

Newstead Town Board Meeting- February 8, 2021

The Board entered executive session at 7:00pm to discuss 3 contractual items on a motion from Councilman Jendrowski, seconded by Councilman Dugan. Carried Unanimously

The Board exited executive session on a motion by Councilwoman Pope, seconded by Councilman Burke at 7:13pm, having taken no action. Carried Unanimously

A regular meeting was called to order by the Newstead Town Board on Monday, February 8, 2021 at 7:38pm at the Newstead Town Hall.

Present: David Cummings- Supervisor
John Jendrowski- Councilman
Edmund Burke- Councilman
Joseph Dugan- Councilman
Patricia Pope- Councilwoman
Emily Janicz- Assistant Town Attorney
Scott Rybarczyk- Town Engineer
Michael Bassanello- Highway Supt.
Dawn Izydorzak- Town Clerk

Roll Call was taken with all board members present.

Supervisor Cummings led the pledge to the flag.

Minutes from the regular meeting held on January 25, 2021 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilwoman Pope to approve as presented. Carried Unanimously

Agenda Changes – none

Communications – The Clerk presented the following correspondence:

A letter was received from Charter Communications regarding changes in programming and services beginning in March.

A letter was received from Akron Little League Football requesting use of Veteran's Park shelter and fields for its 2021 football season beginning on July 26, 2021 through the conclusion of their season in November, subject to the current regulations in place for COVID-19 at that time.

A letter was received from Erie County advising the town that Lewis Tandy's term on the Erie County Environmental Management Council will expire on May 31, 2021 and asking the town to submit their appointment to the council no later than March 26, 2021.

The semi-annual report was received from the Town Historian's office.

Erie County Soil & Water Conservation sent the town their packet of 2021 Conservation Tree & Shrub Seedling Program order forms. All orders must be submitted by March 12th and the pickup date is April 24th.

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept and file the presented correspondence. Carried Unanimously

Work Session: The Supervisor reported at the work session held last week the following items were discussed: a meeting with the town's insurance agency on insurance for 2021, water and sewer project updates, planning item updates, building issue updates, grant updates, gas well purchase update, drainage updates, court, marriage officer appointments, football group request plus any other items brought before the Board. An executive session was held regarding contracts from 7:49pm-8:17pm, where the board took no action.

Agenda Items Question Period: no one spoke

Budget transfers: a motion was made by Councilwoman Pope, seconded by Councilman Jendrowski to approve the budget transfer(s) for 2020 and 2021 as presented in a memo from Bookkeeper Colleen Salmon dated 2/8/21. Carried Unanimously

Approval of Bills – Councilman Dugan reported that the Abstract(s) from Batch(es) #2107 for 2020 and 2108 for 2021 have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #2112 plus postage transfer for payment. Vouchers on this abstract(s) numbered 35 - 84, totaling \$311,233.61. Councilman Jendrowski seconded to approve payment as follows:

Abstract Batch(es) #2112 plus postage transfer:
General Fund (A)-\$96,559.74, General Fund- Outside Village (B)-\$45,064.78, Highway (DA) -\$0, Highway: Outside Village (DB)-\$140,648.07, Drainage (SD)-\$0, Fire Protection (SF)-\$0, Refuse (SR)-\$27,295.27, Sewer #1 Fund (SS)-\$737.25, Sewer District #2 (SS02)-\$302.50, Sewer District #3 (SS03)-\$621.50, Trust & Agency(TA)-\$0 and Consolidated Water (SW00)-\$4.50, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, WD8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$0;
Total: \$311,233.61 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – a report was presented from the Highway Supt as follows: the crews have been out several times plowing, salting and plowing parking lots due to our current weather, they fixed the wiring problem on #9’s Rexroth system, started prepping the walls at the Denio building for painting the downstairs and pushed up the salt piles. The town has met their OGS state obligation and are now working on meeting the County obligation.

Assessor – a report was presented from Tina as follows: Exemption season is soon coming to a close on March 1st. They will be mailing final reminder notices out this week. She is now working on inspection and valuation of new construction in the Village.

Building Office – the following building report was presented by Christine Falkowski of the Planning & Building Department:

No report presented		
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The Town Board accepted the building report as presented.

Town Clerk- 2021 County-Town tax bills were mailed out today. We could begin collecting as soon as tomorrow. Dawn thanked Mike and the highway department for all their work on the painting and refurbishment of the Denio downstairs.

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski- he met with Towlson at the Library today to address the hot water tank issue. He spoke with the Wittman family regarding their request for a bench with memorial name plate to be purchased and set along the bike path this summer. He also spoke with the Code Enforcement Officer on an Utley Rd project and spoke with a contractor regarding complaints.

Dugan – nothing at this time

Burke – nothing at this time

Pope- nothing at this time

Supervisor- the December 2020 Supervisor’s Report is on file with the Town Clerk. He attended virtual meetings of the Erie County Supervisors and the Erie County Water Quality committee. He worked on grants that are getting ready for submission, the gas well purchase, contracts, sent in a lighting survey to National Grid and had talks with ECWA on the proposed pump station at the water tank location. The Erie County Hazard Mitigation Plan draft will be sent to the union rep this week. There will be no work session next week due to the holiday.

UNFINISHED BUSINESS:

Buildings- painting and refurbishments are being done at the Denio lower level by the highway crew. The hot water tank at the library is being addressed.

Planning- proposed code changes will be coming from the Planning Board, gas well purchase is almost completed, bench making vs. purchasing to be discussed.

Water- Scott discussed with the Board options available for mailing water installation packets out to the residents that will be included in the new waterline project. It was decided mailing them was best with Wendel making themselves available to answer questions. If it becomes necessary, a zoom meeting can be set up with residents. Scott will send a draft packet over to the Board members for review before mailing.

Sewer- Scott is reviewing the paperwork on the sewer study grant as supplied by Nathan Taylor and will get it back to him this week so the grant can be submitted.

Grants- Trailways: a settlement of final costs has been negotiated, CDBG: the plan is to go to bid after April 1st. Culvert Study: documents being uploaded to DEC this week.

NEW BUSINESS:

Approval- Justice Court Audit:

A motion was made by Councilman Jendrowski, seconded by Councilwoman Pope approving the Justice Court audit as performed by Councilman Dugan on the 2020 records of the Newstead Court and authorizing the Town Clerk to send a copy of the audit to the NYS Office of Court Administration.

(Resolution) Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Aye
Carried Unanimously

Approval- Insurance Policies for 2021:

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the proposal from Trident Insurance Brokerage for town insurance coverage for 2021-22 and authorizing the Supervisor to execute any necessary forms and make payments required for the policies.

(Resolution) Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Aye
Carried Unanimously

Approval- Park Use Request- Football Season:

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the request by Akron Little League Football requesting the use of Veteran's Park shelter and fields for its 2021 football season beginning on July 26, 2021 through the conclusion of their season in November, subject to the current regulations in place for COVID-19 at that time.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Aye Carried Unanimously

Reappointment – Lewis Tandy to ECEMC:

A motion was made by Councilman Burke, seconded by Councilwoman Pope approving the reappointment of Lewis Tandy to the Erie County Environmental Management Council (ECEMC) for a 2-year term beginning on June 1, 2021 and ending on May 31, 2023.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye Carried Unanimously

Privilege of the Floor/Question Period: Councilman Burke thanked Lewis Tandy for all his dedication and continued service on both the County council and the towns CAC council.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Jendrowski to adjourn the regular meeting at 8:01pm.
Carried Unanimously

Respectfully Submitted,
Dawn D. Izydorczyk, RMC, Town Clerk