

## **Newstead Town Board Meeting- August 13, 2018**

The Board entered executive session at 7:47pm to discuss personnel items regarding recreation and the board of assessment review on a motion from Councilman Burke, seconded by Councilwoman Morlacci. Carried

The Board exited executive session on a motion by Councilman Jendrowski, seconded by Councilwoman Morlacci at 8:01pm, having taken no action. Carried

A regular meeting was called to order by the Newstead Town Board on Monday, August 13, 2018 at 8:01pm at the Newstead Town Hall.

Present: David Cummings- Supervisor  
John Jendrowski- Councilman  
Edmund Burke- Councilman  
Jeannine Morlacci- Councilwoman  
Brendan Neill- Town Attorney  
Dawn Izydorczak- Town Clerk

Roll Call was taken with all board members present except Councilman Dugan.

Supervisor Cummings led the pledge to the flag.

Minutes from the regular meeting held on July 23, 2018 were presented for approval. A motion was made by Councilman Jendrowski, seconded by Councilwoman Morlacci to approve as presented. Carried

**Agenda Changes** – none

**Communications** – The Town Clerk presented the following correspondence:

A beer/wine permit application was received from Lori Cummings for Skyline Park for a graduation party on August 18th.

A beer/wine permit application was received from Tammy Johannes for the Tanya's Trot for Epilepsy event to be held at Veteran's Park on September 23rd.

A notice was received from the NYS Department of Taxation & Finance notifying the town that its equalization rate for the 2018 assessment roll is 89%.

A highway work permit was received from the County of Erie for the bike path project crossings.

A notice was received from NYS Ag & Markets regarding the annual opportunities for grant funding for animal shelters.

A notice for the 4<sup>th</sup> annual Local Government Innovation Conference was received. It will be held in Albany on November 15<sup>th</sup> and 16<sup>th</sup>.

A notice of public hearing was received for a hearing at Alden Town Hall on August 23<sup>rd</sup> at 6:00pm to hear comments regarding a new ambulance service within the Town and Village limits.

A motion was made by Councilman Jendrowski, seconded by Councilwoman Morlacci to accept and file the presented correspondence. Carried

**Work Session:** The Supervisor reported that no work session was held last week but the following items were discussed prior to tonight's meeting: building projects, water & sewer projects, several planning items, grants, services, B.A.R. appointment, 2019 budget work sheets, park use requests and any other items brought before the Board.

**Agenda Items Question Period:** no one spoke

**Budget transfers:** a motion was made by Councilman Jendrowski, seconded by Councilwoman Morlacci to approve the budget transfer as presented in a memo from Bookkeeper Colleen Salmon dated 8/13/18. Carried

**Approval of Bills** – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #1845 & 1849 plus wire for BAN payoff have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #1853 & 1854 for payment. Vouchers on this abstract(s) numbered from 828 – 888, totaling \$58,401.78. Councilman Morlacci seconded to approve payment as follows:

Abstract Batch(es) #1853 & 1854:  
General Fund (A) -\$24,671.62, General Fund- Outside Village (B) \$103.46, Highway (DA) -\$0, Highway: Outside Village (DB) \$6,333.93, CAP- Trail Grant (HTG)- \$183.16, CAP-Water-Scotland (HS)- \$76.31, CAP- Water Improvement (HW)- \$348.01, CAP Water-Downey (HW01)- \$45.80, CAP- Water- Cedar (HW02)- \$41.22, CAP- Water-Knapp- (HW03) \$6.11, Drainage (SD)- \$0, Fire Protection (SF) \$0, Refuse (SR) \$24,845.25, Sewer #1 Fund (SS) \$983.49, Sewer District #2 (SS02)- \$201.10, Sewer District #3 (SS03)- \$491.25, Trust & Agency(TA)- \$0 and Water Districts: Consolidated (SW00) \$71.07, (SW1) \$0, (SW2) \$0, (SW3) \$0, (SW4) \$0, (SW5) \$0, (SW6) \$0, (SW7) \$0, (SW7A) \$0, (SW8) \$0, (SW9) \$0, (SW10) \$0; Total:\$58,401.78 Carried

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – no report

**Assessor** – Tina presented a report stating sales and tax maps are up to date with new owner information. She and Julie are preparing exemption renewals. She is enclosing an additional note this year with the renewal forms as some of the changes in verbiage may be confusing to people.

**Building Office** – the following building report was presented by Christine Falkowski of the Planning & Building Department:

Gary Bauer	7855 Cedar	roof
Michael Maggiore	12785 Dorsch	roof
Nicholas Jarrot	11856 Stage	deck
Dave & Kathy Olson	6676 Dye	shed
Kathryn Cleveland	7358 Cedar	remodel
Warren Wilkes	7800 Mill	above-ground pool
Allison Marranta	4433 Billo	special event
Daniel O'Dell	6013 Crittenden	porch
CMK Builders	4909 S Newstead	One Family Home
Eric Ridge	11422 Hiller	in-ground pool
Kevin & Cindy Frost	12251 McNeeley	siding
Julie Pappalardo	13111 Martin	addition
Sam Torrelli	12509 Stage	roof

The Town Board accepted the building report as presented.

