

Newstead Town Board Meeting- June 11, 2018

A regular meeting was called to order by the Newstead Town Board on Monday, June 11, 2018 at 8:07pm at the Newstead Town Hall.

Present: David Cummings- Supervisor
John Jendrowski- Councilman
Joseph Dugan- Councilman
Edmund Burke- Councilman
Jeannine Morlacci- Councilwoman
Brendan Neill- Town Attorney
Scott Rybarczyk- Wendel/Town Engineer
Dawn Izydorczak- Town Clerk

Roll Call was taken with all board members present.

Councilman Burke led the pledge to the flag.

Minutes from the regular meeting held on May 29, 2018 were presented for approval. A motion was made by Councilman Burke, seconded by Councilman Dugan to approve as presented.

Carried Unanimously

Agenda Changes – none

Communications – The Town Clerk presented the following correspondence:

A letter from Charter Communications notifying the town of a change in programming.

A letter from NextEra Energy notifying the Town of an upcoming Empire State transmission line project that will be going through the town.

A letter from the NYS DOT regarding 3 illegal advertising signs within the town that sit on state highways. – Councilman Burke asked the building dept. to send letters to the property owners.

An analysis report was received from Village Clerk DeTine on the April 7, 2018 HHW/Electronics/Shred-it event.

A letter from Northern Erie Sno-Seekers Inc requesting use of the bike path and park facilities for their 2018-2019 snowmobiling season.

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci to accept and file the presented correspondence.

Carried Unanimously

Work Session: The Supervisor reported that at the last work session held the following items were discussed: a meeting with the Town Clerk on school tax collection services & building use policies, building projects, water & sewer projects, planning items, grants, fire co requests, courts, senior programs, personnel resolutions, town attorney position, parks review and any other items brought before the Board. An executive session was held with Councilman Dugan motioning to enter at 8:25pm, seconded by Councilman Burke to discuss fire contracts, courts and the Town Attorney vacancy. They exited at 8:57pm on a motion from Councilman Jendrowski, seconded by Councilwoman Morlacci having taken no action.

Agenda Items Question Period: no one present to speak

Budget transfers: a motion was made by Councilman Burke, seconded by Councilman Dugan to approve the budget amendment as presented in a memo from Bookkeeper Colleen Salmon dated 6/11/18.

Carried Unanimously

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #1830 & 1831 plus postage transfer have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #1834 for payment. Vouchers on

this abstract(s) numbered from 590- 627, totaling \$54,078.51. Councilwoman Morlacci seconded to approve payment as follows:

Abstract Batch(es) #1834:

General Fund (A) -\$17,918.30, General Fund- Outside Village (B) \$41.04, Highway (DA) -\$0, Highway: Outside Village (DB) \$3,427.32, CAP-Sewer Dist. 3(HNL) \$0, CAP- Trail Grant (HTG)- \$0, CAP- Water Improvement (HW)- \$0, CAP Water-Downey (HW01)- \$0, CAP- Water- Cedar (HW02)- \$0, CAP- Water-Knapp- (HW03) \$0, Drainage (SD)- \$0, Fire Protection (SF) \$0, Refuse (SR) \$24,838.97, Sewer #1 Fund (SS) \$1,090.63, Sewer District #2 (SS02)- \$253.02, Sewer District #3 (SS03)- \$4,732.50, Trust & Agency(TA)- \$0 and Water Districts: Consolidated (SW00) \$49.73, (SW1) \$0, (SW2) \$0, (SW3) \$0, (SW4) \$0, (SW5) \$0, (SW6) \$0, (SW7) \$0, (SW7A) \$0, (SW8) \$0, (SW9) \$0, (SW10) \$1,727.00; Total:\$54,078.51 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – not present

Assessor – Tina presented a report stating data mailers results are coming back briskly and she is happy with the results. She is entering changes as they come back. She will also begin viewing and valuation on new construction. The May sales were presented for the board.

Building Office –the following building report was presented by Christine Falkowski of the Planning & Building Department:

Arthur & Judy Lucas	12949 Carney	Roof
Lucille Eldred	5367 Crittenden	A.G. Pool
Denene Larson	7877 Greenbush	Permit renewal
Dan Bellis	6347 Dye	Roof
Tiffany Greiner	13813 Indian Falls	Remodel
Dan Eckerson	12740 Swift Mills	Shed
Mike Borth	13546 Stage	Covered Porch
James Croft	11587 Rapids	Garage
Kate Beck	12720 Main	Windows
Rick & Ramona Meahl	13570 Carney	Windows & siding
Robert Wideman	11811 Hunts Corners	Pond
Joseph Burg	11109 Rapids	Permit renewal
Jodi Hamernik	12685 Stage	Roof

The Town Board accepted the report as presented. The Board thanked new Code Enforcement Officer David Miller for his quick progress on some issues. He has really hit the ground running.

