1Town of Sardinia

Town Board Agenda

Town Board Proceedings

February 8, 2018

Regular Board Meeting – 6:30pm

COUNCILMAN: Douglas J. Morrell

COUNCILWOMAN: Mandy Quinn

COUNCILMAN: Len Hochadel

COUNCILWOMAN: Jamie Emmick

SUPERVISOR Beverly Gambino

Others present

TOWN CLERK Jennifer L. Bray

HWY SUPERINTENDENT Donald Hopkins

TOWN ATTORNEY Joel R. Kurtzhalts, Esq.

Meeting called to order by Supervisor Gambino at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_pm

Roll Call

Pledge of Allegiance

Moment of Silence

Approval of Minute

1. Regular Board & Organizational Meeting – January 11, 2018

Approval of Bills

Monthly Committee Department Reports

COMMITTEES AND LIASONS

Personnel/Administration Beverly/Jamie

Finance/Planning & Economic Development Beverly/Len

Security and Disaster Preparedness Gerard Whittington

Public Safety (Constable, Building Code Gerard Whittington/Doug

Enforcement, Animal Control)

Building & Capital Projects –Town Hall Beverly/Len

Parks Jamie/Mandy

Highway Len/Mandy

Recreation/Youth Chris Warner/Mandy/Jamie

Community Events/Celebrations Len/Jamie

Community Service Len/Mandy

Senior Citizens and Programs Doug/Len

Environmental Committee Landfill/Mining Doug/Len

Liaison to Fire Company Beverly/Jamie

Liaison to Veterans Beverly

Water Evaluation Committee Beverly/Len

Street Lighting Mandy

**Report from Highway Superintendent Donald Hopkins**

Old Business – Update on Contract with Springville Control

Re-visit the possibility of installing security camera’s at the Parks/along with a camera policy.

**APPROVAL FOR USE OF VETERANS PARK FOR CHAFFEE-SARDINIA MEMORIAL VOLUNTEER FIRE COMPANY’S ANNUAL CARNIVAL**

 **WHEREAS,** the Memorial Volunteer Fire Company of Chaffee-Sardinia has requested use of the Sardinia Town Park on Genesee Road, from June 25, 2018 through July 3, 2018 for their annual carnival,

 **WHEREAS,** the Memorial Volunteer Fire Company of Chaffee-Sardinia has used this location for over thirty plus years for this annual event, and

 **WHEREAS,** Chaffee-Sardinia Fire Company will provide their Insurance Certificate, and

 **WHEREAS,** this event is one of Chaffee-Sardinia Volunteer Fire Companies biggest event, and

 **NOW THEREFORE BE IT RESOLVED,** that the Sardinia Town Board approve the use of Veterans Park on Genesee Road for the Fireman’s annual carnival June 25, 2018 through July 3, 2018

**Be it so resolved that:**

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| --- | --- | --- |
| Motion: | Second: | Time: |
| Aye: | Nay: | Abstain: |

**PERMISSION TO REFER THE COMPREHENSIVE PLAN TO THE PLANNING BOARD**

**WHEREAS**, the Town of Sardinia has previously adopted a Town Comprehensive Plan, and

**WHEREAS,** the Town Board of the Town of Sardinia believes it to be appropriate to conduct a review of the Comprehensive Plan.

 **NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Sardinia hereby refers the existing Town of Sardinia Comprehensive Plan to the Planning Board to conduct a thorough review as to whether any revisions may be appropriate and to make Findings and Recommendations and report back to the Town Board for further consideration.

**Be it so resolved that:**

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| Motion: | Second: | Time: |
| Aye: | Nay: | Abstain: |

**AUTHORIZATION FOR TOWN CLERK JENNIFER BRAY TO ATTEND CONFERENCE**

**WHEREAS,** Town Clerk Jennifer Bray as requested to attend the NYS Clerks Association Conference from April 22, 2018 through April 25th 2018 in Albany, New York at a cost of $ 864.00 for room, meals and training,

**WHEREAS,** the Sardinia Town Board recognizes the importance of training and gaining educational tools to assist in completing one’s performance of his/her job, and

**NOW, THEREFORE, BE IT RESOLVED,** the Sardinia Town Board hereby authorizes the payment of $ 865.00 for room, meals and training, for Jennifer Bray to attend the NYS Clerks Association Conference in Albany, New York from April 22nd 2018 until April 25th 2018 in Albany, New York.

