

## Newstead Town Board Meeting- January 25, 2021

A regular meeting was called to order by the Newstead Town Board on Monday, January 25, 2021 at 7:30pm at the Newstead Town Hall.

Present: David Cummings- Supervisor  
Edmund Burke- Councilman  
Joseph Dugan- Councilman  
Patricia Pope- Councilwoman  
Brendan Neill- Town Attorney  
Emily Janicz- Assistant Town Attorney  
Scott Rybarczyk- Town Engineer  
Michael Bassanello- Highway Supt.  
Dawn Izydorczak- Town Clerk

Roll Call was taken with all board members present except Councilman Jendrowski, who is sick.

Assistant Town Attorney Emily Janicz led the pledge to the flag.

Minutes from the regular meeting held on January 11, 2021 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilwoman Pope to approve with the following corrections: change in start time for the meeting to after 7:32, under payment of bills should be “He” not She and in the Supervisor’s report “Rown” should be Town. Carried

**Agenda Changes** – none

**Communications** – The Clerk presented the following correspondence:

A letter was received from Charter Communications regarding changes in programming and services beginning in February.

A letter was received from the NYS Department of State notifying the town that Local Laws #5 & #6 from 2020 were received and filed on January 5, 2021.

A packet was received from Comp Alliance with a new supply of cloth face masks for town employees.

A notice was received from the Town of Clarence for a webinar on Farmland Protection in Practice: Clarence Greenprint, which will be held on February 22<sup>nd</sup> at 7:00pm via Zoom.

An announcement was received regarding Public Assistance Applicant Briefings which will be held on February 3<sup>rd</sup>, March 3<sup>rd</sup> and April 7<sup>th</sup> each at 1:00pm by the Office of Disaster Recovery. The briefings will provide governments and private not-for-profits with guidance on eligibility standards for FEMA disaster grants.

A letter was received from the Akron Soccer League requesting use of the Town Parks fields and shelters for their 2021 soccer season beginning on April 1<sup>st</sup> through the October 15<sup>th</sup> and also for their Kick-it First Tournament scheduled for April 30<sup>th</sup>, May 1<sup>st</sup> and May 2<sup>nd</sup>.

A motion was made by Councilman Dugan, seconded by Councilwoman Pope to accept and file the presented correspondence. Carried

**Work Session:** The Supervisor reported no work session was held last week but the following items were discussed prior to tonight’s meeting: water and sewer project updates, planning item updates, building issue updates, grant updates, gas well purchase update, drainage issues, plus any other items brought before the Board.

**Agenda Items Question Period:** no one spoke

**Budget transfers:** a motion was made by Councilman Dugan, seconded by Councilman Burke to approve the budget transfer(s) for 2020 as presented in a memo from Bookkeeper Colleen Salmon dated 1/25/21. Carried

**Approval of Bills** – Councilman Dugan reported that the Abstract(s) from Batch(es) #2101 for 2020 and 2102 for 2021 have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #2107 for 2020 and # 2108 for 2021 for payment. Vouchers on this abstract(s) numbered 1423-1434 for 2020 and 21-34 for 2021, totaling \$12,933.13. Councilwoman Pope seconded to approve payment as follows:

Abstract Batch(es) #2107 for 2020 & 2108 for 2021:  
 General Fund (A)-\$11,089.97, General Fund- Outside Village (B)-\$108.36, Highway (DA) -\$0, Highway: Outside Village (DB)-\$1,410.25, Drainage (SD)-\$0, Fire Protection (SF)-\$0, Refuse (SR)-\$0, Sewer #1 Fund (SS)-\$56.59, Sewer District #2 (SS02)-\$183.88, Sewer District #3 (SS03)-\$0, Trust & Agency(TA)-\$0 and Consolidated Water (SW00)-\$84.08, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, WD8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$0; Total:\$12,933.13  
 Carried

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – a report was presented from the Highway Supt as follows: the crew got the new sander ready for service and put it in truck #10, they put up new Town of Newstead signs at the main entryways to town, they fixed mailboxes and delivered recycling totes, went out to plow, sand and plow parking lots, and worked to trouble shoot an electrical problem with the Rex Roth System in #9 truck.

