

Newstead Town Board Meeting- January 23, 2017

A regular meeting was called to order by the Newstead Town Board on Monday, January 23, 2017 at 8:05pm at the Newstead Town Hall.

Present: David Cummings- Supervisor
John Jendrowski- Councilman
Joseph Dugan- Councilman
Edmund Burke- Councilman
Mike Bassanello- Highway Supt
Nathan Neill- Town Attorney
Scott Rybarczyk- Wendel/Town Engineer
Dawn Izydorzak- Town Clerk

Roll Call was taken with all board members present.

Councilman Burke led the pledge to the flag.

Minutes from the previous regular meeting held on January 9, 2017 were presented for approval. A motion was made by Councilman Jendrowski, seconded by Councilman Burke to approve as presented. Carried

Minutes from the organizational meeting held on January 9, 2017 were presented for approval. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to approve as presented. Carried

Agenda Changes – none

Communications – The Town Clerk presented the following correspondence:

A letter was received from Charter Communications notifying the town of programming changes that will take effect February 21, 2017.

A letter from County Executive Mark Poloncarz notifying the town it has been awarded \$10,207 for computer and technology equipment for the Senior Center and \$267,471 towards the Rural Transit Van Service through the Erie County Community Development Block Grant program for 2017.

A request for a beer/wine permit was received from Keith Hawes for a graduation party at Veteran's Park on June 25th.

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept and file the presented correspondence. Carried

Work Session: The Supervisor reported that at the no work session was held last week due to the holiday however the following items were discussed prior to tonight's meeting: an executive session on personnel and contracts, a meeting on the towns insurance package for 2017, resolutions and motions, planning items- 2017 fee schedule, solar moratorium, Cedar St windmill status; water & sewer updates; buildings; grant items- CDBG, trailway, master plan, court grant; IT services, CEO position & Councilman position and any other matters brought before the Board.

Agenda Items Question Period: no one spoke

Budget transfers: a motion was made by Councilman Jendrowski, seconded by Councilman Burke to approve the budget transfers for 2016 as presented in a memo from Bookkeeper Colleen Salmon dated 1/23/17. Carried

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #1684 for 2016 and 1685 with wire for bond payments for 2017 have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #1688 for 2016 and 1689 with transfer for postage for 2017 for payment. Vouchers on this abstract(s) numbered from 1491- 1515 for 2016 and 15- 41 for 2017, totaling \$85,034.67. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #1688 for 2016 and 1689 with transfer for postage for 2017:
 General Fund (A) -\$35,937.25, General Fund- Outside Village (B) \$97.13, Highway (DA) -\$0,
 Highway: Outside Village (DB) \$22,555.00, CAP-Sewer Dist 3(HNL) \$58.76, CAP- Trail Grant
 (HTG)- \$0, CAP- Water Improvement (HW)- \$0, CAP Water-Downey (HW01)- \$0, CAP- Water-
 Cedar (HW02)- \$56.48, Drainage (SD)- \$0, Fire Protection (SF) \$0, Refuse (SR) \$26,095.94, Sewer
 #1 Fund (SS) \$29.21, Sewer District #2 (SS02)- \$116.71, Trust & Agency(TA)- \$0 and Water
 Districts: Consolidated (SW00) \$88.19, (SW1) \$0, (SW2) \$0, (SW3) \$0, (SW4) \$0, (SW5) \$0,
 (SW6) \$0, (SW7) \$0, (SW7A) \$0, (SW8) \$0, (SW9) \$0, (SW10) \$0
 Total: \$85,034.67 Carried

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – Mike reported they have replaced several old street signs, repaired and painted bike path benches, made repairs to #5 sander apron chain, delivered recycle totes and picked up tires on Havens Rd, cut and cleaned up trees in Maple Lawn Cemetery, put new tires on the loader, went for parts to Valley Fab & Buffalo Kenworth, ordered 400 tons of salt and pushed up in salt barn, did driveway pipe 40’ on Billo Rd, 20’ pipe on Utley Rd and 100’ of road ditching. Mike thanked the Village crews for help in cutting trees back on several town roads.