**Be it so resolved that:**

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| Motion: | Second: | Time: |
| Aye: | Nay: | Abstain: |

**APPLICATION FOR FUNDS FROM MEALS ON WHEELS FOR WESTERN NEW YORK**

**WHEREAS,** The Town of Sardinia has supported Meals on Wheels for numerous years and

**WHEREAS,** Meals on Wheels for Western New York mission remains the same “seeking to take care of the homebound in our community and keep our neighborhoods strong” and

**WHEREAS, since** 1969, Meals on Wheels in WNY has taken pride in their ability to enrich the lives of seniors by offering nutritious food and a friendly visit, and

**WHEREAS,** Meals on Wheels is facing a double-edged sword of explosive increases in food costs and increasing demand for services, and

**WHEREAS,** it costs Meals on Wheels approximately $3,000 per person to provide one year of meal service based on 2017 numbers, and

**WHEREAS,** based on 2017 numbers 4,128 meals where served in the Town of Sardinia for a total value of $24,190.00, and

**NOW THEREFORE, BE IT RESOLVED** that the Sardinia Town Board generously donates **$2,000.00** to Meals on Wheels for Western New York Inc. to support our residents who rely on Meals on Wheels for their daily nutritional needs.

**Be it so resolved that:**

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| Motion: | Second: | Time: |
| Aye: | Nay: | Abstain: |

**PERMISSION TO FUND TAX COLLECTION PETTY CASH**

 **WHEREAS,** from advise from the Town Auditors the Town Clerk is asking for a petty cash fund for use in the upcoming Tax Collection, and

 **WHEREAS,** the Town Clerk is asking for a petty cash fund of $250.00 to fund the Tax Collection for the 2018 year, and

 **WHEREAS,** at the end of the Tax Collection period the cash fund will be returned to the Supervisor’s office and deposited back into the Town’s Money Market account,

 **NOW, THEREFORE, BE IT RESOLVED,** that the Sardinia Town Board approves the funding of the Tax Collection fund for $250.00 (two hundred and fifty dollars).

 **Be it so resolved that:**

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| Motion: | Second: | Time: |
| Aye: | Nay: | Abstain: |

**APPROVAL OF MUCKDOGS LITTLE LEAGUE TRAVEL BASEBALL TO USE TOWNS BASEBALL FIELDS AND GYM**

 **WHEREAS,** the Muckdogs Little League Travel Baseball program would like to use the Town’s baseball fields and gymnasium for the 2018 baseball season, and

 **WHEREAS,** the Sardinia Town Board has supported and allowed the “Muckdogs” to use the Town’s facilities in the past,

 **NOW, THEREFORE, BE IT RESOLVED,** that the Sardinia Town Board approves the Muckdogs Little League Travel Baseball League to use the Town’s baseball fields and gymnasium for the 2018 season.

**Be it so resolved that:**

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| Motion: | Second: | Time: |
| Aye: | Nay: | Abstain: |

**APPROVAL OF GYM RENTAL FOR BIRTHDAY PARTY**

**WHEREAS,** the Sardinia Town Board has been asked permission to rent the gym on Saturday March 3rd 2018 at 4pm until 6pm 2018 for Chris Warner’s sons birthday party, and

**WHEREAS, the** current fee is $50.00 for rental of gym,

**NOW, THEREFORE, BE IT RESOLVED,** that the Sardinia Town Board approves the rental of the gym on March 3rd 2018 upon receipt of Chris Warner’s certificate of insurance.

**Be it so resolved that:**

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| Motion: | Second: | Time: |
| Aye: | Nay: | Abstain: |

**NEW BUSINESS – Set up Public Hearing to update the Town’s Procurement Policy & the attachment of the Best Value Competitive Bidding Law.**

**EXECUTIVE SESSION (if necessary)**

**ADJOURNMENT**