

**TIMOTHY B. HOWARD**  
SHERIFF

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UNDERSHERIFF



## SHERIFF OF ERIE COUNTY

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September 7, 2021

The Honorable  
Erie County Legislature  
92 Franklin Street  
Buffalo, New York 14202

**Re: Commissary Extension with Tech Expansion and Inmate Tablet Program**

Honorable Members:

Attached, please find a proposed resolution and accompanying memorandum requesting authorization for the County Executive and the Sheriff's Office to amend the existing commissary agreement with Keefe Commissary Network, LLC (Keefe).

A representative from the Sheriff's Office will be available at meetings to detail the proposed resolution. Thank you for your consideration on this matter.

Very truly yours,

TIMOTHY B. HOWARD  
SHERIFF OF ERIE COUNTY

Attachments

## ACCOMPANYING MEMORANDUM

**To:** Honorable Members of the Erie County Legislature  
**From:** Erie County Sheriff's Office  
**Re:** Commissary Extension with Tech Expansion and Inmate Tablet Program  
**Date:** August 25, 2021

### Summary of Recommended Action

The attached resolution requests authorization for the County Executive and the Sheriff's Office to enter into an agreement to extend the existing contract with Keefe Commissary Network, LLC (Keefe).

### Fiscal Implications of Proposal

This resolution will have no impact on the 2021 County Budget.

### Reasons for Recommendation

The Legislature needs to provide authorization for the County Executive and the Sheriff's Office to extend the current agreement Keefe to extend the inmate commissary services.

This amendment will extend the current agreement through September 30, 2026, and have optional renewal terms following September 30, 2026.

The new agreement will include:

- Upgrade the hardware and software in the Keefe owned networking devices, computers, inmate Edge kiosk devices, inmate fund deposit devices, and vending machines; and
- Install five (5) new vending machines in the holding center and seven (7) machines in the Alden correctional facility; and
- Provide tablets for inmate learning and entertainment; and
- Keefe will work with the Sheriff's Office and the County's Department of Information and Support Services to transition from a server-based system to a cloud-based platform for all information and transactions.

### Consequences of Negative Action

Failure to approve this request will prevent the Sheriff's Office from upgrading inmate services, data storage, and implementing an inmate tablet program.

### Steps Following Approval of Measure

Certified copies of this resolution shall be forwarded to the County Executive, County Attorney, County Comptroller, Division of Budget and Finance, the Purchasing Department, and the Sheriff's Office for implementation.

**A RESOLUTION SUBMITTED BY:  
ERIE COUNTY SHERIFF'S OFFICE**

**Re: Commissary Extension with Tech Expansion and Inmate Tablet Program**

WHEREAS, the Erie County Sheriff's Office is seeking to upgrade current inmate commissary equipment and software; and

WHEREAS, the Office seeks to offer an inmate tablet program to enhanced learning programs and opportunities; and

WHEREAS, Keefe Commissary Network (Keefe) is the current vendor for inmate commissary programs; and

WHEREAS, the current agreement with Keefe to provide vending machines, inmate deposit devices, and kiosk machines will expire soon; and

WHEREAS, the Sheriff's Office has been in negotiations with Keefe to improve commissary programs and delivery of programs; and

WHEREAS, with the new agreement, Keefe will:

- Upgrade the hardware and software in the Keefe owned networking devices, computers, inmate Edge kiosk devices, inmate fund deposit devices, and vending machines; and
- Install five (5) new vending machines in the holding center and seven (7) machines in the Alden correctional facility; and
- Provide tablets for inmate learning and entertainment; and
- Keefe will work with the Sheriff's Office and the County's Department of Information and Support Services to transition from a server-based system to a cloud-based platform for all information and transactions; and

WHEREAS, this amendment will extend the current agreement through September 30, 2026, and have optional renewal terms following September 30, 2026; and

WHEREAS, this agreement will not have a fiscal impact on the 2021 County Budget.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the County Executive to enter into a contract with the Keefe Commissary Network, LLC, 10880 Lin Page Place, St. Louis, Missouri 63132, to extend the current agreement to September 30, 2026; and be it further

RESOLVED, that the amended agreement will automatically renew for successive one (1) year terms unless either party gives notice in writing to the other no less than ninety (90) days prior to the expiration of any term or extended-term that the party so giving notice does not wish to extend

this Agreement; and be it further

RESOLVED, that certified copies be forwarded to the County Executive's Office, the County Attorney, the Division of Budget and Management, the Office of the Comptroller, the Purchasing Department, and the Office of the Sheriff for implementation.