Assessor – no report presented.

Building Office –the following building report was presented by Christine Falkowski of the Planning & Building Department:

Paul Meerboth	5639 Cummings	Permit renewal
Sue Winnie	7915 Moore	One Family Home
Jason Koons	8372 Greenbush	Pole barn
Jason Koons	8372 Greenbush	Driveway
Jason Schlabach	6453 Utley	Temporary Special Use Permit
William Lorenz	4231 Billo	Temporary Special Use Permit
Gary Geartz, Jr	11720 Main	Temporary Special Use Permit
Gary Roth	6505 Draper	Temporary Special Use Permit
Kevin Gaik	11678 Main	Temporary Special Use Permit
Paul Herberger	7463 Maple	Temporary Special Use Permit
Doug Matussek	12663 McNeeley	Special event
Dan Eckerson	7921 Moore	Floodplain development
Will Stearns	4300 Billo	Driveway
Robert George	12056 Buckwheat	Temporary Special Use Permit
Ariana Albach	5735 Davison	Permit renewal

The Town Board accepted the report as presented.

Town Clerk- Dawn read the Dog Control Officers 4th Quarter Report for 2016.

Attorney for the Town – nothing at this time

COUNCILPERSONS:

Jendrowski- he met with Councilman Burke, Christine and Mike Borth on the CEO position, attended the library board meeting and reported the LED lighting and sidewalk projects at the library are completed and attended the Coalition meeting where he reported Linda will be making a presentation at the next Lions Club meeting.

Dugan – nothing at this time

Burke – he also attended the meeting with Christine and Mike Borth on the CEO position and has spent time reviewing the town’s contractual obligations and learning more about to operations.

Supervisor- the December Supervisor's Report is on file with the Town Clerk. He attended the Elma Supervisor's meeting, a meeting on Sewer District #2 issues, met with Troy and Banks along with the Town Clerk to get the town's utility review in motion, spoke with the auditors who will be starting the annual audit within 2 weeks, attended committee meetings on the CEO position. He reported it is the goal for both municipalities to hire 1 individual to serve as CEO for both the Town and Village and we are hopeful in moving forward with that goal.

UNFINISHED BUSINESS:

Buildings- the Senior Center roof is leaking again and will be addressed as soon as possible.

Planning- nothing new

Water/Sewer- conforming docs are done and they are working with Lock City to get the materials purchased for the Cedar St N project. Lewis Rd sewer district is moving forward.

Grants- CDBG grants are approved and moving along.

NEW BUSINESS:

Approval- Insurance Contract Renewal:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the proposed contract renewal with Trident Insurance Brokerage for the period of 2/1/17-2/1/18, subject to the terms set forth in the resolution and authorizing the Supervisor to execute the agreements. (Resolution Attached) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye
Carried

Approval- Beer/Wine Permit Request:

A motion was made by Councilman Burke, seconded by Councilman Jendrowski approving the request for a beer/wine permit at Veteran's Park on June 25, 2017 by Keith Hawes for a graduation party.
Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye
Carried

The Supervisor announced that there will be no work session held on Monday, January 30th.
Next work session will be February 6th.

Privilege of the Floor/Question Period: no one spoke

The board moved to the Village Hall for an executive session with the Village Board on the CEO position at 8:22pm. The board exited executive session at the Village Hall at 10:10pm, having taken no action, but mutually agreeing to move forward with the hiring of 1 joint person in the CEO position for both the town and village.

There being no further business to come before the board for the regular meeting a motion was made by Councilman Jendrowski, seconded by Councilman Dugan to adjourn the regular meeting at 10:11pm.
Carried

Respectfully Submitted,
Dawn D. Izydorczak, RMC, Town Clerk