

Newstead Town Board Meeting- September 11, 2017

A regular meeting was called to order by the Newstead Town Board on Monday, September 11, 2017 at 8:10pm at the Newstead Town Hall.

Present: David Cummings- Supervisor
John Jendrowski- Councilman
Joseph Dugan- Councilman
Edmund Burke- Councilman
Jeannine Morlacci- Councilwoman
Mike Bassanello- Highway Supt
Brendan Neill- Assistant Town Attorney
Scott Rybarczyk- Wendel/Town Engineer
Jennifer Heberling- Deputy Town Clerk

Roll Call was taken with all board members present.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on August 28, 2017 were presented for approval. A motion was made by Councilman Burke, seconded by Councilman Jendrowski to approve as presented.
Carried Unanimously

Agenda Changes – None

Communications – The Deputy Town Clerk presented the following correspondence:

A letter from Charter Communications notifying the town of a change in their channel lineup effective October 1st.

A thank you letter was received from the Senior Center for the town hall employees donation of 2 baskets for their annual basket raffle.

A thank you letter was received from Hospice Foundation for the town and village employees donation in memory of Jessica Baehr.

A letter from the NYS Department of State acknowledging receipt and filing of Local Law #4 and #5 of 2017 on August 21, 2017.

An application for a beer/wine permit for Skyline Park on September 16th from 10am-6pm by Michael Truglio for a wedding rehearsal/BBQ.

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci to accept and file the presented correspondence.
Carried Unanimously

Work Session: The Supervisor reported that no work session was held last week due to the holiday but the following items were discussed prior to tonight's meeting: resolutions & motions, buildings projects, water & sewer projects, planning items, grants updates, IT services, contracts, 2018 budget, cleaning contract, Hart St property and any other matters brought before the Board.

Agenda Items Question Period: None

Budget transfers: a motion was made by Councilman Jendrowski, seconded by Councilman Burke to approve the budget transfers as presented in a memo from Bookkeeper Colleen Salmon dated 9/11/17.
Carried Unanimously

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #1746 have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #1751 for payment. Vouchers on this abstract(s) numbered from 962-1002, totaling \$92,759.45. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #1751:

General Fund (A) -\$7,744.29, General Fund- Outside Village (B) \$96.00, Highway (DA) -\$0, Highway: Outside Village (DB) \$10,350.76, CAP- Water-Scotland- (HS) \$760.59, CAP-Sewer Dist. 3(HNL) \$0, CAP- Trail Grant (HTG)- \$0, CAP- Water Improvement (HW)- \$3,481.18, CAP Water-Downey (HW01)- \$627.68, CAP- Water- Cedar (HW02)- \$3,974.47, Drainage (SD)- \$0, Fire Protection (SF) \$0, Refuse (SR) \$25,806.37, Sewer #1 Fund (SS) \$1,331.26, Sewer District #2 (SS02)- \$176.60, Trust & Agency(TA)- \$0 and Water Districts: Consolidated (SW00) \$76.73, (SW1) \$0, (SW2) \$0, (SW3) \$0, (SW4) \$0, (SW5) \$12,500.00, (SW6) \$0, (SW7) \$0, (SW7A) \$0, (SW8) \$0, (SW9) \$0, (SW10) \$25,833.52; Total: \$92,759.45 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – Mike reported they helped the Town of Alden, Erie County Highway and Village of Akron with a man at the sewer plant, they took extra water line supplies back to Lock City, mowed the parks, did the final grade on the water line, cut a tree on Miland Road, broomed Crego Road, mowed the road sides and boom mowed, replaced the road sign at Berghorn & Crego Roads and did repairs to #8 bearing on sander.

Assessor – no report presented.

Building Office –the following building report was presented by Christine Falkowski of the Planning & Building Department:

E.M. Wargo LLC	5055 Havens	Pole barn
Jeff Fancher	4413 Billo	Excavation & pond
Robert Brege	4684 Crittenden	Roof repair & pole barn
Mark Gee	4673 Ayers	Driveway
Georgia Pacific	13550 Bloomingdale	Demolition
Jill Rosenberg	7970 Greenbush	Roof
David Marquart	4917 Schutt	Lean-to
Dave Plewinski	11106 Clarence Ctr	Roof

The Town Board accepted the report as presented.

