



EMPLOYMENT APPLICATION

APPLICANT INFORMATION

Last Name		First		M.I.	Date
Street Address				Apartment/Unit #	
City		State		ZIP	
Phone		E-mail Address			
Date Available		Social Security No.		Desired Hourly	
Position Applied for					
Are you a citizen of the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	
				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for Newstead Recreation in the past?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when & what department?	
Have you ever been convicted of a felony?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain	
Are you 16 yrs of age or older?			Emergency Contact & phone #:		
If under 18, you will need to provide valid working certificate upon hire.					

EDUCATION

High School:		Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College:		Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Other:		Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree

CERTIFICATIONS

	<i>Issuing Organization</i>	<i>Date Completed</i>	<i>Expiration Date</i>
LIFEGUARDING			
FIRST AID			
AED TRAINING			
CPR TRAINING			
Other:			

PREVIOUS EMPLOYMENT

Company		Phone ()	
Address		Supervisor:	
Job Title	Hourly Rate: \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone ()	
Address		Supervisor:	
Job Title	Hourly Rate: \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone ()	
Address		Supervisor:	
Job Title	Hourly Rate: \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

ACTIVITIES/EXPERIENCE

Rank the group you work best with? 1=Best to 6=Least	Grades: K-1 _____ 2-3 _____ 4-5 _____ 6-8 _____ 9-12 _____ Adults _____
Please circle all activities you are experienced in and star the ones you can lead.	Arts & Crafts Baseball Basketball Field Hockey/Hockey Gym Activities Lacrosse Soccer Softball Swim Lessons Tennis Track & Field Volleyball
Please list all experiences working with children:	

DISCLAIMER AND SIGNATURE

I certify that my answers on this application are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I understand the I or the Newstead Recreation Board may terminate my employment at any time with or without cause. I further understand that neither the policies, rules, regulations of employment, application for employment, nor anything said during the interview process shall be deemed to constitute the terms of any implied employment contract. The Town of Newstead is an Equal Opportunity Employer.

Signature	Date
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Please return applications to: Recreation Director, Newstead Town Hall, 5 Clarence Center Rd, P.O. Box 227, Akron, NY 14001