damage to the building interior space and systems.

CONSEQUENCES OF NEGATIVE ACTION

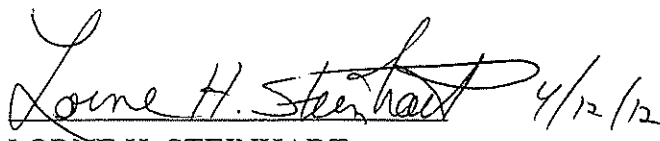

If this project is not completed, the roof will continue to leak and will lead to further deterioration of the building and ultimately closure of the facility because it will become unsafe to occupy.

STEPS FOLLOWING APPROVAL

The County Executive will enter into an Agreement Amendment with the architectural firm of Advanced Architecture and Planning for providing Architectural/Engineering Services to provide the design and construction documents for a roof replacement project located at Erie Community College – City Campus - 45 Oak Street.

COMPTROLLER’S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller’s Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.


LORNE H. STEINHART
~~Acting Comptroller~~ Deputy Comptroller 
Comptroller’s Office

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Erie Community College – City Campus
45 Oak Street - Roof Replacement

WHEREAS, the existing roof system at the Erie Community College's City Campus, 45 Oak Street building, is 30 plus years old and is leaking, causing damage to the building interior spaces and systems; and

WHEREAS, the Legislature has previously authorized the County Executive to enter into a General Architectural/Engineering Services Agreement with Advanced Architecture and Planning for providing professional design and construction document services on Erie County projects; and

WHEREAS, the County Executive is requesting authorization from the Legislature to issue an Agreement Amendment to Advanced Architecture and Planning for providing design and construction documents services for the roof replacement project at Erie Community College's City Campus, 45 Oak Street building; and

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to issue an Agreement Amendment to Advanced Architecture and Planning for providing professional design and construction document services for the Erie Community College's City Campus, 45 Oak Street building for an amount not to exceed \$25,000.00; and be further

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP project account E.11003- 2011 Erie Community College- Roofs Collegewide (Countywide) for an amount not to exceed \$25,000.00; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.

TO: LORNE STEINHART, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME Advanced Architecture and Planning
2. AMOUNT OF CONTRACT Not to exceed \$25,000.00
3. PROJECT NUMBER E.11003
4. PROJECT TITLE Erie Community College at 45 Oak Street -
Roof Replacement Project

Funding questions: Jeffrey P. Zack #8824

5. DEPARTMENT CONTACT

Letter pickup: Diane Bukowski at 8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS

\$ 2,000,000

7. PERFORMED BY

Debbie Ruben

Date sent to Comptroller's Office:

April 11, 2012

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