



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

EC LEG FEB 13 '23 PM 3:27

February 13, 2023

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, New York 14202

RE: Authorization to Enter into an Intergovernmental Agreement for Software License and Service

Dear Honorable Members:

The accompanying resolution requests that the County Executive be authorized to execute an Intergovernmental Agreement with the South Central Planning and Development Commission, a political subdivision of the State of Louisiana. This agreement allows the purchase of software licensing and a service agreement for a suite of government management modules associated with highway permits.

Should your Honorable Body require further information, I encourage you to contact Commissioner William E. Geary, Jr. of the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/dms
Enclosure

cc: William E. Geary, Jr., Commissioner, Department of Public Works
Michael Breeden, Chief Information Officer, Division of Information and Support Services

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works, Division of Highways & Division of Information and Support Services
Re: Authorization to Enter into an Intergovernmental Agreement for Software License and Service
Date: February 13, 2023

SUMMARY

The accompanying resolution requests authority for the County Executive to execute an Intergovernmental Agreement with the South Central Planning and Development Commission (SCPDC), a political subdivision of the State of Louisiana. This agreement allows the purchase of software licensing and service agreement for a suite of government management modules, called MyGovernmentOnline (MGO), specifically those modules associated with permits the highway division must issue and administer.

FISCAL IMPLICATIONS

The cost of this software and licensing agreement is \$18,000 for the first year. The funds are available in the Division of Highway's 2023 operating budget, Funds Center 1231010, Fund 210, GL Account 516020. The Division of Highway's permitting process generates fees on an annual basis which greatly exceed the costs of implementing this software and its annual fees.

REASONS FOR RECOMMENDATION

The implementation of this software will bring the permitting process within the Highway Division into the 21st century. This process allows customers to submit permit applications online as well as pay for their permits on line. It also will track permits via GIS giving the division the ability to locate and track all the changes to the Highway Division's assets due to permit work within the right of way.

BACKGROUND INFORMATION

See Reasons for Recommendation

CONSEQUENCES OF NEGATIVE ACTION

Without approval the County will need to remain in this antiquated state of permit application and approval. This situation decreases productivity and perpetuates the inefficient collection of revenue from these permits. There is the possibility of unrealized revenues doing business in its present form.

STEPS FOLLOWING APPROVAL

The agreement with SCPDC will be executed and the County's Division of Information and Support Services will work with SCPDC to implement the software.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS
DIVISION OF HIGHWAYS

RE: Authorization to Enter into an Intergovernmental Agreement for Software License and Service

WHEREAS, the Department of Public Works, Division of Highways has a permitting process for various types of work within the County highway right of way such as, residential, and commercial improvements, driveway/street access, etc.; and

WHEREAS, the Division of Highways wants to modernize and streamline the current permit process that is in place for accepting and reviewing applications and collecting permit fees; and

WHEREAS, the Division of Highways would like to enter into an Intergovernmental Agreement with South Central Planning and Development Commission, a political subdivision of the State of Louisiana, to purchase the software licensing and service agreement for a suite of government management modules called MYGOVERNMENTONLINE for this modernization process.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive to enter into an Intergovernmental Agreement with South Central Planning and Development Commission for the purchase of the software licensing agreement for a suite of government management modules called MYGOVERNMENTONLINE in the amount of \$18,000 for the first year; and be it further

RESOLVED, that sufficient funding is available in the Division of Highway's 2023 Operating Budget, Fund 210, Funds Center 1231010, Account 516020 – Professional Services, Contracts & Fees; and be it further

RESOLVED, that the Division of Information and Support Services will aid and provide support in the implementation this software; and be it further

RESOLVED, that the Clerk of the Legislature be instructed to forward three (3) certified copies of this resolution to the Department of Public Works, Office of the Commissioner, and one copy each to the County Executive's Office, the Division of Budget and Management, the Comptroller's Office, and the Division of Information and Support Services.