

**TOWN OF NEWSTEAD - PLANNING BOARD MINUTES**  
**Newstead Town Hall - 6:30PM**  
**July 20, 2020**

MEMBERS Tom Cowan, Chairman  
PRESENT: John Potera  
Terry Janicz  
John Olaf  
ABSENT: Erik Polkowski  
Don Hoefler  
Andy Kelkenberg  
OTHER: Christine Falkowski, Recording Clerk

**Work Session**

**Minutes from last meeting**

John Potera made a motion to approve the July 6, 2020 minutes, seconded by Terry:

John Potera - Aye  
Terry - Aye  
Tom - Aye  
John Olaf - Aye

**Pending Items**

- Site Plan Application - Arrowhead Hotel Addition: under review by Wendel.
  
- Site Plan Application – Arrowhead Golf – Solar Farm: partial application received July 13<sup>th</sup>.

There has been no action on the following:

- Site Plan Application - Niagara Specialty Metals – 32,400 + 667 sq. ft. additions
- Site Plan Application - MGA Research - 13311 Main Road – new structure
- Site Plan Application – NOCO Energy – Above Ground Gasoline Tank
- Site Plan Application – Bedford’s Courtyard – Phase II development

**Training:**

Due to COVID-19 restrictions, the annual training requirement can be met this year via training webinars. The topic must be Planning-related, and documentation submitted for the record.

There being no further business, John Potera made a motion to adjourn the meeting at 7:15PM, seconded by John Olaf and all approved.

Respectfully submitted;  
Christine Falkowski, Recording Clerk