



EC LEG OCT 31 '22 AM 10:30

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

October 31, 2022

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

Re: Authorization to Accept Funding and Enter into Contract to provide Outreach and Application Assistance for the New York State Rental Supplement Program

Dear Honorable Members:

Please find attached a resolution requesting legislative authorization to accept funding from the New York State Office of Temporary and Disability Assistance (OTDA) and to enter into contract with Buffalo Federation of Neighborhood Center for the New York State Rental Supplement Program for residents of Erie County.

If your Honorable Body requires any further information, please contact Commissioner Marie Cannon at the Department of Social Services. Thank you for your consideration of this request.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/mmk
Enclosure

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Erie County Department of Social Services
Re: Authorization to Accept Funding and Enter into Contract to provide Outreach and Application Assistance for the New York State Rental Supplement Program
Date: October 31, 2022

SUMMARY

Legislative authorization is requested to accept \$3,874,658 in funding from the New York State Office of Temporary and Disability Assistance (OTDA), to provide outreach and application assistance to Erie County Residents for the New York State Rental Supplement Program.

FISCAL IMPLICATIONS

The funding for this action is derived entirely from 100% State Aid dollars. No County tax dollars are necessary to support this request.

REASONS FOR RECOMMENDATION/BACKGROUND

INFORMATION

The Erie County Department of Social Services, through the New York State Office of Temporary and Disability Assistance (OTDA), has been awarded \$3,874,658 to provide outreach and application assistance to residents of Erie County for the New York State Rental Supplement Program. Based on the results of a Request for Proposal (RFP), The Department of Social Services seeks to enter into contract with Buffalo Federation of Neighborhood Centers to provide Rental Supplements and in-person case management. The funds have been established to provide vital rental assistance to individuals and families, regardless of immigration status, who are experiencing homelessness or are facing an imminent loss of housing. Erie County Department of Social Services wishes to partner with Buffalo Federation of Neighborhood Centers to determine eligibility, substantiate claims, and issue supplements for referred eligible individuals and families.

CONSEQUENCES OF NEGATIVE ACTION

We would be unable to provide outreach and application assistance to residents of Erie County for the New York State Rental Supplement Program.

STEPS FOLLOWING APPROVAL

The Department of Social Services will work with the Division of Budget and Management to amend the existing 2022 Adopted Budget amounts and will then enter into contract with Buffalo Federation of Neighborhood Centers to provide services that will determine eligibility, substantiate claims, and issue supplements for referred eligible individuals and families.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF SOCIAL SERVICES

Re: Authorization to Accept Funding and Enter into Contract to provide Outreach and Application Assistance for the New York State Rental Supplement Program

WHEREAS, the Erie County Department of Social Services has been awarded an amount of \$3,874,658 in 100% state share funds to provide Outreach and Application Assistance for the New York State Rental Supplement Program; and

WHEREAS, the Erie County Department of Social Services issued a Request for Proposal (RFP) on February 14, 2022 to qualified agencies interested in providing Outreach and Application Assistance Services to customers in Erie County applying for New York State Rental Supplement Program funding; and

WHEREAS, based on the results of the RFP the Erie County Department of Social Services has identified Buffalo Federation of Neighborhood Centers as the recipient of this funding to provide administrative services in the amount of \$569,575 and rental supplements in the amount of \$3,227,590 to the residents of Erie County; and

WHEREAS, the Department of Social Services requires legislative approval to accept the State funds and to amend the Adopted 2022 Budget; and

WHEREAS, no County funds will be necessary for Erie County to accept this federal aid to serve individuals residing in Erie County.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the County Executive to accept State funds for the Outreach and Application Assistance for the New York State Rental Supplement Program in the amount of \$3,874,658 and authorizes the Division of Budget and Management to amend the 2022 Adopted Budget as follows:

Erie County Department of Social Services
Fund 110, Fund Center 120

Revenue	Increase
Account 409010 - State Aid Revenue	\$3,874,658
Appropriation	Increase
Account 516020 – Professional Services Contracts	\$3,874,658
Net Change	\$ -0-

;and be it further

RESOLVED, that the Commissioner of Social Services and the County Executive are hereby authorized to enter into contract with Buffalo Federation of Neighborhood Centers in the amount of \$3,797,165 to provide administrative services in the amount of \$569,575 and rental supplements in the amount of \$3,227,590 to residents of Erie County; and be it further

RESOLVED, that the Director of Budget and Management is hereby authorized to adjust items of appropriations and revenues which may be impacted by changes to the award, provided there are no changes to county share amounts; and be it further

RESOLVED, that certified copies of this resolution be furnished to the Office of the County Executive, the Department of Social Services, the Office of the Comptroller, and the Division of Budget and Management.