

# VILLAGE OF ALDEN PLANNING BOARD

13336 Broadway  
Alden, NY 14004-1394

## APPROVED MINUTES OF THE MEETING ON SEPTEMBER 18, 2013

Members Present: Chairman David Metz, Susan DeWitt, Mike Green, Douglas Henry, Paul Werner, CEO Joe Czechowski, and Pat Shingledecker

Not Present: Tom Cantie

Guests: Mr. Ken Meerbooth – Contractor for Alden Medical Group Project

Chairman David Metz brought the meeting to order at 7:29 PM. Chairman David Metz entertained a motion to accept the August meeting minutes. Motion was made by Doug Henry and seconded by Paul Werner. All were in favor and the motion was so moved and carried out.

### New Business:

Chairman David Metz introduced Mr. Mike Green, newly appointed Planning Board Member who took Mark Zimmerman's seat to the members and also informed the Planning Board that Angelo Daluisio has been appointed to the Village of Alden Board taking the vacant seat due to the passing of Mr. Bruce Sitzman. There is now one vacant seat remaining for the Planning Board to be filled due to Angelo going to the Village Board.

Chairman David Metz informed the Planning Board that they received a site plan application for a new building to be built for the Alden Medical Group. Upon going over and reviewing the site plan application, the Planning Board members and CEO Joe Czechowski informed Mr. Ken Meerbooth everything that was needed to be included on the site plan since a majority of the information was missing on the application. The Planning Board is unable to make a decision until a complete site plan is received and reviewed and has all the required information indicated on the site plan. Mr. Meerbooth inquired if the site plan was completed properly within a week, if another meeting can be held for approval process. Chairman David Metz and CEO Joe Czechowski informed Mr. Meerbooth that they could either wait until the next scheduled Planning Board meeting, which will be held on Wednesday, October 16<sup>th</sup>, or that they could pay a fee of \$250.00 to hold a special meeting prior to the regularly scheduled October meeting, provided there was enough time to place proper notice in the paper and enough members could attend to constitute a quorum. Mr. Meerbooth informed CEO Joe Czechowski that he will be contacting him by next week.

### Old Business:

There was nothing to present at this time.

### Communications:

There was nothing to present at this time.

Chairman David Metz entertained a motion to adjourn the meeting. Motion was made by Sue DeWitt and seconded by Mike Green. All were in favor and the meeting adjourned at 8:15 PM.

The next regular Planning Board meeting will be held on Wednesday, October 16, 2013 at 7:30 PM.

Submitted By,

Patricia A. Shingledecker

Patricia A. Shingledecker  
Secretary to the Village of Alden Planning Board