

**Approved BOARD MINUTES April 12, 2018**

**MOTION** by Trustee Daluisio seconded by Trustee Casell to enter into an Executive Session to discuss litigation 7:15 pm... Carried.

**MOTION** by Trustee Daluisio seconded by Trustee Casell to exit from the Executive Session. 7:25 pm... Carried.

The Village Board meeting was called to order at 7:30 pm by Mayor Manicki, who led the pledge to the flag and welcomed those in attendance to the meeting.

**PRESENT:** Mayor Manicki, Trustees: Overhoff, Daluisio and Casell, Superintendent Sitzman, Deputy Clerk Galbraith, Attorney Trapp, CEO Czechowski, Eugene Nuwer, Sue DeWitt, Alden Advertiser, and several residents  
**Absent:** Trustee Warmus

**MOTION** by Trustee Daluisio seconded by Trustee Overhoff to approve the minutes of the March 22, 2018 meeting. Carried.

**MOTION** by Trustee Daluisio, seconded by Trustee Casell, to approve for payment bills on abstract dated April 12, 2018. Carried.

Payroll	\$40,037.90
Abstract	\$160,416.84

**MOTION** by Trustee Casell, seconded by Trustee Overhoff, to approve the following monthly reports: for March: Fire, Fire fuel, DPW, CEO, Court, Safety, and Erie County Sheriff. Carried.

Mayor Manicki introduced E.C. Legislator John Brusco and his Administrative Assistant Dan Gniewecki.

Legislator Brusco would like to hold Monthly Community Outreach meetings at this location the fourth Thursday of each month from 6:30 – 7:30 pm. With customer service at the top of his priority list he would like to work with the Alden residents to make sure they get represented.

**MOTION** by Trustee Daluisio, seconded by Trustee Casell, to adjourn the regular meeting and enter into the Public Hearing 7:35 pm. Carried.

**PUBLIC HEARING VILLAGE Tentative 2018-2019 Budget**

The hearing will consist of the General, Water, Sewer, Garbage and Ambulance Fund budgets.

Mayor Manicki stated the following on the funds:  
**General** – tax rate will be \$6.29 an increase of 34 cents or 5.9%. This is the first time we have had to exceed the tax cap and we expect to be under again next year. There are no raises for elected officials. Employees are getting 3%. We have been balancing the budget using unassigned surplus but due to our commitment to several projects, surplus has decreased to the point that we need to raise taxes.

Projects: DPW bldg.; roof, heat, energy efficiency.  
Repave 3 streets  
Repair 2,000 ft. sidewalk: Main, Kellogg, Exchange.  
Replace Elm Street sidewalks  
Broadway streetscape: Crittenden to Main.

We continue to invest money to make the village more walkable. Last year we added sidewalk to Main and Crittenden as well as repairs. We have grants for Elm and Broadway, but our share will be about \$325,000.

**Refuse:** The rate remains at \$197.40 per unit per year.

**Water:** Currently is deficit due to debt service (\$101,000) on previous capital project. Rate increase of \$1 should erase deficit in 3 yrs. New rate \$6. Applied for \$180,000 grant for connection to ECWA. Buying all ECWA water would require another \$2/1,000 gallon increase.

**Sewer:** \$6.5 million capital project to upgrade 35 yr old plant and reduce water infiltration into sewer lines. We did get \$1.6 million NYS grant and 0% finance from EFG which will provide significant help but increase in debt service (\$166,000/yr.) requires a \$1.15 rate increase as well as a \$3 increase in O&M Charge. The new rate will be \$8.60 plus \$25 O&M.

There was no public comment at this time.

Trustee Overhoff did question outsourcing the garbage pickup. The first draft of the budget had garbage at \$226/unit – (the current tentative budget \$197.40 did not include a rate increase). According to Overhoff – Akron pays \$168, Newstead \$166 and the Town of Alden \$172/unit/year. Outsourcing would also decrease truck maintenance, fuel and replacement cost of garbage trucks in the future.

Superintendent Sitzman-outsourcing would cost the village 1.5 employees. These employees would not be able to be absorbed in other department, as it would just raise that fund and would not be a cost savings.

**MOTION** by Trustee Casell, seconded by Trustee Daluisio, to adjourn the regular meeting and enter into the Public Hearing 7:40 pm. Carried.

