

## Newstead Town Board Meeting- January 14, 2019

The Board entered executive session at 7:18pm to discuss a personnel issue on a motion from Councilman Burke, seconded by Councilman Dugan. Carried Unanimously

The Board exited executive session on a motion by Councilwoman Morlacci, seconded by Councilman Jendrowski at 7:27pm, having taken no action. Carried Unanimously

A regular meeting was called to order by the Newstead Town Board on Monday, January 14, 2019 at 7:30pm at the Newstead Town Hall.

Present: David Cummings- Supervisor  
John Jendrowski- Councilman  
Joseph Dugan- Councilman  
Edmund Burke- Councilman  
Jeannine Morlacci- Councilwoman  
Brendan Neill- Town Attorney  
Michael Bassanello- Highway Supt.  
Scott Rybarczyk- Town Engineer  
Dawn Izydorzak- Town Clerk

Roll Call was taken with all board members present.

Councilman Jendrowski led the pledge to the flag.

Minutes from the regular meeting held on December 27, 2018 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci to approve as presented. Carried Unanimously

Minutes from the Organizational meeting held on January 7, 2019 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci to approve as presented. Carried Unanimously

**Agenda Changes** – a motion was made by Councilman Jendrowski, seconded by Councilman Burke to make the following agenda changes: add a motion for beer/wine permits for the Kidder events. Carried Unanimously

**Communications** – The Town Clerk presented the following correspondence:

A letter from Charter Communications notifying the town of their failure to renew a deal with Tribune Broadcasting, as a result all programming from Tribune has been dropped as of January 2, 2019. And a second letter from Charter Communications that they have finally reached a deal with Tribune and has resumed programming.

A packet of information was received from Association of Towns for the annual Training School & Annual Meeting in New York City from February 17th-20<sup>th</sup>.

A request for a beer/wine permit was received from Erik Polkowski for a graduation party at Veteran's Park on June 29, 2019.

A letter was received from the NYS Unified Court System requesting the towns Justice Court audit filings and information for the fiscal year 2018.

A request for a beer/wine permit was received from Peggy Kidder for a family reunion at Veteran's Park on July 27, 2019.

A request for a beer/wine permit was received from Peggy Kidder for a family reunion at Veteran's Park on July 28, 2019.

A notice was received from Erie County Cornell Cooperative Extension regarding a seminar on tick-borne diseases awareness to be held on January 24<sup>th</sup> from 4:00-6:00pm at the West Seneca Community Center.

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept and file the presented correspondence. Carried Unanimously

**Work Session:** The Supervisor reported that at work session held last week the following items were discussed: the Board met with Ron Long on a Clarence Center Rd development proposal, water & sewer project updates, planning items- NextEra & LED lighting, building issues-Senior Center sprinklers & Library issues, grant updates, highway loader purchase proposals & tree cutting, contracts for 2019, cemetery issues and fire company proposal plus any other items brought before the Board.

**Agenda Items Question Period:** no one spoke

**Budget transfers:** a motion was made by Councilman Jendrowski, seconded by Councilwoman Morlacci to approve the budget transfer as presented in a memo from Bookkeeper Colleen Salmon dated 1/14/19. Carried Unanimously

**Approval of Bills –** Councilman Jendrowski reported that the Abstract(s) from Batch(es) #1889 plus USDA payment and 1892 &1894 with wire for bond payments have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #1895 for 2018 and #1896 for 2019 for payment. Vouchers on this abstract(s) numbered from 1453-1492 for 2018 and 2-31 for 2019, totaling \$120,978.94. Councilwoman Morlacci seconded to approve payment as follows:

Abstract Batch(es) #1895 for 2018 & #1896 for 2019:  
General Fund (A) -\$25,842.95, General Fund- Outside Village (B) \$956.46, Highway (DA) -\$0, Highway: Outside Village (DB) \$2,748.83, CAP- Trail Grant (HTG)- \$62,159.50, CAP-Generator (HTI)-\$0, CAP-Water-Scotland (HS)- \$0, CAP- Water Improvement (HW)- \$0, CAP Water-Downey (HW01)- \$0, CAP- Water- Cedar (HW02)- \$0, CAP- Water-Knapp- (HW03) \$0, Drainage (SD)- \$2,800.00, Fire Protection (SF) \$0, Refuse (SR) \$24,737.76, Sewer #1 Fund (SS) \$880.10, Sewer District #2 (SS02)- \$308.25, Sewer District #3 (SS03)- \$487.00, Trust & Agency(TA)- \$0 and Water Districts: Consolidated (SW00) \$58.09, (SW1) \$0, (SW2) \$0, (SW3) \$0, (SW4) \$0, (SW5) \$0, (SW6) \$0, (SW7) \$0, (SW7A) \$0, (SW8) \$0, (SW9) \$0, (SW10) \$0; Total:\$120,978.94  
Carried Unanimously

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway –** nothing at this time

**Assessor –** Tina presented a report read by the Supervisor stating that in going through all the exemptions and auditing them they have discovered several ag exemptions and veterans exemptions that were either expired or incorrectly being applied to properties. Letters have been mailed to property owners that are affected notifying them of the miscalculations and errors. In some cases alternative exemptions have been suggested. The December sales were provided to the Board.