**Town Clerk**- Dawn presented the Dog Control Officers quarterly report. Dog enumeration postcards continue to be returned. To date 220 new dog licenses have been completed.

**Town Attorney** – nothing at this time

**COUNCILPERSONS:**

**Jendrowski**- he attended the Newstead Historical Society board meeting where the repair of gravestones at Maple Lawn cemetery and the 2019 budget were discussed. He also attended the Recreation board meeting where budget concerns with the rising minimum wage were discussed.

He spoke with a Cedar St resident regarding road side mowing and referred them to the County Highway Department and spoke with a resident regarding dead ash trees along the bike path that need to be addressed. He also attended Ed Rath's hot dog roast fundraiser for the library and thanked Ed for his commitment to the community.

**Dugan** – not present

**Burke** – nothing at this time

**Morlacci**- nothing at this time

**Supervisor**- he spoke with a resident regarding concerns with a sanitary odor on Crittenden Rd, Mr. Paycon regarding Wahl Rd issues, a resident regarding dead ash trees on the bike path. He attended the Newstead Historical Society presentation on the rehabilitation of grave stones and a watershed meeting in Tonawanda. He received documentation on the new pipeline project that will be going thru the town. The light poles are up at the Main & Barnum/N Millgrove intersection and the actual lights should be installed soon.

### **UNFINISHED BUSINESS:**

**Buildings**- the library sidewalk has been poured and the next issue to address is the drainage from the driveway to the retaining wall. He also checked with Mike Lotz on the repairs to the Denio after it was hit during an accident.

**Planning**- the Comprehensive Master Plan will be accepted by resolution tonight under new business.

**Water/Sewer**- Scott sent in a report as follows: Wendel is continuing to work on the water grant application for submission in early September. A resolution will be addressed by the board tonight to allow the application to be submitted. There is no new news on the Niagara Label sewer district. We are still waiting on proof of easement before final sign off of this work. Rob Klavoon and Jim Akin are working on the repairs necessary for the ADESA sewer pump station and a cost estimate for cleaning out the force main sewer downstream of the station.

**Grants**- the bike path project is underway, the contract paperwork has been received for the DASNY generator grant, the kitchen equipment is all in and will be fully installed by next week with the old dishwasher being donated to the Legion for reuse, we are waiting on the new DASNY grant application for the parks. Dave will be meeting with the grant writers next week.

### **NEW BUSINESS:**

#### **Approval- WIIA Grant Application submission:**

A motion was made by Councilwoman Morlacci, seconded by Councilman Jendrowski approving the submission of a Drinking Water Infrastructure Improvement Act grant application on behalf of the Town of Newstead and authorizing the Supervisor to sign and submit the grant application form and any other documents required by the grant application.

(Resolution attached) Cummings-Aye, Dugan -Absent, Burke-Aye, Jendrowski- Aye, Morlacci-Aye  
Carried

#### **Approval- Comprehensive Master Plan:**

A motion was made by Councilman Jendrowski, seconded by Councilwoman Morlacci to accept the Comprehensive Master Plan update dated July 30, 2018 as the Town of Newstead Comprehensive Plan.

(Resolution attached) Cummings-Aye, Dugan -Absent, Burke-Aye, Jendrowski- Aye, Morlacci-Aye  
Carried

**Approval- Beer/Wine Permit Request:**

A motion was made by Councilman Burke, seconded by Councilwoman Morlacci approving the request by Lori Cummings for a beer/wine permit at Skyline Park for a graduation party on August 18th.

Cummings-Aye, Dugan -Absent, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried

**Approval- Beer/Wine Permit Request:**

A motion was made by Councilman Burke, seconded by Councilman Jendrowski approving the request by Tammy Johannes on behalf of the Tanya's Trot fundraiser event for a beer/wine permit at Veteran's Park on September 23rd.

Cummings-Aye, Dugan -Absent, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried

**Privilege of the Floor/Question Period:** no one spoke

Supervisor Cummings reminded everyone again the new poles are up at the intersection of Main and Barnum/N Millgrove and to be prepared for the new lights to be installed soon so be prepared to obey the traffic lights.

There being no further business to come before the board for the regular meeting a motion was made by Councilman Burke, seconded by Councilwoman Morlacci to adjourn the regular meeting at 8:24pm. Carried

Respectfully Submitted,  
Dawn D. Izydorczak, RMC, Town Clerk