



EC LEG OCT 31 '22 AM 10:30

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

October 31, 2022

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

Re: Department of Social Services – Authorization to enter into Contract with Language Line Solutions

Dear Honorable Members:

The Department of Social Services is seeking authorization to enter into contract with Language Line Solutions to provide Foreign Language Interpretation & Translation Services for the Department of Social Services.

We would also like to request that the Erie County Legislature waive Erie County Administrative Code Section 26.08 to enter into this contract for Foreign Language Interpretation & Translation Services.

Should your Honorable Body require further information, I encourage you to contact Commissioner Marie Cannon at the Department of Social Services. Thank you for your consideration of this request.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/mmk
Enclosure

cc: Commissioner of Social Services Marie Cannon

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Erie County Department of Social Services
Re: Authorization to enter into a Contract with Language Line Solutions
Date: October 31, 2022

SUMMARY

This proposed resolution authorizes the Department of Social Services to enter into a Contract with Language Line Solutions using funding that was approved in the Department of Social Services 2022 Adopted Budget. The contract with Language Line Solutions will enhance the Foreign Language Interpretation & Translation Services currently being provided to the Department of Social Services.

FISCAL IMPLICATIONS

This resolution authorizes the Department of Social Services to enter into a contract with Language Line Solutions in an amount not to exceed \$40,000 for Foreign Language Interpretation & Translation Services. The Department of Social Services currently has funding available in account 516020 to cover these expenses.

REASONS FOR RECOMMENDATION

A goal of the Department of Social Services is to provide the people of Erie County with a prompt, professional, and accurate assessment of their needs, and the assistance required to meet them. The Department of Social Services relies upon the expertise of professional interpreters and translators to assist its staff in conducting its day-to-day business with individuals and families who may be deaf or hard of hearing or English is a second language, ensuring that accurate communication is achieved. Services effective January 1, 2022, involve oral and signed interpretation, oral and signed translation as well as translation of written documents into foreign languages when required. Services will target any individual who may apply for or receive any services for the Erie County Department of Social Services.

CONSEQUENCES OF NEGATIVE ACTION

These important services could not be provided.

STEPS FOLLOWING APPROVAL

The Department of Social Services will establish a contract with Language Line Solutions to provide Foreign Language Interpretation & Translation Services.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF SOCIAL SERVICES

Re: Authorization to enter into Contracts with Language Line Solutions

WHEREAS, funds are available in Professional Services Contracts and Fees; and

WHEREAS, Language Line Solutions currently provides these services through a State Contract Agreement; and

WHEREAS, The Department of Social Services wishes to have Language Line Solutions provide Foreign Language Interpretation & Translation Services; and

WHEREAS, due to the fact that Language Line Solutions currently has a State Contract Agreement we would like to request that the Erie County Legislature waive Erie County Administrative Code Section 26.08 to enter into this contract for Foreign Language Interpretation & Translation Services; and

WHEREAS, The Department of Social Services would like to contract with Language Line Solutions in an amount not to exceed \$40,000 for Foreign Language Interpretation & Translation Services; and

NOW, THEREFORE, BE IT

RESOLVED, that the Commissioner of Social Services and the County Executive are hereby authorized to enter into contract with Language Line Solutions for Foreign Language Interpretation & Translation Services in an amount not to exceed \$40,000; and be it further

RESOLVED, sufficient funding for this contract is present in line 516020, Professional Services Contracts and Fees, in the 2022 Adopted Budget; and be it further

RESOLVED, due to the fact that Language Line Solutions currently has a State Contract Agreement we would like to request that the Erie County Legislature waive Erie County Administrative Code Section 26.08 to enter into this contract for Foreign Language Interpretation & Translation Services; and be it further

RESOLVED, that the Director of Budget and Management is hereby authorized to make any additional budget adjustment which may be required in order to match expense with funding allocation adjustments; and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the Erie County Executive, the Commissioner of Social Services, the Erie County Comptroller, and the Director of the Division of Budget and Management.