**Building Office –** the following building report was presented by Christine Falkowski of the Planning & Building Department:

Adam Burg	12860 Main	Roof, Windows, Siding
Michele Mundie	13556 Stage	Roof
Stephen Blask	6842 Cedar	Lean-to
Judy Moore	91 Quarry Hill Est	Garage wall

The Town Board accepted the building report as presented.

**Town Clerk-** nothing at this time

**Town Attorney –** nothing at this time

**COUNCILPERSONS:**

**Jendrowski** – he attended the library board meeting and announced there will be wellness seminars held there the 2<sup>nd</sup> Mondays of the month. The lightbulbs have also been replaced above the stairs. He addressed a complaint from a contractor, reported the LED light replacements would require a net value to pay off if the town wants to convert, reported New Pipe is in the process of taking care of the sprinkler system work at the Senior Center, which saved the town approximately \$6,000, and he discussed exemptions with Tina.

**Dugan** – nothing at this time

**Burke** – he spoke to Tina regarding assessments and spoke to the CEO on procedure for non-complaint zoning violations.

**Morlacci** – nothing at this time

**Supervisor** – he spoke with Town of Alabama officials regarding the water contract renewal, worked on the Parks and Trailways grants, met with a Comp Alliance rep with Colleen & Dawn regarding mandatory training for all employees & volunteer staff, attended the Supervisor’s meeting in Elma, spoke with Heather at Wendel on GIS system, spoke with Hearts and Hands regarding the contract renewal and installed the new Senior Citizens Board members.

**UNFINISHED BUSINESS:**

**Buildings-** nothing new

**Planning-** nothing new

**Water/Sewer-** Scott will call EFC for an update on the grant docs.

**Grants** – nothing new

**NEW BUSINESS:**

**Resolution – Penn Power Systems Contract Renewal:**

A motion was made by Councilman Jendrowski, seconded by Councilman Burke approving the proposed contract renewal with Penn Power Systems for maintenance services on the Sewer District 1 pump/ lift station, subject to the terms set forth in the resolution and authorizing the Supervisor to execute the agreements.

(Resolution Attached) Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Morlacci-Aye  
Carried Unanimously

**Resolution – Hearts & Hands Contract Extension:**

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the proposed contract extension with Hearts & Hands Coalition for use of the Newstead Community Building upstairs through March 31, 2019, subject to the terms set forth in the resolution and authorizing the Supervisor to execute the agreements.

(Resolution Attached) Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Morlacci-Aye  
Carried Unanimously

**Resolution – Niagara Mohawk Contract for Buell St land use:**

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the proposed contract with Niagara Mohawk Power Corp for use of their 6000 Buell St property location for a 60’x90’ parking area for the new railway system with the Town to maintain the property under the agreement, subject to the terms set forth in the resolution and authorizing the Supervisor to execute the agreements.

(Resolution Attached) Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Morlacci-Aye  
Carried Unanimously

**Approval- Beer/Wine Permit:**

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the request for a beer/wine permit at Veteran's Park on June 29, 2019 by Erik Polkowski for a graduation party. Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Morlacci-Aye Carried Unanimously

**Approval- Park Use Request:**

A motion was made by Councilman Jendrowski, seconded by Councilman Burke approving the request to use Veteran's Park and Skyline Park by the Akron Soccer League for their 2019 soccer season from April 1<sup>st</sup> – September 30<sup>th</sup>, 2019.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Morlacci-Aye Carried Unanimously

**Approval- Park Use Request:**

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the request to use Veteran's Park by the Akron Soccer League for their 2019 Kick-it First soccer tournament from May 3<sup>rd</sup> – May 5<sup>th</sup>, 2019.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Morlacci-Aye Carried Unanimously

**Approval- Beer/Wine Permit:**

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the request for a beer/wine permit at Veteran's Park on July 27, 2019 by Peggy Kidder for a family reunion.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Morlacci-Aye Carried Unanimously

**Approval- Beer/Wine Permit:**

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the request for a beer/wine permit at Veteran's Park on July 28, 2019 by Peggy Kidder for a family reunion.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Morlacci-Aye Carried Unanimously

**Privilege of the Floor/Question Period:** Carl Klingenschmitt reported that the airport has hung a no trespassing sign on a power pole which blocks access the NYS Unique Botanical Area along the escarpment, which the town is responsible for under their management plan. He is trying to get this resolved with the airport.

Supervisor Cummings announced there will be no work session next week on January 21<sup>st</sup>.

There being no further business to come before the board for the regular meeting a motion was made by Councilman Burke, seconded by Councilman Dugan to adjourn the regular meeting at 8:00pm.  
Carried Unanimously

Respectfully Submitted,  
Dawn D. Izydorcak, RMC, Town Clerk