**Assessor** – a report was presented from Tina as follows: she is still working on inspection and valuation of new construction as it gets closed out by the building department. Exemptions are still being turned in now thru March 1<sup>st</sup>.

**Building Office** – the following building report was presented by Christine Falkowski of the Planning & Building Department:

Joseph Hooker	4878 Schutt	One Family Home
Erin Conway	5165 S Newstead	Woodburning stove
Dana Copland	12135-37 Nice	Siding
Andy Kelkenberg	12607 Stage	Accessory structure
Barbara Ford	4762 Ayers	Fire rebuild
David Penn	13026 Steiner	Ground mounted Solar
Michael Russ	4723 Ayers	One Family Home
5720 Cummings Rd Inc	5720 Cummings	Maintenance building

The Town Board accepted the building report as presented.

**Town Clerk-** County-Town tax bills were received this evening and the office will begin work on them to get them mailed on time.

**Town Attorney(s)** – nothing at this time

**COUNCILPERSONS:**

**Jendrowski-** not present

**Dugan** – he reported the Justice Court audit of the 2020 records has been completed. He gave kudos to Sandy for presenting well organized and complete records. He also spoke with Steve Matisz at Amherst Control regarding an issue that has been brought up regarding the contract.

**Burke** – he thanked the Town Clerk for providing the 2020 annual report to board members in a timely manner.

**Pope-** she attended the virtual “Back to Basic’s Boot Camp” training sessions put on by the Association of Towns and found it very helpful. She also attempted to attend the virtual Library Board meeting, but they had technical difficulties and the meeting wasn’t held.

**Supervisor-** he addressed some issues brought up by the Village Board regarding the Amherst Control contract and spoke with Erie County Planning regarding the CDBG grant for the Senior Center.

**UNFINISHED BUSINESS:**

**Buildings-** nothing new

**Planning-** some proposed code changes may be coming from the planning board and CEO. The training session for the Erie County Hazard Mitigation Plan update was attended and Dawn reported on that.

**Water-** Scott reported that they finally heard from the State on the grant funding. The State requested some documentation from Wendel and Wendel has gathered that and will be sending off hard copies to the State promptly. He has also been working with Colleen to get some figures and information needed to start the Culvert grant process.

**Grants-** On the trailways grant we are all finished with the State but are working with the Attorneys to hammer out the remaining issues with Visone. The Supervisor did hear back from our representative from the State on the Parks & Generator grants but there is no movement anticipated there for the immediate future due to COVID. On the CDBG grant, we have been told we should be receiving the grant for the Senior Center but have to work out details of extra costs with the Newstead Fire Co.

**NEW BUSINESS:**

**Approval- Akron Soccer League Park Use Request:**

A motion was made by Councilman Burke, seconded by Councilwoman Pope approving the request by the Akron Soccer League to use both Town Parks fields and shelters for their 2021 soccer season beginning on April 1<sup>st</sup> through the October 15<sup>th</sup> and also for their Kick-it First Tournament scheduled for April 30<sup>th</sup>, May 1<sup>st</sup> and May 2<sup>nd</sup>, dependent on the status of COVID-19 regulations at the time. Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Pope- Aye Carried

**Privilege of the Floor/Question Period:** the Supervisor acknowledged Steve Sementilli who was in the audience representing the NextEra project. He explained he will be attending most meetings for the next few months to keep on top of what is happening within the community.

Councilman Burke informed the Board he had seen a legal notice in the Buffalo News transferring the Karcher property located at 6801 Maple Rd to a new owner. He inquired how long we would wait to reach out to the new owners regarding the unsafe building violations against the property. The Supervisor said he would speak to the Building Department about it this week.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilwoman Pope to adjourn the regular meeting at 7:46pm. Carried

Respectfully Submitted,  
Dawn D. Izydorczak, RMC, Town Clerk