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# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

September 17, 2021

Erie County Legislature  
92 Franklin Street – 4<sup>th</sup> Floor  
Buffalo, New York 14202

**RE: Retention of Greenman Pedersen, Inc.  
Engineering Services for Design and Construction Phases  
Replacement of Stone Walls at Culvert PK-21  
Chestnut Ridge Park  
Town of Orchard Park**

Dear Honorable Members:

The accompanying resolution requests authorization for the County Executive to execute a contract with Greenman-Pedersen Inc. for engineering services for the design and construction phases of the above noted capital project.

Should your Honorable Body require further information, I encourage you to contact Commissioner William E. Geary, Jr. of the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/ec/cw  
Enclosure

cc: William E. Geary, Jr., Commissioner - Department of Public Works

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Public Works/Division of Highways  
**Re:** Retention of Greenman Pedersen Inc.  
Engineering Services for Design and Construction Phases  
Replacement of Stone Walls at Culvert PK-21  
Chestnut Ridge Park  
Town of Orchard Park  
**Date:** September 17, 2021

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### **SUMMARY**

The accompanying resolution requests authority for the County Executive to enter into an agreement with Greenman Pedersen, Inc. for engineering services for the design and construction phases of the above noted project. Greenman Pedersen, Inc. was selected through the County's RFP consultant selection process to provide On-Call General Civil and Geotechnical Engineering Services. This selection was approved by your Honorable Body via COMM. 6E-5 (April 26, 2018) and extended by COMM 9E-10 (May 13, 2021).

The subject project is to design the removal and replacement of the existing stone walls adjacent to the roadway at Culvert PK-21 within Chestnut Ridge Park. The stone walls at this location are deteriorating, with large sections of the wall having tipped over or crumbled. These historic WPA era walls are in need of replacement for the safety of the travelling public and the aesthetics of the park.

### **FISCAL IMPLICATIONS**

The estimated cost of the design and construction phase engineering services required is \$30,000. Funding is available in Project B.19018 – 2019 Chestnut Ridge Park Culverts, Fund 420, Fund Center 123.

### **REASONS FOR RECOMMENDATION**

This small project is anticipated to be designed and built in a relatively short period of time. It is desired to have this designed in 2021, with construction in early 2022 so as not to interfere with park usage in the summer of 2022.

### **BACKGROUND INFORMATION**

See "Reasons for Recommendation"

### **CONSEQUENCES OF NEGATIVE ACTION**

If the contract is not approved the stone walls will not be rebuilt, and they will continue to deteriorate. This will be a safety hazard to vehicles, pedestrians, and bicyclists travelling over the culvert.

### **STEPS FOLLOWING APPROVAL**

A contract will be executed with Greenman-Pedersen, Inc for design and construction engineering services for the replacement of the Stone Walls at Culvert PK-21.

**COMPTROLLER'S OFFICE REVIEW**

The proposed legislation has been reviewed by the Office of the Comptroller and is related to an authorized capital project for which there is sufficient funding.



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JOHN SOLECKI  
Associate Deputy Comptroller  
Comptroller's Office

Fund 420  
Fund Center 123  
B.19018  
Greenman-Pedersen, Inc.  
Design & Construction Phase Engineering

A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF PUBLIC WORKS  
DIVISION OF HIGHWAYS

Re: Retention of Greenman Pedersen Inc.  
Engineering Services for Design and Construction Phases  
Replacement of Stone Walls at Culvert PK-21  
Chestnut Ridge Park  
Town of Orchard Park

WHEREAS, the Stone Walls at Culvert PK-21 in Chestnut Ridge Park are deteriorating and causing a potential safety hazard for the travelling public; and

WHEREAS, it is desired to replace the Stone Walls at Culvert Pk-21 (the Project); and

WHEREAS, Greenman-Pedersen, Inc. was selected via the County's RFP process and approved via COMM. 6E-5 (April 26, 2019) and extended by COMM 9E-10 (May 13, 2021) for the provision of On-Call General Civil and Geotechnical Engineering Services; and

WHEREAS, it is desired to execute a contract with Greenman-Pedersen, Inc for the design and construction phases of the Project in the amount of \$30,000; and

WHEREAS, the funding required is available from the SAP projects hereinafter noted.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby approves the subject project; and be it further

RESOLVED, that the County Executive be authorized to execute a contract for design and construction phase engineering services for the Project with Greenman-Pedersen, Inc. in the not to exceed amount of \$30,000; and be it further

RESOLVED, that funding for this project be made available in Projects B.19018 – Chestnut Ridge Park Culverts, Fund 420, Funds Center 123; and be it further

RESOLVED, that the Clerk of the Legislature be instructed to forward five (5) certified copies of this resolution to the Department of Public Works, Division of Highways, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.

TO: JOHN SOLECKI - COMPTROLLER'S OFFICE  
RE: PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST  
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- |                       |   |
|-----------------------|---|
| 1. CONTRACTOR'S NAME  | <u>Greenman-Pedersen, Inc.</u>  |
| 2. AMOUNT OF CONTRACT | <u>\$30,000</u>   |
| 3. PROJECT NUMBER     | <u>B.19018</u>  |
| 4. PROJECT TITLE      | <u>Culvert PK-21 Stone Wall Replacement</u>   |
| 5. DEPARTMENT CONTACT | <u>Funding questions: William E. Geary at 7555<br/>Letter pickup: Christy Weber at 8301</u> |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

- |                                    |                            |
|------------------------------------|----------------------------|
| 6. AVAILABILITY OF FUNDS           | <u>\$ 241,780.76</u>       |
| 7. PERFORMED BY                    | <u><i>John Solecki</i></u> |
| Date Sent to Comptroller's Office: | <u>9/10/2021</u>           |

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