### **COMMUNICATIONS**

Requests from: Alden Car, Truck Cycle Show for signs; Alden Hook & Ladder concerning membership; Town of Alden for Concerts in Park and Ambulance Service Certification and Berried Treasures. From Erie County: rain and compost barrels for sale, first quarter sales tax distribution check, Environment and Planning housing program, CDBG information, and “Zombie Prevention Training”. From NYCOM: adopted state budget updates, cancer benefit for volunteer firefighters and citizenship question on census. Minutes from Town of Alden. Charter Communications channel lineup and franchise fee payment. PERMA meeting recap and recommendations. Wealth Management Portfolio statement, Alden Chamber of Commerce Taste of Alden solicitation and newsletters from: NYSLR, Grant action News and Assemblyman Mike Norris.

MOTION by Trustee Daluisio, seconded by Trustee Overhoff, to file as received all correspondence. Carried.

**MOTION** by Trustee Daluisio, seconded by Trustee Overhoff, to adjourn the regular meeting and enter into the Public Hearing 7:48 pm. Carried.

### **Public Hearing WATER & SEWER RATE INCREASE**

To consider an increase in the water and sewer rates for all users within the corporate limits of the Village, and for those out of district users. Increase to be reflected in the August 2018 billing quarter.

Water charge within village-increase from \$5.00 per thousand to \$6.00 per thousand.

Water charge outside village-increase from \$7.50 per thousand to \$9.00 per thousand.

Sewer charge within the village increase from \$7.45 per thousand to \$8.60 per thousand.

Sewer charge outside the village increase from \$11.18 per thousand to \$12.90 per thousand.

Sewer Capital charge increase from \$22 to \$25.00

Mayor Manicki cited information from the above budget notes for water and sewer and added the additional comments: the village spend \$2.5 million 4 years ago to decrease the iron and manganese in the water. The drought in 2016 brought decrease sales and decreased revenues.

Several residents aired the following concerns: the water ruins their plumbing fixtures causing an increase of cost to residents to replace them frequently, pay sewer on water that does not go into sewers- into pools or washing cars or watering gardens, third rate increase for 3 years in a row, water is not drinkable and making kids sick, concerns there is no growth in the village and people are moving out leaving fewer residents to shoulder the cost, may need to decrease number of employees. Of those in attendance, most felt the quality was inferior to ECWA at double the price, questioned if could put a flat rate on sewer during summer months as opposed to basing it off water consumption, as outdoor activities cause it to not go down the sewer

Mayor Manicki reminded the residents that the village polled the residents recently and 2/3 wished to remain with village water. He also reiterated the fact that this should be the last proposed increase for 3 years. Akron water service is \$8.20/1,000 gallons. The water quality report is posted on our website and is safe for consumption.

The Mayor also reminded those in attendance that if the village were to go to strictly Erie County water, the rate would be \$6 and the additional rate from ECWA. This does not include 25% leakage, or hydrant costs, the Town pays \$81,000 for hydrant fees. Superintendent Sitzman explained it would cost \$4.5 million to upgrade the pipes to ECWA standards, some are galvanized some are 4" and some are 100 years old. Most of the board members and Superintendent Sitzman defended the DPW workers, most live in the village and are there in a moment's notice, taking pride in their work and community. Sitzman reminded residents their water sewer bills are for 3 months, divided by 3, cheap utility.

Trustee Overhoff again stated he felt the survey numbers were incorrect. According to Overhoff it equates to an additional 31 cents per day to go to ECWA with no salt or replacement of fixture costs factored in. Believes the savings of \$54,000 a year used to treat the wells would pay the \$180,000 hook up fee to ECWA in less than 3 years. The longer we wait the more it will cost to hook up.  
Mayor Manicki disagreed with Trustee Overhoff's calculations.

**MOTION** by Trustee Daluisio, seconded by Trustee Overhoff, to adjourn the Public Hearing and re-enter into the regular meeting. Carried.