Town Clerk- nothing at this time

Attorney for the Town – nothing at this time

COUNCILPERSONS:

Jendrowski- he attended the showing of “A Boy Named Sue” at the town hall and stated it was very well attended, he received two complaints regarding burning on Howe & Barnum Roads. The fires were left unattended and were smoldering. The contractor that was burning took care of them. He met with Christine regarding an issue with MGA Research that has been resolved, and has been working on a drainage issue with the retaining wall at the library.

Dugan – he attended a meeting with the Supervisor regarding the lease agreement between the town and the Newstead Fire Company regarding the Newstead Senior Center.

Burke – nothing at this time

Morlacci- nothing at this time

Supervisor- the August Supervisor’s Report is on file with the Town Clerk. He attended the Supervisors meeting in Elma, worked on the IT transition, attended the shared services meeting in Cheektowaga, planning meeting with 5 Corners and Niagara Label and attended the lease agreement meeting with regards to the Newstead Senior Center.

UNFINISHED BUSINESS:

Buildings – Councilman Jendrowski already reported on the library.

Planning - nothing new. Will be discussing various code changes and drainage maps at the next work session.

Water/Sewer – the auto dialer has been installed with regards to the sewer.

Grants - nothing

NEW BUSINESS:

Approval- Bid for 2018 Cleaning Services:

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci authorizing the Town Clerk to advertise for bids/proposals for cleaning services for the town buildings for the 2018 contract.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Public Hearing- CDBG grant application:

A motion was made by Councilwoman Morlacci, seconded by Councilman Burke authorizing the Town Clerk to publish notice of Public Hearing for solicitation of ideas for 2018 Community Development Block Grant Funding projects for the Town, which will be held on September 25, 2017 at 7:55pm at the Town Hall.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Public Hearing- Local Law #6 of 2017:

A motion was made by Councilman Jendrowski, seconded by Councilman Burke authorizing the Town Clerk to publish notice of Public Hearing for proposed Local Law #6 of 2017 authorizing override of the 2% tax cap for the 2018 budget if necessary, which will be held on September 25, 2017 at 7:50pm at the Town Hall.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Approval- Emergency Enclosure- Greenbush Rd:

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci pursuant to an order from the Town Justice Court authorizing the installation of emergency enclosures for the property at 7507 Greenbush Rd at a cost of \$2,250.00, and that all costs of the emergency enclosure installation be assessed against the property as provided under Article 15 of the Town Law for levy and collection of special ad valorem assessments.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Approval- Subdivision at Howe & Barnum Rd:

A motion was made by Councilman Burke, seconded by Councilman Jendrowski approving an 8-lot major subdivision without public improvements at Howe and Barnum Roads owned by CMK Builders on a 28 acre parcel in the R-A zone, subject to the terms set forth in the resolution.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Approval- Budget Transfer from DA Fund to A Fund:

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci authorizing the transfer of \$81,446.01 from the DA fund to the A fund to reduce the balance in the DA fund to \$1,000, an amount consistent with the expenditures from the DA fund for prior years.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Approval- Beer/Wine Permit Request:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the request by Michael Truglio for a beer/wine permit at Skyline Park on September 16th.

Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried Unanimously

Approval- Advertisement for Cleaning Staff:

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci authorizing the Town Clerk to publish an ad for cleaning staff for town buildings.

Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried Unanimously

Approval- wynetWORKS agreement:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the agreement with wynetWORKS.

Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried Unanimously

Privilege of the Floor/Question Period: no one spoke

The Supervisor asked for a moment of silence in honor of September 11th and the victims of both hurricane Harvey and Irma.

There being no further business to come before the board for the regular meeting a motion was made by Councilman Burke, seconded by Councilman Dugan to adjourn the regular meeting at 8:43pm.

Carried Unanimously

Respectfully Submitted,
Jennifer Heberling, Deputy Town Clerk