



ECLEG MAY08'12 AM10:37

COUNTY OF ERIE

CHRISTOPHER L. JACOBS

COUNTY CLERK

GA

May 7, 2012

The Honorable
Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Erie County Clerk – Lease for Eastern Hills Satellite Auto Bureau

Dear Honorable Members:

The attached resolution requests authorization to enter into a new lease for the Eastern Hills Satellite Auto Bureau at its current location.

Under the terms of the proposed lease the Eastern Hills Satellite Auto Bureau would remain at its current location in the Eastern Hills Mall, 4545 Transit Road, Clarence, New York. The terms and conditions remain the same, with the County leasing space from Glenmont MDC Eastern Hills, LLC, at an annual cost of \$2,600 for a three year period. Funds to cover these charges for 2012 are available in the County Clerk's 2012 Budget.

Should your honorable body require further information, representatives from the Clerk's Office will be available to discuss. Thank you for your consideration on this matter.

Sincerely,

CHRISTOPHER L. JACOBS

Erie County Clerk

Attachment

9E-32

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Christopher L. Jacobs, Erie County Clerk
Re: Erie County Clerk – Lease for Eastern Hills Satellite Auto Bureau
Date: May 7, 2012

SUMMARY

It is recommended that the Erie County Legislature authorize the County Executive to enter into an agreement with Glenmont MDC Eastern Hills, LLC for the lease of approximately 2,110 square feet of space in the Eastern Hills Mall, 4545 Transit Road, Clarence, New York. The lease will replace the current lease, at the same location, that expired December 31, 2011. The new lease will be for a three-year term, with an option to renew for one additional three-year term.

FISCAL IMPLICATIONS

Funds to cover rental for 2012 are available in the County Clerk's 2012 Budget.

REASONS FOR RECOMMENDATION

The lease for the current Eastern Hills Satellite Office of the Erie County Auto Bureau expired December 31, 2011. The County Clerk wishes to continue customer service in the eastern portion of the County, and has concluded that remaining at the current location is the most cost effective option to meet that need.

BACKGROUND INFORMATION

The Erie County Clerk has maintained a satellite auto bureau in the northern section of Erie County for several years. Continuation of this rental relationship with Glenmont MDC Eastern Hills LLC will benefit Auto Bureau customers. This location served over 64,000 customers in 2011.

CONSEQUENCES OF NEGATIVE ACTION

If this new lease is not approved for the Eastern Hills Satellite Auto Bureau, thousands of County residents who avail themselves of the branch's services will be inconvenienced. Some County revenue could be lost to Auto Bureaus in adjacent counties.

STEPS FOLLOWING APPROVAL

A new lease agreement will be executed.

A RESOLUTION SUBMITTED BY:
ERIE COUNTY CLERK

**RE: Erie County Clerk – Lease for
Eastern Hills Satellite Auto Bureau**

WHEREAS, the Erie County Clerk's Office, as part of its duties and responsibilities, is charged with the operation of local Auto Bureaus; and

WHEREAS, the Erie County Auto Bureau has operated a satellite branch at the Eastern Hills Mall, 4545 Transit Road, Clarence, New York, since 2008; and

WHEREAS, the current lease expired December 31, 2011; and

WHEREAS, the County Clerk's Office has negotiated with Glenmont MDC Eastern Hills LLC for a certain lease for space to continue operation at this location; and

WHEREAS, the terms of this lease are favorable to the County and adequate funding for all associated costs for 2012 is available in the 2012 Erie County Clerk Budget.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the County Executive to enter into an agreement between the County of Erie and Glenmont MDC Eastern Hills LLC for the lease of approximately 2,110 square feet of space at the Eastern Hills Mall in Clarence, New York; and be it further

RESOLVED, that the County Auto Bureau's tenancy of the premises provided in this lease shall be at the rate not to exceed \$2,600 per year payable in equal monthly installments for a three-year term beginning January 1, 2012 through December 31, 2014, with an option for one additional three-year term; and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive, the County Clerk, the Director of Budget and Management, the County Attorney and the County Comptroller.