Resolutions/Appointments/Requests/Motions for April 12, 2018,

MOTION by Trustee Casell and seconded by Trustee Daluisio, to approve Chris Ward's request to have a Temporary Mobile Food Vendor Permit for a food truck on September 14 & 15 to celebrate her grand opening of Berried Treasurers at 13226 Railroad St. at the cost of \$25.00/day

MOTION by Trustee Overhoff and seconded by Trustee Daluisio, to authorize Mayor Manicki to sign the request from the Town of Alden for a letter of support to obtain a permanent Ambulance Service Certificate in the Town and Village of Alden.

MOTION by Trustee Overhoff and seconded by Trustee Casell, to approve Alden Car Truck Cycle Show's request to put one sign in the Firemen's Memorial Bandstand Park from July 20-24 halfway down Broadway and two signs July 24 – 29.

MOTION by Trustee Casell and seconded by Trustee Daluisio, to approve the Fire/EMS calls for March 17-30, 2018.

MOTION by Trustee Overhoff, and seconded by Trustee Casell, to write off any money in water and sewer that are closed accounts for a sum of \$110.33 and have been deemed uncollectible (each valued at less than \$40).

MOTION by Trustee Casell and seconded by Trustee Daluisio, to approve the Alden Hook & Ladder Fire Companies request to approve Randall Moyer, EMS/Fire as approved by membership.

MOTION by Trustee Daluisio and seconded by Trustee Overhoff, to approve the Town of Alden's request to use Firemen's Memorial Bandstand Park for their 2018 Summer Band Concerts and erect a sign in the park the day of the concerts. The concerts are every Wednesday evening from July 11 – August 29.

MOTION by Trustee Overhoff and seconded by Trustee Daluisio, to approve the following properties as exempt from the requirements of Chapter 203 of the Code of the Village of Alden, as it pertains to the storage of unlicensed vehicles on said properties. All of the following have submitted appropriate request letters accompanied by valid

New York State Department of Motor Vehicles licenses for this type of activity.  
Approval to expire March 31, 2019.

- Impala Brothers, 13409 Broadway
- Orlando DiCenso Auto Sales, 13429 Broadway
- MW Equipment Sales, 13448 Broadway
- JJB's Automotive, 13450 Broadway
- Miller & Son Collision, 13374 Broadway

*On the question* – Trustee Casell – questioned the exemption, CEO Czechowski explained they are allowed to have unlicensed vehicles as they have dealer and or repair licenses.

Motion by Trustee Daluisio and seconded by Trustee Overhoff, to accept the proposal from Nussbaumer & Clarke, Inc. to perform Engineering Services on the Broadway Streetscape Project for the sum of \$78, 243, and to authorize Mayor Manicki to execute an agreement with same.

MOTION by Trustee Overhoff and seconded by Trustee Daluisio, to set a Public Hearing for Thursday, April 26, 2018 at 7:35 pm to hear comments in regard Local Law #2, 2018, to installing 2 stop signs on Irving St. At Westcott Ave.

## ORGANIZATIONAL MEETING APRIL 12, 2018

MOTION by Trustee Casell and seconded by Trustee Daluisio, to approve the all following appointments on the reorganizational meeting.

**RESOLVE** that the regular meeting of the Board of Trustees shall be held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the month, except when such dates shall fall on a holiday, in which case the regular meeting will be held on Tuesday.

**RESOLVE** that the regular meeting of the Board of Trustees shall convene at 6:30 P.M. for a work session and the regular meeting start at 7:30 P.M. The clock in the board room shall be designated as the official time.

**RESOLVE** that the regular meeting of the Planning Board be held the third Wednesday of each month.

**RESOLVE** that the regular meeting of the Zoning Board of Appeals be held the third Tuesday of each month on an as needed basis.

**RESOLVE** that the Board of Trustees shall authorize payment in advance of audit of claims for utility services, postage, payroll and debt service, all such claims shall be presented at the next regular meeting for audit.

