



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

EC LEG OCT 31 '22 AM 10:30

October 31, 2022

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

Re: Department of Social Services – Authorization to enter into Contract with Triple Track HR Partners

Dear Honorable Members:

The Department of Social Services is seeking authorization to enter into contract with Triple Track HR Partners to provide staff training for the Youth Services management team.

Should your Honorable Body require further information, I encourage you to contact Commissioner Marie Cannon at the Department of Social Services. Thank you for your consideration of this request.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/mmk

Enclosure

cc: Commissioner of Social Services Marie Cannon

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Erie County Department of Social Services
Re: Authorization to enter into a Contract with Triple Track HR Partners
Date: October 31, 2022

SUMMARY

This proposed resolution authorizes the Department of Social Services to enter into a Contract with Triple Track HR Partners using funding that was approved in the 2022 Adopted Budget. The contract with Triple Track HR Partners will enhance the skills of the Youth Services management team in communication, ethics, and harassment.

FISCAL IMPLICATIONS

This resolution authorizes the Department of Social Services to enter into a contract with Triple Track HR Partners in the amount of \$4,000 for staff training for the Youth Services management team. Funds are available in Account 516020, Professional Services Contracts, in the 2022 Adopted Budget for the Youth Services division.

REASONS FOR RECOMMENDATION

The Department of Social Services Youth Services division is seeking to expand the skill sets of its management team in communication, ethics, and harassment. In an ever-changing world Youth Services management is facing more and more challenges in dealing with Youth as well as each other. These trainings will enhance managements skill sets in areas such as controlling emotions, being consistent in how you communicate with others, respectful and professional communication, ethics, and harassment policies.

CONSEQUENCES OF NEGATIVE ACTION

These important services could not be provided.

STEPS FOLLOWING APPROVAL

The Department of Social Services will establish a contract with Triple Track HR Partners to provide staff training for the Youth Services management team.

**A RESOLUTION SUBMITTED BY:
DEPARTMENT OF SOCIAL SERVICES**

Re: Authorization to enter into Contract with Triple Track HR Partners

WHEREAS, funds are available from the Youth Services 2022 Adopted Budget; and

WHEREAS, The Department of Social Services Youth Services division wishes to enhance the skill set of their management team; and

WHEREAS, the Department of Social Services wishes to have Triple Track HR Partners provide trainings to the Youth Services management team in communication, ethics, and harassment; and

WHEREAS, the Department of Social Services would like to contract with Triple Track HR Partners in the amount of \$4,000 to provide these important trainings; and

NOW, THEREFORE, BE IT

RESOLVED, that the Commissioner of Social Services and the County Executive are hereby authorized to enter into contract with Triple Track HR Partners to provide Youth Services management team members with trainings in communication, ethics, and harassment in an amount not to exceed \$4,000; and be it further

RESOLVED, sufficient funding for this contract is present in line 516020, Professional Services Contracts and Fees, in the 2022 Adopted Budget; and be it further

RESOLVED, that the Director of Budget and Management is hereby authorized to make any additional budget adjustment which may be required in order to match expense with funding allocation adjustments, and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the Erie County Executive, the Commissioner of Social Services, the Erie County Comptroller, and the Director of the Division of Budget and Management.