



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

February 6, 2023

Erie County Legislature
92 Franklin St – Fourth Floor
Buffalo, New York 14202

RE: Appointment of Trustee – Erie Community College

Dear Honorable Members:

Pursuant to the powers vested in me by Title 7, Article 126, Section 6306 of The Laws of New York, I hereby submit the following individual for appointment to serve on the Erie Community College Board of Trustees with a term expiration of June 30, 2029.

Kenneth C. Kruly
69 Troy View Lane
Williamsville, NY 14221

If you have any questions, please do not hesitate to contact my office.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/nn

cc: Dr. Adiam Tsegai, President, SUNY Erie Community College
Jeffrey Stone, Chairman, Board of Trustees, Erie Community College
Appointee

6621462902193103

KENNETH C. KRULY

69 Troy View Lane
Williamsville, NY 14221

716-698-6706
kkruly@gmail.com

EXECUTIVE SUMMARY

Director & Senior Administrative Professional with extensive leadership experience in both the public and private sectors. Effectively lead high performance organizations, restructure/improve operations, and drive business results. Possess a high level of ethics and integrity.

Functional Experience:

Financial Management, Government Relations, Legal Administration, Purchasing, Facilities Management

Selected Skills:

- Budgeting, Forecasting & Analysis
- Union Contract Negotiations
- Capital Budget Planning
- Strategic Planning
- Financial Reporting & Control
- Technology Improvement
- Risk Management
- Corporate Board Governance

PROFESSIONAL EXPERIENCE

ALOMA D. JOHNSON CHARTER SCHOOL, Buffalo, New York

2012 - 2020

Financial Controller

Reporting to the Board of Trustees. Managed the school's financial and administrative affairs.

- **Organized the school's budget, purchasing and insurance policies and procedures** for better control and management; development and management of internal control system.
- **Managed human resource programs** to facilitate proper controls in both union and non-union environment.
- **Managed technology projects** to improve system security and school and office productivity.
- **Managed facility operations** to provide a safe, secure and functional location for learning, while controlling expenses.

CANISIUS COLLEGE, Buffalo, New York

2003 - 2012

Director, Government Relations

Reported to the Associate Vice President for Public Relations. Managed federal, state and local government matters affecting the college. Served as registered New York State lobbyist and filed periodic reports to the state concerning lobbying activities. Managed student lobbying activities.

- **Organized/managed solicitations for government funding** that produced \$11 million for the college.
- **Created and managed a Government Relations Advisory Board** for the college.
- **Secured Common Council; Permit Department; and regulatory board approval** of permits and development projects for the college.

COUNTY OF ERIE, Buffalo, New York

2000 - 2003

First Deputy - Erie County Clerk

Reported to the County Clerk. Handled financial, personnel, technology and facility issues.

- **Developed the office's first website** that provided electronic links to the services available in the office.
- **Produced operating surpluses through effective financial management** which provided funding for other county departments.
- **Determined new Auto Bureau sites** and prepared for the move of the registrar's offices to other county office and work space as part of facilities management activities.

Erie County Director - Budget & Management

1997 - 1999

Reported to the County Executive. Organized, developed and managed the annual county budget that exceeded \$1 billion. Performed the same functions concerning the annual budgets of Erie Community College and the county's annual capital budget. Oversaw Erie County Medical Center budget matters.

- **Successfully decreased total county operating budget** while minimizing the impact on County residents.
- **Realized the first reduction of property taxes** after several consecutive years of tax increases.
- **Successfully reduced long-term debt** and eliminated short-term debt.
- **The county's bond rating was improved** due in large part to budgetary efforts, cost reductions and overall fiscal responsibility.

HURWITZ & FINE P.C., Buffalo, New York

1990 - 1997

Legal Administrator

Reported to the managing partner. Managed the daily non-attorney operations of a 23 attorney law firm including personnel management, financial management, collections and office facilities management.

- **Effectively managed several technology improvement projects** that increased office productivity.
- **Successfully coordinated the move of the entire firm** on schedule, at a minimal cost and without an interruption of service to clients.

NIAGARA FRONTIER TRANSPORTATION AUTHORITY, Buffalo, New York

1980 - 1989

General Manager of Administration**Director of Administration and Finance**

Reported to the Executive Director. Directed central services and negotiated union contracts. Tracked budgets and identified cost drivers and the root cause of variances.

- **Established the Authority's first formal budget** development and management process.
- **Realized significant savings** by creating and managing a system for competitive purchase of insurance and general supplies.
- **Authored the first employee handbook** and effectively managed all personnel matters, including union negotiations.

EARLIER ROLES

Special Assistant, Office of the Speaker of the New York State Assembly

Legislative Assistant; Deputy Clerk, Erie County Legislature

EDUCATIONSTATE UNIVERSITY OF NEW YORK AT ALBANY

Master of Arts, Graduate School of Public Affairs

CANISIUS COLLEGE, Buffalo, New York

Bachelor of Arts - Political Science

VOLUNTEER/COMMUNITY ROLES

Director, Erie County Fiscal Stability Authority, 2006 - 2010

- County finances improved during my term and the county saved millions of dollars in debt service and other expenses.

Member & Vice Chair, Erie County Charter Revision Commission, 2005 - 2006

- Drafted legislation to strengthen financial management of the county.

Adjunct Instructor, Hilbert College, 1993 - 1996

- Taught a course on law office management.

Lecturer at Canisius, Daemen, Medaille Colleges and the State University at Buffalo Law School.