**RESOLVE** to designate the Alden State Bank, as the official depositories of Village funds.

**RESOLVE** to designate the Alden Advertiser as the Village of Alden's official newspaper.

**RESOLVE** that the Treasurer be authorized to invest surplus funds as per investment policy.

**RESOLVE** that the Deputy Clerk/Treasurer be authorized to sign checks in the absence of the Village Clerk/Treasurer.

**RESOLVE** to authorize the Mayor Board of Trustees, and other municipal officials to attend at reasonable expense to the village, meetings of the following named organizations to which the Village of Alden or an official is a member: Conference of Mayors, Village Officials Association of Erie County, Western New York Village Officials Association, Erie County Governments, Municipal Administrative Officers Association, Water Pollution Control

Federation, American Water Works Association, New York State Bar Association, New York State Court Clerks Association, Niagara 2 Frontier Building Officials Association, NYS Magistrates Association, Judges & Police Conference of Erie County, NYS Rural Water Association, NEST, Alden Chamber of Commerce, Western New York Storm Water Coalition, NYS Society of Municipal Finance Officers, New York Planning Federation, International Codes Council, American Public Works Association.

**RESOLVE** to approve the Alden Hook & Ladder Fire Company Inc., to conduct fund raisers throughout the upcoming fiscal year as submitted.

**RESOLVE** to approve the Alden Hook & Ladder Fire Company's list of active, and fire police members as Volunteers for the Village of Alden Fire Department, Village of Alden Emergency Medical Services Department.

**RESOLVE** to approve travel reimbursement for mileage at the current IRS rate, to approve toll and parking receipts, and that meals be at reasonable cost to the Village, while performing their official duties on behalf of the Village.

**RESOLVE** to approve the use of Village owned and/or insured vehicles by Village employees and/or volunteers while performing their official duties on behalf of the Village.

**RESOLVE** to approve a stipend rate of \$200 per month for the Code Enforcement Officer/Building Inspector, for the use of his personal vehicle and personal cell phone while performing his official duties on behalf of the Village.

**RESOLVE** to adopt the Procurement Policy on file in the Village Clerk's office.

**RESOLVE** to adopt the investment policy of the Village of Alden on file in the Village Clerk's office.

**RESOLVE** to approve \$25 per meeting to members of Planning Board and Zoning Board of Appeals.

**RESOLVE** to approve \$35 per meeting to secretaries/clerks of Planning Board and Zoning Board of Appeals.

**RESOLVE** to approve any changes made to the Chapter A220 Fee Schedule of the Village Code Book as reviewed by all department heads.

**RESOLVE** to approve the Village of Alden Disaster Plan on file in the Village Clerk's office.

**RESOLVE** To allow Village employees to respond to Fire/EMS calls during regular business hours. **RESOLVE** to adopt the EMS Transportation Rates for 2018-2019 as follows:

Treat & Release \$400.00

Basic Life Support \$675.00

Intermediate/basic Life Support \$750.00

ALS I \$950.00

ALS II \$1050.00

Mileage Rate \$20.00/mile

**RESOLVE** to approve the use of village vehicles outside of village limits for the following: approved training, seminars, meetings, emergency purposes (hospital on ambulance call, mutual aid calls), parades, and other village business. Carried.

MOTION by Trustee Overhoff and seconded by Trustee Daluisio, to approve the all following

## **MAYOR'S APPOINTMENTS**

**RESOLVE** to approve Mayor Manicki's appointment of Trustee Warmus as Deputy Mayor of the Village of Alden for a one year term.

**RESOLVE** to approve Mayor Manicki’s appointment of Sue Galbraith as Deputy Clerk/Treasurer for a one year term.

**RESOLVE** to approve Mayor Manicki’s appointment of Jeff Keenan, Officer of the Court, at a rate of \$40 per session.

**RESOLVE** to approve Mayor Manicki’s appointment of Sue Galbraith, Clerk & Secretary to the Zoning Board of Appeals.

**RESOLVE** to approve Mayor Manicki’s appointment of Karen Muchow, as Village Historian.

**RESOLVE** to approve Mayor Manicki’s appointment of Patricia Tavlaris as Clerk to Village Justice, for a period of one year at an hourly rate.

**RESOLVE** to approve Mayor Manicki’s appointment of Michael Cole, as Associate Village Justice for a one year term.

**RESOLVE** to approve Mayor Manicki’s appointment of Joseph Czechowski as SEQR and Development Officer for the Village of Alden.

**RESOLVE** to approve Mayor Manicki’s reappointment of Sue Galbraith as Secretary to the Planning Board.

**RESOLVE** to approve Mayor Manicki’s appointment of David Metz, as a member of the Planning Board, term to expire 3/31/2025

**RESOLVE** to approve Mayor Manicki’s appointment of Charles Gaffney, as a member of the Zoning Board of Appeals term to expire 3/31/2023.

