

TOWN OF NEWSTEAD - PLANNING BOARD MINUTES

Newstead Town Hall - 6:30PM

July 6, 2020

MEMBERS Tom Cowan, Chairman
PRESENT: John Potera
Terry Janicz
Erik Polkowski
Don Hoefler
Andy Kelkenberg
John Olaf
OTHER: Christine Falkowski, Recording Clerk
David Miller, Code Enforcement Officer

Sign Permit Application – 5675 Buell Street – Bedford’s Courtyard

Steve Bedford appeared. He would like to erect a monument sign at the entrance to Bedford’s Greenhouse at 5675 Buell Street. The stone base will have a 4’ x 6’ electronic message center within a green painted cabinet. The overall size is 8’ x 11.5’. The street number needs to be added permanently to the sign. Erie County Planning was notified and responded today that they have no recommendation.

Andy made a motion to approve the sign permit with the condition that the sign be lit at dawn and turned off at 11PM, seconded by Terry:

John Potera - Aye
Terry - Aye
Don - Aye
Tom - Aye
Erik - Aye
Andy - Aye

Tom advised Mr. Bedford that his upcoming phase 2 site plan could include all signage, which eliminates the need for sign permit approval. Dave advised him to be aware that total face signage is based on the longest lineal foot of the corner lot. Steve asked if he would need separate addresses for each business within the courtyard along Route 5. Dave replied that 5675 Buell would be the only address for the entire complex, but that each building would need distinct identification, such as A, B, C, etc. Christine asked if there will be another entrance on Route 5, to which Steve replied yes, that he currently has an application in to the NYSDOT.

Work Session

Minutes from last meeting

Don made a motion to approve the June 15, 2020 minutes, seconded by John Potera:

John Potera - Aye
Terry - Aye
Tom - Aye
Don - Aye
Erik - Aye

Training:

Question came up as to the annual training requirement. It seems the only opportunities available are webinars, which are not an approved source. Christine offered to check on this with the Town Board.

John Potera returned the 2019 Leisurewood Campground handbook on policies/code enforcement and the architectural control handbook.

John Olaf entered the meeting.

Pending Items

- Site Plan Application - Arrowhead – Hotel Addition: under review by Wendel.

There has been no action on the following:

- Site Plan Application – NOCO Energy – Above Ground Gasoline Tank
- Site Plan Application – Arrowhead Golf – Solar Farm
- Site Plan Application - Niagara Specialty Metals – new structure
- Site Plan Application - MGA Research - 13311 Main Road – new structure
- 3-Lot Minor Subdivision Application – 4977 Ayers Road – Papke
- 1-Lot Minor Subdivision Application - 7906 Cedar Street – Allen
- 1-Lot Minor Subdivision Application - 12424 Nice – Sutton
- 1-Lot Minor Subdivision Application – Dorsch Road – Kidder

There being no further business, John Potera made a motion to adjourn the meeting at 7:15PM, seconded by Erik and all approved.

Respectfully submitted;
Christine Falkowski, Recording Clerk