

**TOWN OF NEWSTEAD - PLANNING BOARD MINUTES**  
**Newstead Town Hall**

**July 15, 2019**  
**6:00 – 9:00PM**

MEMBERS     Tom Cowan, Chairman  
PRESENT:     John Potera  
                 Erik Polkowski  
                 Terry Janicz  
                 Andy Kelkenberg  
                 John Olaf  
                 Don Hoefler  
OTHER:       Christine Falkowski, Recording Clerk

Training

The Planning Board attended the New York State mandated Regional Safety Seminar at 6:00PM as follows:

**Safe Work Practices/Work Comp Costs-Primary Loss Causes**

Awareness and prevention of major causes of WC claims for municipalities, which are slips/trips/falls, back & lifting related injuries and motor vehicle accidents.

**Workplace Violence Prevention Refresher - State Mandated Annually**

Laws, municipal policies and procedures that must be in place, including a discussion on how to respond if you are in a potential workplace violence and/or active shooter situation.

**Right to Know Refresher – State Mandated Annually**

Safety Data Sheets, Labeling and Recordkeeping requirements, including the new Global Harmonization Standard.

**Blood-borne Pathogens Refresher – Federally & State Mandated Annually**

Raises awareness to and defines blood-borne pathogens, risk factors, and workplace protection measures.

No other business was conducted.

Respectfully submitted:  
Christine Falkowski, Recording Clerk