**RESOLVE** to approve Mayor Manicki’s appointment of Joel McAlpine and Bob Eleccko, as Co-Disaster Coordinators for a one year term.

**RESOLVE** to approve Mayor Manicki’s appointment of Chris G. Trapp as Village Attorney/Village Prosecutor for a one year term.

**RESOLVE** to approve Mayor Manicki’s appointment of Trustee Mark Casell, as representative to the NEST board.

**RESOLVE** to approve Mayor Manicki’s appointment of Keith Sitzman, Supt. of Public Works as alternate representative to the NEST board.

**RESOLVE** to approve Mayor Manicki’s appointment of Keith Sitzman, Supt. of Public Works as Storm Water Management Officer.

**RESOLVE** to approve the following list of committees.

## **COMMITTEES FOR 2018-2019**

### **CHAIRPERSON: Mayor Manicki**

- Budget Officer-
- Disaster Coordinator- Asst. Coordinator
- Multi-channel Service - Chris Trapp
- Insurance -
- Fiscal Oversight Committee- Warmus

### **CHAIRPERSON Trustee Casell:**

- Streets & Sidewalks-Warmus, Manicki,
- Solid Waste-Supt. Sitzman
- Sanitary & Storm Sewers-Daluisio, Warmus
- Liaison to Alden Chamber of Commerce-Manicki

### **CHAIRPERSON: Trustee Daluisio**

- Personnel-Manicki,
- Municipal Building Maintenance & Cleaning-Supt. Sitzman
- Liaison to the School
- Ordinances- Counsel CEO/BI Czechowski, Attorney Trapp

**CHAIRPERSON: Trustee Overhoff**

- Water- Manicki,
- Affirmative Action and Fair Housing Officer
- Safety-Supt. Sitzman, Deputy Clerk/Treasurer Galbraith, Fire Chief
- Parks-Sitzman, Warmus

**CHAIRPERSON: Trustee Warmus**

- Liaison to the Town
- Fire Dept. & EMS Dept., Casell, Manicki
- Computer- Supt. Sitzman, Mayor Manicki

Roll Call Vote:

Trustee Casell - aye  
 Trustee Overhoff - aye  
 Trustee Daluisio - aye  
 Mayor Manicki – aye Carried.

**BUSINESS FROM FLOOR-**

Dick and Betty Kegler would like to thank the village for repairing the noon whistle. It is an effective way to notify the public or disaster/emergency situations, plus Dick knows when it is lunchtime. Mayor Manicki said the thanks goes out to Mark and Keith for finding the needed parts.

**REPORTS FROM COMMITTEES/DEPARTMENTS:**

**CEO Czechowski** – attending a “Zombie property” workshop 4/13 and working on 2020 census information.

**Superintendent Sitzman** –system will be flushed village wide, watch for postcards. Working on plans for streetscape on Broadway from Crittenden to Neill & Strong (13288 Broadway to 13166 W. Main St.) the effected property owners will be notified of the project. Trustee Casell – why not take it to the park entrance? Sitzman – we had to scale back, it is a \$325,000. Grant, with a minimum 25% match

**Mayor Manicki** – potholes patched on Crittenden, for problems go to Erie.gov or attend a monthly outreach program with E.C. Legislator John Brusco here the fourth Thursday of each month from 6:30 – 7:30. Would like residential involvement in the Villages Sesquicentennial in 2019. Need 1 full time and 1-2 alternate crossing guards. 3hrs/day \$42 a day. Also need 2 Planning Board members.

**UNFINISHED AND TABLED BUSINESS:**

**ADJOURNMENT**

MOTION by Trustee Daluisio and seconded by Trustee Casell, to adjourn the regular meeting and enter into an Executive Session to discuss personnel with a moment of

silence for the following village residents: Jeff Krzyanowski, Barbara Heustis and Doug Henry who was a business owner, fireman and Planning Board member 9:07 pm.  
Carried.

**MOTION** by Trustee Casell seconded by Trustee Daluisio, to exit Executive Session 9:39 pm... Carried.

I respectfully submit

Sue Galbraith,  
Deputy Village Clerk