



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

October 16, 2020

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Contract for Rural Outreach Center Capital Project

Dear Honorable Members:

Enclosed please find a memorandum and proposed resolution from the Department of Environment and Planning authorizing the execution of contracts for construction of a new warehouse at the Rural Outreach Center. The Department of Environment and Planning anticipates contracting with the Organization which will then bid the project for construction.

Should your Honorable Body require further information, I encourage you to contact Commissioner Thomas R. Hersey, Jr. at the Department of Environment and Planning. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/mpr
Enclosure

cc: Thomas R. Hersey, Jr., Commissioner

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Contract for Rural Outreach Center Capital Project
Date: October 16, 2020

SUMMARY

It is recommended that the Erie County Legislature authorize the County Executive to enter into contracts for the purpose of warehouse construction at the Rural Outreach Center.

FISCAL IMPLICATIONS

The proposed funding of not-to-exceed \$400,000 will come from the approved 2020 Erie County Capital Budget in A.20013.

REASONS FOR RECOMMENDATION

The mission of the Rural Outreach Center is to break the cycle of rural poverty in our region. The new warehouse would advance several programs, including the New Paths Household Goods Redistribution Center, Back-to-School backpack program, Snack Pack food distribution program in partnership with FeedMore WNY, and the Winter Readiness coat and boot program. This site also serves as the Code Blue site for Southern Erie County. This project will better enable the Center to reach a severely underserved population.

BACKGROUND INFORMATION

The Rural Outreach Center grew out of the work of Pathways Christian Fellowship Church, founded in 2006 by the Reverend Frank Cerny. The Center became an independent 501(c)3 in 2013. The Center's caseload has increased in recent years, COVID -19 and the associated economic hardship has recently significantly increased the need for Rural Outreach Center's programming. Currently space limitations limit the ability of the Center to provide services to its target population. The proposed capital project will provide the needed extra capacity to accommodate the need.

CONSEQUENCES OF NEGATIVE ACTION

If a resolution to enter into a contract is not approved, Erie County and the Rural Outreach Center will not be able to complete this work. The construction of the distribution center will not occur and the timeline of this project will be extended until such time that additional funds are raised.

STEPS FOLLOWING APPROVAL

Upon approval of the resolution, contracts will be prepared and bidding for the project will occur.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed available in A.20013.



Gregory Gach
Comptroller's Office

John Solecki
Director of Accounting Services & Cash Management

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF ENVIRONMENT AND PLANNING

RE: Contract for Rural Outreach Center Capital Project

WHEREAS, the Rural Outreach Center provides critical services to Southern Erie County residents living in rural poverty; and

WHEREAS, the Rural Outreach Center serves as the Code Blue site for Southern Erie County; and

WHEREAS, the Rural Outreach Center has seen a sharp increase in demand for its services in recent years; and

WHEREAS, the Rural Outreach Center plans to construct a 4,000 square foot distribution center in furtherance of several of its programs; and

WHEREAS, Erie County wishes to fund the construction of the new warehouse; and

WHEREAS, the County of Erie has allocated \$400,000 for construction of the distribution center in the Capital Budget section of the approved 2020 Erie County Budget.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to enter into contracts, easements, and agreements with the Rural Outreach Center in amounts not to exceed a total of \$400,000 for the purpose of construction of the Rural Outreach Center warehouse; and be it further

RESOLVED, that the source of these funds shall be \$400,000 available in the approved 2020 Erie County Capital Budget in A.20013; and be it further

RESOLVED, that the Director of the Division of Budget and Management is hereby authorized to implement any budget adjustments as required to comply with local funding requirements; and be it further

RESOLVED, that the Clerk of the Legislature be directed to send certified copies of this resolution to the County Executive; the Director of the Division of Budget and Management; the Comptroller; the County Attorney; and Commissioner Thomas R. Hersey, Jr. and Principal Planner Mark Rountree, Department of Environment and Planning.

TO: JOHN SOLECKI, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- | | |
|-----------------------|--|
| 1. CONTRACTOR'S NAME | <u>Rural Outreach Center</u> |
| 2. AMOUNT OF CONTRACT | <u>\$400,000</u> |
| 3. PROJECT NUMBER | <u>A.20013</u> |
| 4. PROJECT TITLE | <u>Rural Outreach Center Capital Project</u>
Funding questions: Mark Rountree |
| 5. DEPARTMENT CONTACT | <u>Letter pickup: Timothy Germani (1911)</u> |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

- | | |
|------------------------------------|----------------------------|
| 6. AVAILABILITY OF FUNDS | <u>\$ 400 000.00</u> |
| 7. PERFORMED BY | <u><i>John Solecki</i></u> |
| Date Sent to Comptroller's Office: | <u>10/14/2020</u> |

[55 compt_10]

PROJECT TITLE: 2020 ROC Central for Families in Poverty

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES X NO

2) PROJECT AVAILABLE APPROPRIATION

Total Project Revenues	\$ <u>400,000.00</u>
Total Project Appropriations	\$ <u>400,000.00</u>
Less: Total Expenditures To Date	\$ <u> -</u>
Total Commitments	\$ <u> -</u>
Available Appropriations As Of Date Of Request	\$ <u>400,000.00</u>
Less: Contract Amount	\$ <u>400,000.00</u>
Net Available Appropriations	\$ <u> -</u>

Comments: Currently there is no cash in the project.

Request Approved: *John Soler*
Request Denied: _____

Date: 10/16/2020