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September 28, 2012

**THEATRE OF YOUTH
BOARD OF DIRECTORS**

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Robert M. Graber
Clerk of the Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, NY 14202

Dear Mr. Graber:

Theatre of Youth Company, Inc. (TOY) received a \$6,000 grant from the County of Erie for our company to make improvements to our stage lighting as stated in Exhibit A of our contract.

The capital funds received were spent on a Theatrical Lighting Truss--a construction of tubular steel onto which lighting instruments are hung and which is in turn suspended above the stage. This truss has improved our stage lighting immensely as it provides a key position where lighting instruments can be more closely focused on performers.

The truss unit was ordered by TOY's production manager Chester Popiolkowski on December 14, 2011 and due to the fabrication and production schedule it was finally installed on February 14, 2012. The total cost for the Truss purchase from *Syracuse Scenery & Stage Lighting Co., Inc.* was \$5,790 (see attached invoice/check stub). Additional materials from *Production Advantage, Inc.* were required for the installation that valued \$589.94 (see attached receipt).

The total project expenditure was \$6,379.94. The vendors above were paid in full on March 1, 2012 and January 5, 2012, respectively. All of the funds received from the County of Erie were expensed.

If you have any questions or require additional information, I can be reached at 716.884.4400 x 308 or rbrunschmid@theatreofyouth.org

On behalf of the TOY Board of Directors, staff and, most importantly, the children we serve, I thank you for your investment into the enhancement of our theatre.

Sincerely,

Robert H. Brunschmid
Managing Director

Cc: Joan Braciak

INVOICE

SYRACUSE SCENERY & STAGE LIGHTING CO., INC.



101 Monarch Drive
Liverpool, NY 13088-4514

Voice: 800-453-1115
315-453-8096
Fax: 315-453-7897
E-mail: info@syracuse-scenery.com
Web: www.syracuse-scenery.com
Federal ID Number: 160964152

Invoice Number 36944
Invoice Date 2/23/12
Page 1

✦ STAGE RIGGING & EQUIPMENT CONTRACTOR ✦ STAGE CURTAIN MANUFACTURER ✦ THEATRICAL EQUIPMENT & SUPPLIES DEALER

SOLD TO: Theatre of Youth, Inc.
Accounts Payable
203 Allen Street
Buffalo, NY 14201

SHIP TO: Theatre of Youth, Inc.
Attn: Chester Popiolkowski
203 Allen Street
Buffalo, NY 14201

Customer ID	Customer PO	Payment Terms	
142031	email 1/4/12	Upon Receipt	
Customer Service Rep ID	Sales Order Number	Shipping Method	Ship Date
FPW		install	

Quantity	Item	Description	Extended	Unit Price	Amount
1	SO	Work as Specified: PROVIDE AND INSTALL TRUSS SYSTEM as per quotation		5,790.00	5,790.00

POSTED

PAID

Subtotal 5,790.00
Sales Tax
Freight
TOTAL \$ 5,790.00

THEATRE OF YOUTH

Syracuse Scenery & Stage Lighting Co. Inc

Date	Type	Reference
3/1/2012	Bill	

Original Amt.
5,790.00

Balance Due
5,790.00

3/1/2012

Discount

Check Amount

Payment
5,790.00
5,790.00

19365

General Checking

Inv#36944

5,790.00

SAFEGUARD

SF8001-1

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HICK795L 0010000 LOGSF802-491

3/1/2012

Syracuse Scenery & Stage Lighting Co. Inc

**5,790.00

Five Thousand Seven Hundred Ninety and 00/100*****

Syracuse Scenery & Stage Lighting Co. Inc
101 Monarch Drive
Liverpool, NY 13088-4514

Inv#36944

Syracuse Scenery & Stage Lighting Co. Inc			3/1/2012			
Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
3/1/2012	Bill		5,790.00	5,790.00		5,790.00
				Check Amount		5,790.00

General Checking	Inv#36944	5,790.00
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Syracuse Scenery & Stage Lighting Co. Inc			3/1/2012			
Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
3/1/2012	Bill		5,790.00	5,790.00		5,790.00
				Check Amount		5,790.00

General Checking	Inv#36944	5,790.00
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Order Confirmation #789970

Thursday, January 5, 2012 9:43 AM

From: "Production Advantage" <customerservice@proadv.com>

To: "Theatre of Youth Company" <chesterjpop@yahoo.com>

Production Advantage, Inc. Confirmation of Order Dear Chester Popiolkowski. Thank you for shopping at Production Advantage, Inc. We received your Purchase Order "Franklin" for the following items.

Qty	Catalog #	Item	Price
2	COPA-1205	Pattern, Window Tudor Bay, 86mm OD	\$22.46
2	COPA-0737	Pattern, Lightning, B-Size	\$22.46
1	COPA-1153	Pattern, Sports Car Man W/ Flag, B-Round,	\$11.23
1	COPA-0738	Pattern, Lightning Dense, B-Size	\$11.23
1	COPA-0739	Pattern, Lightning Double, B-r, 86mm OD	\$11.23
1	COPA-0741	Pattern, Lightning-full, B-Round, 86mm OD	\$11.23
2	COPA-0740	Pattern, Lightning Bolt, B-Round, 86mm OD	\$22.46
2	COLR-2150	Roscolux R 02 Bastard Amber	\$14.32
5	COPA-5050	Roscolux R 68 Parry Sky Blue	\$35.80
2	COPA-0895	Pattern, Bars, B-Round, 86mm OD	\$22.46
10	TAPE-0129	Pro-Gaff Gaffers Tape, 2" x 55Yd, Black	\$152.20
4	FIXT-0177	PAR 16, ProCan, E17, 120V, w/ Molded Edison	\$124.72
4	LAMJ-0006	Lamp, FSD	\$52.40
2	PATT-7973	Pattern, Light Bulb, B-Size	\$22.46
			Subtotal:
\$536.66		Discount:	\$0.00
Shipping & Handling		\$53.28	Total:
			\$589.94

The above items will ship from multiple locations and may arrive separately. Merchandise will be shipped to: Theatre of Youth Company Chester Popiolkowski 203 Allen St Buffalo, NY 14201-1415 Shipping Method: FedEx Ground Thank you for shopping at Production Advantage, Inc. If you have questions regarding this order, please contact us: Phone: (800)424-9991 Madelyn Baer Ext. 123 Email: madelynb@proadv.com You may also manage your orders online by visiting: <http://www.productionadvantageonline.com/> Production Advantage, Inc. PO Box 1700 Williston, VT 05495-1700 USA

PAID