Town Clerk- Dawn reported that the office is working on sending out a mass mailing to all residents with a summer newsletter and the 2018 dog enumeration post cards. The last enumeration was done in 2014. We will be working with the Dog Control Officers to complete the enumeration by the end of summer or beginning of fall.

Town Attorney – nothing at this time

COUNCILPERSONS:

Jendrowski- he met with the building department employees and welcomed Dave Miller, met with Assessor on Ag questions and referred her to speak with Kreher’s on some issues, spoke with Dawn on the proposed tax dates changes, met with Trustee Folger on public safety issues, attended the historical society meeting where they discussed the headstones restoration class on July 26th in Maple Lawn cemetery and the dancing under the stars event that will be on August 4th. John also thanked everyone involved for staying the course to find the right fit for our Code Enforcement Officer position. He believes we found a good person and the right fit.

Dugan – nothing at this time

Burke – he attended the Neill memorial service, met with new CEO David Miller and attended an active shooter training session at the Erie County Sheriffs Tactical Training Center.

Morlacci- nothing at this time

Supervisor- he welcomed the new Code Enforcement Officer. Met with Davison Rd residents on the most recent accident at the intersection with Howe and sent a letter to Erie County asking them once again to install a 4-way stop at the intersection. He attended meetings on the Erie County Tax Act law proposed changes and presented an alternate package for the County to consider, which he feels good changes were made to the document. There will be no change as proposed to the tax cycle and penalties schedules were scaled back a little from the original presentation. He did some work on the Master Plan and met with representatives from the Senior Center and the Fire Co on the kitchen equipment installation. He also attended the memorial service for Nathan.

UNFINISHED BUSINESS:

Buildings- work on the library will begin soon

Planning- nothing new

Water/Sewer- the grant applications for the water projects won't be out until mid-July, Scott will reach out to ECWA on the Cedar St pump station and call Paul Nesper for an update on the Sewer District 3 transfer.

Grants- nothing new

NEW BUSINESS:

Approval- Clarence Central School Tax Collection Contract:

A motion was made by Councilwoman Morlacci, seconded by Councilman Burke approving the contract renewal with Clarence central School District for tax collection services for the 2018-2019 tax cycle, subject to the terms of the contract and authorizing the Supervisor to execute the contract. (Resolution) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Approval- Akron Central School Tax Collection Contract:

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci approving the contract renewal with Akron Central School District for tax collection services for a 3 year term for the 2018-19, 2019-20 & 2020-2021 tax cycles, subject to the terms of the contract and authorizing the Supervisor to execute the contract. (Resolution) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Approval- Standard Workday Resolution:

A motion was made by Councilman Burke, seconded by Councilwoman Morlacci approving the standard workday schedule for the titles as presented and outlined in the resolution which will be reported to the NYS Retirement System based on the record of activities.. (Resolution) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Approval- Cultural Center Policy Change:

A motion was made by Councilman Jendrowski, seconded by Councilman Burke authorizing the Town Clerk to charge a \$60 fee for use of the Newstead Cultural Center when it is used for private functions or for functions where attendees pay a fee to attend or the event generates revenue and setting a regulation that these types of events only take place outside of library regular hours. (Resolution) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Approval- Trailways Supplemental Consultant Agreement 1:

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the Supplemental Consultant Agreement No. 1 with C&S Engineers and authorizing the Supervisor to execute the agreement.

(Resolution) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Approval- Hire Town Attorney:

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci approving the hire of Brendan Neill as Town Attorney for the town at a salary of \$35,000/year.

Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried Unanimously

Approval- Hire Deputy Town Attorney:

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci approving the hire of Jennifer Strong as part time Deputy Town Attorney at \$150/hour.

Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried Unanimously

Approval- Senior Citizen Independent Health program:

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci authorizing the Supervisor to execute the Independent Health Foundation Good for the Neighborhood program Site Agreement.

Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried Unanimously

Approval- Northern Erie Sno-Seekers Request:

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci approving the request by the Northern Erie Sno-Seekers Inc for use of the bike path areas and park areas for their 2018-2019 snowmobiling season.

Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried Unanimously

Approval- Summer Recreation Employees:

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci approving the hire of Summer Recreation employees as outlined on the attached list as part time help for the summer season effective immediately.

Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried Unanimously

Privilege of the Floor/Question Period: Marilyn Kasperek reminded the Board that the community band is scheduled to play their first concert Friday night with Mark Flynn serving as guest conductor. They will then skip a week due to graduation and then begin their normal 7 week summer schedule.

There being no further business to come before the board for the regular meeting a motion was made by Councilman Burke, seconded by Councilman Dugan to adjourn the regular meeting at 8:47pm.

Carried Unanimously

Respectfully Submitted,
Dawn D. Izydorczak, RMC, Town Clerk